



Welcome to the beach!

Instructions for registering for an account online to view bills and payments or sign up for autopay are below; there are also instructions to register on another site to view water usage and sign up to receive leak alerts for the property.

Account Number: XXXXX

View Account History and AutoPay

- Go to cibcsd.com/epay
- Click the blue button top right that says "Click Here to Register Account," enter your account number as seen above, click "Yes, this is my account" if the address is correct, and register (Tip: no spaces in the user name)
- Click the log in button and enter the information just created
- Once logged in, to set up AutoPay:
 - by credit card: choose the "Set Up AutoPay" tab in the top left above the account number, enter your CC information and make sure to check the box next to "Use for monthly Autopay..." before pressing "Confirm" (a credit card payment has the greater processing fee of \$3.50 or 3%)
 - by bank account:
 - on the Home page, under the Help box to the right (possibly the bottom if you are looking at a smaller screen), select "I want to set up AutoPay"
 - under the Bank Account header, enter your email address, click "LINK ACCOUNT" and proceed with the Plaid process to add your bank information
 - once added, make sure you are on the "I want to set up Autopay" page, select "SET AUTOPAY" under the Manage Autopay section at the top of the page, select the radio button next to the bank account information you'd like to use for AutoPay, and click "CONFIRM" in the bottom right corner

View Water Usage and Set Leak Alerts: an option that allows you to view your water usage online and sign up to receive leak alerts

- Register at eyeonwater.com using the account number as seen above and the zip code of 93035
- To receive leak alerts, you must choose the "Set Leak Alert" button on the left-hand side under the faucet and follow the prompts for set up or call our office to get set up

If you have any questions, please feel free to email or give us a call!

customerservice@cibcsd.com
(805) 985-6021