



Board of Directors:

ELLEN SPIEGEL, President  
KRISTINA BREWER, Vice President  
SUSIE KOESTERER, Director  
MARCIA MARCUS, Director  
BOB NAST, Director

AKBAR ALIKHAN  
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156  
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 6:00 PM on Tuesday, October 9, 2018. The Meeting will be held at the **Hollywood Beach School 4000 Sunset Lane, Channel Islands Beach, CA 93035.** The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:**

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report –September 2018
3. Conflict of Interest, Investment Policy, Investment Earnings Report
4. Minutes
  - a. September 11, 2018
  - b. September 14, 2018

5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	<b>Account Number</b>	<b>Water Relief</b>	<b>Sewer Relief</b>	<b>Total Relief</b>
<b>a.</b>	13210-01	\$122.43	\$289.83	\$412.26

## **D. OPERATIONS AND MAINTENANCE REPORT**

### **E. ACTION CALENDAR**

1. **Consider District Involvement in Harbor Beach Community Alliance Information/Advocacy Campaign re Proposed Fisherman’s Wharf Development Project**  
 Recommendation:  
 1) Provide direction to staff on whether the District should participate in any information/advocacy campaign related to the Proposed Fisherman’s Wharf Development Project, and to what extent, if any.
2. **District Participation in Addressing Harbor Water Quality Issues**  
 Recommendation:  
 1) Provide direction to staff on whether the District should participate in a cooperating effort with other local agencies to address Harbor water quality issues, and if so, the amount and means of assistance.
3. **District Policy on Credit Card Processing Fees & Paperless Statement Incentive**  
 Recommendation:  
 1) Provide direction to staff on whether District should continue to pass on or absorb credit card processing fees.  
 2) Authorize staff to offer a one-time \$10 bill credit to customers who convert to paperless statements.
4. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS** -Update on Contract Negotiations with SEIU Local 721 in accordance with Government Code Section 54957.6

### **F. INFORMATION CALENDAR**

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

### **G. BOARD MEMBER COMMENTS**

## H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

### AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, October 4, 2018 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset Ln
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at [www.cibcsd.com](http://www.cibcsd.com).



Akbar Alikhan  
*General Manager*

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**

Channel Islands Beach 2013

10/4/2018 11:50 AM

Register: 1002 · Checking Pacific Western

From 09/01/2018 through 09/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/06/2018	5263	A to Z Law, LLP	2000 - Accounts Payable		2,755.97			287,362.21
09/06/2018	5264	AWA	2000 - Accounts Payable	Dues	300.00			287,062.21
09/06/2018	5265	B & R Supply, Inc.	2000 - Accounts Payable		661.87			286,400.34
09/06/2018	5266	Elecsys Corporation	2000 - Accounts Payable		223.50			286,176.84
09/06/2018	5267	Elevated Entitlements	2000 - Accounts Payable	Work on 112 L...	337.50			285,839.34
09/06/2018	5268	FGL Environmental I...	2000 - Accounts Payable		619.00			285,220.34
09/06/2018	5269	Garcia's Landscaping...	2000 - Accounts Payable	Palm tree remo...	4,075.00			281,145.34
09/06/2018	5270	ImageSource	2000 - Accounts Payable		117.30			281,028.04
09/06/2018	5271	Miguel Zavalza	2000 - Accounts Payable		225.00			280,803.04
09/06/2018	5272	Pacific Couriers	2000 - Accounts Payable		205.70			280,597.34
09/06/2018	5273	Spectrum	2000 - Accounts Payable	Cable	44.62			280,552.72
09/06/2018	5274	VRSD	2000 - Accounts Payable		708.00			279,844.72
09/06/2018	5275	Data West Corp.	2000 - Accounts Payable		1,170.00			278,674.72
09/06/2018	5276	JEFFREY KENT	2000 - Accounts Payable	CUSTOMER ...	100.25			278,574.47
09/06/2018	5277	Mission Linen & Uni...	2000 - Accounts Payable		211.51			278,362.96
09/07/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/5			5,032.01	283,394.97
09/07/2018	DEP	QB:DEPOSIT	2050 - Customer Depo...	Dep 9/7			600.00	283,994.97
09/07/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/4			4,460.87	288,455.84
09/07/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/6			2,675.44	291,131.28
09/07/2018	RETCK	QB:Returned Item	1200 - Accounts Recei...	Beach Front Re...	247.34			290,883.94
09/07/2018	RETCK	QB:Returned Item	1200 - Accounts Recei...	Louie's Pressur...	266.50			290,617.44
09/07/2018	RETCK	QB:Returned Item	1200 - Accounts Recei...	Louie's Pressur...	266.50			290,350.94
09/07/2018	RETCK	QB:Returned Item	1200 - Accounts Recei...	Beachfront Rec...	247.34			290,103.60
09/07/2018	5278	Base Auto Parts	2000 - Accounts Payable		183.55			289,920.05
09/07/2018	5279	Frontier	2000 - Accounts Payable		238.77			289,681.28
09/07/2018	5280	Nason's Lock & Safe...	2000 - Accounts Payable		393.40			289,287.88
09/07/2018	5281	Sam Hill & Sons, Inc.	2000 - Accounts Payable	124 Anacapa	12,753.27			276,534.61
09/07/2018	5282	Tampa Hardware 2	2000 - Accounts Payable		686.68			275,847.93
09/07/2018	5283	Underground Service...	2000 - Accounts Payable		18.15			275,829.78
09/07/2018	5284	Arco	4 - Maintenance Expen...	ACH Auth no. ...	1,318.49			274,511.29
09/11/2018		QuickBooks Payroll ...	-split-	Created by Pay...	22,661.84			251,849.45
09/12/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/10			10,935.82	262,785.27
09/12/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/11			11,450.06	274,235.33
09/12/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/11			12,258.31	286,493.64
09/12/2018	RETCK	QB:Returned Item	1200 - Accounts Recei...	Iannarilli, LLC	131.13			286,362.51
09/12/2018	To Print	Akbar Alikhan	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	Carol J Dillon	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	Casey D Johnson	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	E.D. Brock	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	Erika F Davis	-split-	Direct Deposit		X		286,362.51

Channel Islands Beach 2013

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From 09/01/2018 through 09/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/12/2018	To Print	Keila E Wilson	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	Mark A Espinosa	-split-	Direct Deposit		X		286,362.51
09/12/2018	To Print	Peter A. Martinez	-split-	Direct Deposit		X		286,362.51
09/13/2018	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	E-checks			36,503.43	322,865.94
09/13/2018	5285	ACWA/JPIA Health ...	2000 - Accounts Payable		954.97			321,910.97
09/13/2018	5286	Aflac	2000 - Accounts Payable		353.55			321,557.42
09/13/2018	5287	AWA	2000 - Accounts Payable	Luncheon 2/26/...	70.00			321,487.42
09/13/2018	5288	CIBCS-D-Petty Cash	2000 - Accounts Payable		122.03			321,365.39
09/13/2018	5289	Document Systems, I...	2000 - Accounts Payable	Office HP	67.97			321,297.42
09/13/2018	5290	EJ Harrison & Sons, ...	2000 - Accounts Payable	pr pd 7/16/18>...	44,107.94			277,189.48
09/13/2018	5291	Frontier	2000 - Accounts Payable		78.62			277,110.86
09/13/2018	5292	Frontier-Office	2000 - Accounts Payable		113.07			276,997.79
09/13/2018	5293	Nationwide Retirement	2000 - Accounts Payable		1,824.18			275,173.61
09/13/2018	5294	PHWA	2000 - Accounts Payable		60,915.05			214,258.56
09/13/2018	5295	Pitney Bowes Inc.	2000 - Accounts Payable		144.16			214,114.40
09/13/2018	5296	Plumbers Depot, Inc.	2000 - Accounts Payable		5,412.78			208,701.62
09/13/2018	5297	Soares, Sandall, Bern...	2000 - Accounts Payable		565.00			208,136.62
09/13/2018	5298	Streamline	2000 - Accounts Payable		200.00			207,936.62
09/13/2018	5299	Office Depot	2000 - Accounts Payable		93.82			207,842.80
09/14/2018	DEP	QB:DEPOSIT	2050 - Customer Depo...	Dep 9/11			150.00	207,992.80
09/14/2018	DEP	QB:DEPOSIT	2050 - Customer Depo...	Dep 9/10			150.00	208,142.80
09/14/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/13			476.82	208,619.62
09/14/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	dep 9/13			11,392.43	220,012.05
09/14/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/13			12,316.65	232,328.70
09/14/2018	DEP	QB:DEPOSIT	2050 - Customer Depo...	Dep 9/14			150.00	232,478.70
09/14/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/7			3,061.68	235,540.38
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	dep 9/19			3,630.46	239,170.84
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/17			8,046.34	247,217.18
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/18			33,755.65	280,972.83
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/12			1,410.63	282,383.46
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/10			813.97	283,197.43
09/19/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/15			1,077.92	284,275.35
09/21/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	dep 9/21			7,428.21	291,703.56
09/21/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/20			29,848.36	321,551.92
09/21/2018	5300	AT & T	2000 - Accounts Payable		595.42			320,956.50
09/21/2018	5301	FGL Environmental I...	2000 - Accounts Payable		146.00			320,810.50
09/21/2018	5302	Frontier	2000 - Accounts Payable		441.07			320,369.43
09/21/2018	5303	Hollister & Brace	2000 - Accounts Payable		2,030.00			318,339.43
09/21/2018	5304	Hueneme Elementar...	2000 - Accounts Payable	Oct. 9, 2018 B...	15.00			318,324.43
09/21/2018	5305	JEFFREY JAMES	2000 - Accounts Payable	REFUND ON ...	396.01			317,928.42

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/21/2018	5306	KEH & Associates, I...	2000 - Accounts Payable		3,697.50			314,230.92
09/21/2018	5307	Philip's Janitorial Ser...	2000 - Accounts Payable		256.50			313,974.42
09/21/2018	5308	So. California Edison...	2000 - Accounts Payable		1,502.02			312,472.40
09/21/2018	5309	Spectrum	2000 - Accounts Payable	internet	124.98			312,347.42
09/21/2018	5310	StoreRite	2000 - Accounts Payable	Community Cl...	500.00			311,847.42
09/24/2018	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	E-checks			92,282.09	404,129.51
09/24/2018	5316	Casey Johnson	2000 - Accounts Payable	meal allowance...	300.00			403,829.51
09/24/2018	5317	Pete Martinez	2000 - Accounts Payable	Meal allowanc...	300.00			403,529.51
09/24/2018	5318	Nationwide Retirement	2000 - Accounts Payable	pr pdm 9/8/18 t...	1,879.43			401,650.08
09/24/2018	5319	SCE- Office	2000 - Accounts Payable		269.89			401,380.19
09/24/2018	5320	SEIU, Local 721	2000 - Accounts Payable		167.50			401,212.69
09/24/2018	5321	Badger Meter	2000 - Accounts Payable		33.00			401,179.69
09/24/2018	5322	Diener's Electric, Inc.	2000 - Accounts Payable	scada improve...	29,604.75			371,574.94
09/24/2018	5323	Famcon Pipe and Su...	2000 - Accounts Payable		350.71			371,224.23
09/25/2018		QuickBooks Payroll ...	-split-	Created by Pay...	24,469.30			346,754.93
09/26/2018	5324	R. M. Curtis - Welding	2000 - Accounts Payable		220.00			346,534.93
09/26/2018	5325	Elecsys Corporation	2000 - Accounts Payable		223.50			346,311.43
09/26/2018	5326	FGL Environmental I...	2000 - Accounts Payable		146.00			346,165.43
09/26/2018	5327	Frontier	2000 - Accounts Payable		390.17			345,775.26
09/26/2018	5311	Ellen S Spiegel	-split-		369.40			345,405.86
09/26/2018	5312	Kristina N Brewer	-split-		277.05			345,128.81
09/26/2018	5313	Marcia L Marcus	-split-		277.05			344,851.76
09/26/2018	5314	Robert T Nast	-split-		369.40			344,482.36
09/26/2018	5315	Susan Koesterer	-split-		369.40			344,112.96
09/26/2018	To Print	Akbar Alikhan	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Carol J Dillon	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Casey D Johnson	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	E.D. Brock	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Erika F Davis	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Keila E Wilson	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Mark A Espinosa	-split-	Direct Deposit		X		344,112.96
09/26/2018	To Print	Peter A. Martinez	-split-	Direct Deposit		X		344,112.96
09/27/2018	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	E-checks			3,293.22	347,406.18
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/24			319.79	347,725.97
09/28/2018	DEP	QB:DEPOSIT	2050 - Customer Depo...	Dep 9/24			600.00	348,325.97
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/21			1,458.42	349,784.39
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/21			2,329.07	352,113.46
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/24			316.92	352,430.38
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/27			7,878.23	360,308.61
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/27			967.04	361,275.65

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<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/28/2018	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 9/26			18,577.67	379,853.32
09/28/2018	5328	A to Z Law, LLP	2000 - Accounts Payable		4,906.00			374,947.32



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**Regular Board Meeting, October 9, 2018**

**To: Board of Directors**  
**From: CJ Dillon, Office Manager**  
**Subject: 2018 Local Agency Biennial Review of District Conflict of Interest Code**  
**Item No. Consent Calendar**

**RECOMMENDATION:**

1. Approve Biennial Conflict of Interest Code and direct staff to file required notice with the County of Ventura

**FINANCIAL IMPACT:** No Financial Impact

**BACKGROUND:**

The Political Reform Act requires government agencies to review their "Conflict of Interest Code" every two years. The District performed the last review in September 2016.

**DISCUSSION/ANALYSIS**

The District Code is still in compliance as is, and no amendment is needed this year. The only change will be the District will now send their Form 700's to Ventura County as opposed to filing them with the District.



# 2018 Local Agency Biennial Notice

Name of Agency: Channel Islands Beach Community Services District  
Mailing Address: 353 Santa Monica Drive, Chnl Isl Bch, CA 93035  
Contact Person: C.J. Dillon Phone No. 805-985-6021  
Email: cdillon@cibcsd.com Alternate Email: aalikhan@cibcsd.com

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

- An amendment is required. The following amendments are necessary:**  
(*Check all that apply.*)
- Include new positions
  - Revise disclosure categories
  - Revise the titles of existing positions
  - Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
  - Other (*describe*) \_\_\_\_\_
- The code is currently under review by the code reviewing body.**
- No amendment is required.** (If your code is over five years old, amendments may be necessary.)

**Verification (to be completed if no amendment is required)**

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
\_\_\_\_\_  
Signature of Chief Executive Officer

October 9, 2018  
\_\_\_\_\_  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

**Board of Supervisors  
800 S. Victoria Avenue  
Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

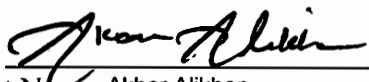
**CONFLICT OF INTEREST CODE**  
**Channel Islands Beach Community Services District**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the **Channel Islands Beach Community Services District**, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the **Channel Islands Beach Community Services District**. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisors' Office which shall be the Filing Officer.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED** this 9th day of October, 2018:

By:   
Print Name: Akbar Alikhan  
Title: General Manager

**EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS**

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Board of Directors	1	COB
1	General Manager	1	COB
1	District Counsel	1	COB
Consultants <sup>1</sup>			

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<sup>1</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

## **EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans* and *travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments* and *business positions* in *business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans* and *travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans* and *travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans* and *travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans* and *travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, September 11, 2018

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Spiegel called the meeting to order at 6:02 PM and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Brewer, Director Marcus, Director Koesterer, Director Nast, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Deputy General Manager/ Operations Manager Pete Martinez.

**B. PUBLIC COMMENTS:**

CHP Officer Aaron Goulding introduced himself.

**C. CONSENT CALENDAR:**

Director Marcus moved to approve the Consent Calendar and Director Koesterer seconded the motion. The motion passed.

Spiegel, Brewer, Marcus, Koesterer, Nast      5 - Yes   0 - No

**D. SPECIAL PRESENTATIONS:**

1. Thien Ng, Assistant Public Works Director City of Oxnard, gave a PowerPoint presentation regarding the Wastewater Treatment Upgrades.

2. Harbor Beach Community Alliance members Rene Aiu and Sumie Mishima made a presentation discussing the renderings of the project that are currently available to the public and requested monetary aid to produce true renderings of the project that could be made available to the public. After Board and Public discussion, President Spiegel made the motion to direct the Staff to agendize this item at next month's meeting. Vice President Brewer seconded the motion. Motion passed.

Spiegel, Brewer, Marcus, Koesterer, Nast      5 - Yes   0 - No

**E. OPERATIONS AND MAINTENANCE REPORT**

Deputy General Manager/ Operations Manager Pete Martinez presented the Operations and Maintenance Report. Deputy General Manager/ Operations Manager Pete Martinez stated that most of the month focused on "cleanup." Using a PowerPoint Presentation Deputy General Manager/ Operations Manager Pete Martinez explained the projects that were accomplished during the month.

**F. ACTION CALENDAR**

**1. Interim Agreement with County Watershed Protection District for Operation of San Nicolas Diversion Pump Station**

General Manager Alikhan described the purpose of the San Nicolas Station and its role in the diversion of storm water into the system. Using a

PowerPoint Presentation General Manager Alikhan explained the reasons why the Interim Agreement was needed. Director Marcus moved to Approve the Interim Memorandum of Agreement with Ventura County Watershed Protection District and City of Oxnard for Operation of San Nicolas Pump Station Low Flow Diversion. President Spiegel seconded the motion. The motion passed all in favor.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

## **2. Endorsement of Proposition 3 – Water Supply and Water Quality Act of 2018**

General Manager Alikhan stated the importance of Proposition 3 and how it is beneficial. President Spiegel moved to Endorse Proposition 3 and Director Koesterer seconded the motion. The motion passed collectively.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

## **3. Discussion on Real Property Disposal**

General Alikhan explained that the \$800,000 reserve bid was not met at the auction for the 112 Las Palmas property. General Manager Alikhan asked for direction and presented the five options in the staff report. Board and Public discussion ensued.

Director Koesterer made the motion to choose option #2 and Vice President Brewer seconded it. The motion failed.

Koesterer, Brewer	2 - Yes
Marcus, Spiegel, Nast	3– No

Director Marcus made the motion to reconsider. Vice President Brewer seconded the motion. Motion to reconsider passed.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

Director Koesterer made the motion to choose option #3. Vice president Brewer seconded the motion. The motion passed with 3 votes.

Brewer, Koester, Marcus	3- Yes
Spiegel, Nast	2 No

Staff was directed to hold a Special Meeting in Closed Session to set the new auction date and new reserve price. It was agreed that the Special Board meeting is scheduled for Friday, September 14, 2018 at 10:00 am.

## **G. INFORMATION CALENDAR**

### 1. PHWA Agenda Review

General Manager Alikhan presented the PHWA agenda items.

### 2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

None.

## **H. BOARD MEMBER COMMENTS**

Director Marcus announced that she will be out of the country for a few weeks but will be back in town and able to attend the October meeting.

Director Koester confirmed the Special Meeting date, September 14, 2018 at 10:00 am.

Director Marcus said there was an article in the Ventura County Star Sunday edition about conservation by Susan Mulligan which referenced the State Water Project.

Director Nast commented on the Power Plant and its effects on the Harbor water quality.

## **H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

General Counsel stated that there was not much to report on the GSP process at this time.

General Manager Alikhan announced the District Community Clean-up Event is being held this Saturday, September 15<sup>th</sup> from 9:00am to 2:30 pm.

General Manager Alikhan said that he will be attending a CSDA conference September 24<sup>th</sup> through September 27<sup>th</sup>, so he will be out of the office.

The Board Meeting adjourned at 8:53 PM.

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Ellen Spiegel, President

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
SPECIAL BOARD MEETING, September 14, 2018

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Spiegel called the meeting to order at 10:04 AM and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Brewer, Director Koesterer, Director Nast, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, and Office Manager, CJ Dillon.

**Director Marcus was absent.**

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

President Spiegel moved to approve the Consent Calendar and Vice President Brewer seconded the motion. The motion passed.

Spiegel, Brewer, Koesterer, Nast            4 - Yes   0 - No

**D. CLOSED SESSION:**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Regarding Disposal of Real property in accordance with Government Code Section 54956.8**

10:06 AM – General Counsel, John Mathews announced the Board was going into Closed Session pursuant to California Government Code Section 54956.8 to discuss disposal of Real property.

10:36 AM – General Counsel, John Mathews, announced the Board is back in Open Session. General Counsel, John Mathews reported that the Board met with General Manager Alikhan as the Real Property Negotiator. A motion was made, passed 4-0 to set a reserve price of \$650,000 for the 112 Las Palmas lot with a Budget not to exceed \$5000 for advertising for the auction of said lot. Other than that, the auction procedure will stay the same as the first one.

**E. INFORMATION CALENDAR:**

None.

**F. BOARD MEMBER COMMENTS:**

Director Nast said he would like to agendize a discussion item at the October meeting on how the District can help other agencies come up with a solution to regulate the Harbor water quality. Board gave staff direction to agendize this item at the October meeting.



**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

General Counsel wished everyone a safe weekend.

General Manager had no comments.

The Board Meeting adjourned at 10:51 AM.

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Ellen Spiegel, President



Board of Directors:

ELLEN SPIEGEL, President  
KRISTINA BREWER, Vice President  
SUSIE KOESTERER, Director  
MARCIA MARCUS, Director  
BOB NAST, Director

AKBAR ALIKHAN  
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156  
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**Regular Board Meeting, October 9, 2018**

**To:** Board of Directors  
**From:** Akbar Alikhan, *General Manager*  
**Subject:** Consider District Involvement in Harbor Beach Community Alliance Information/Advocacy Campaign re Proposed Fisherman's Wharf Development Project  
**Item No.** E-1

**RECOMMENDATION:**

1. Provide direction to staff on whether the District should participate in any information/advocacy campaign related to the Proposed Fisherman's Wharf Development Project, and to what extent, if any.

**FINANCIAL IMPACT:** Financial impact is contingent upon scope of District action, if any.

**BACKGROUND/DISCUSSION:**

At the September 11, 2018 Regular Board Meeting, members of the Harbor Beach Community Alliance (HBCA), a local advocacy group of Channel Island residents, gave a presentation to the Board regarding the proposed Fisherman's Wharf at Channel Islands Harbor development project located at the corner of Victoria Avenue and Channel Islands Boulevard. As part of their presentation, the HBCA provided suggestions on how the District could support its advocacy efforts to provide additional information to District residents regarding the proposed project. Upon receiving this presentation, the Board chose not to take any action at their September 11 meeting but the Board asked for this item to be agendaized for the October meeting.

Staff is seeking direction from the Board on whether the District should participate in HBCA's information or advocacy campaign regarding this land use development project, and if so, by what means. It is important to note that the statutory purposes and authorized powers of the District are limited to those set forth in Government Code section 61100. Any action on the part of the District must be in strict compliance with its statutory charter. Other than a clear nexus between the proposed land use project and the provision of District services (i.e., primarily water and wastewater services to its constituents), there is no other basis for any District "involvement" with this project.

Any direction approved by the Board would be subject to review by District Counsel.



Board of Directors:

ELLEN SPIEGEL, President  
KRISTINA BREWER, Vice President  
SUSIE KOESTERER, Director  
MARCIA MARCUS, Director  
BOB NAST, Director

AKBAR ALIKHAN  
General Manager

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**Regular Board Meeting, October 9, 2018**

**To:** Board of Directors  
**From:** Akbar Alikhan, *General Manager*  
**Subject:** District Participation in Addressing Harbor Water Quality Issues  
**Item No.** E-2

**RECOMMENDATION:**

1. Provide direction to staff on whether the District should participate in a cooperating effort with other local agencies to address Harbor water quality issues, and if so, the amount and means of assistance.

**FINANCIAL IMPACT:** Financial impact is contingent upon scope of District participation, if any.

**BACKGROUND:**

In June 2018, local residents and recreationalist began to observe discolored water and algae growths in the Channel Islands Harbor. The primary cause of the poor water quality was the decommissioning of the Mandalay Generating Station (MGS) on Harbor Boulevard, specifically the pumps responsible for discharging water used for cooling into the ocean. When the MGS was operational, the pumps would pull water from the Harbor through the Edison canal, improving water circulation and allowing contaminants to flow out from the Harbor.

In August 2018, the City of Oxnard installed aerators in the Harbor to improve the reduced oxygen levels in the water. While frequent testing did indicate that the aerators were helping to improve water quality, the aerators may not be a long-term solution for the Harbor's water quality issues.

In September 2018, the City of Oxnard and local residents asked the Los Angeles Regional Water Quality Control (LARWQC) Board to extend the discharge permit for MGS and allow the pumps to operate. The LARWQC Board chose to terminate the discharge since MGS was no longer operational.

With the termination of the MGS discharge permit, the City of Oxnard and local residents are focused addressing the root sources of the contaminants entering the Harbor water. Aside from the City of Oxnard, other groups/agencies are affected by the water quality issue, such as the County of Ventura, various homeowners' associations, and community facilities districts.

**DISCUSSION:**

Staff is seeking direction from the Board on if the District should participate in a cooperative effort with other local agencies and community groups, and if so, the amount and means of participation, should the Board wish to participate. In prior meetings, District counsel has indicated that there is a nexus between Harbor's water quality issues and the core services provided by the District to the residents and businesses surrounding the Harbor.

**ATTACHMENTS:**

1. Letter drafted by Bob Nast (on behalf of himself) to various interested parties regarding Channel Islands Harbor Water Quality

## *Letter Regarding the Channel Island (CI) Harbor Water Quality*

From: Bob Nast, 3600 Harbor Blvd. #148, Oxnard, CA. 93035 (nofrack@hotmail.com) (mobile 805-832-9895) dated August 4, 2018

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To: Public and Private Sector Stakeholders, Staff, and Other Concerned Individuals

- Los Angeles Regional Water Board Commissioners  
Los Angeles Regional Water Quality Control Board-  
  
320 West 4th Street, Suite 200, Los Angeles, CA 90013  
  
Attention: Madelyn Glickfeld, Chair (Madelyn.Glickfeld@waterboards.ca.gov ), Lawrence Yee, Vice- Chair, Members: Irma Munoz, Charles Stringer, Cynthia Guzman
  - Cassandra D. Owens, Chief Industrial Permitting Unit, (cowens@waterboards.ca.gov)
  - Rosario Aston, LARWQB Staff Representative (raston@waterboards.ca.gov )
- Councilman Bert Perello, City of Oxnard (bert.perello@ci.oxnard.ca.us / bert.perello@oxnard.org)
- Supervisor John Zaragoza, Ventura County Board of Supervisors c/o Chief of Staff (COS) Lourdes Solórzano (Lourdes.Solorzano@ventura.org)
- Designated POC for GenOn Operations c/o US Bankruptcy Clerk 515 Rusk Ave., Huston, Tx. 77002 Re: Case # 17-33695 and ( george.piantka@nrg.com or (760) 710-2156, or Tom Di Ciolli at thomas.diciolli@genon.com or (805) 984-5241
- Thien Ng, Oxnard's Assistant Public Works Director ( thien.ng@oxnard.org )
- Copies to:
  - Director Karla Nemeth, CA Department of Water Resources (DWR) (Karla.Nemeth@water.ca.gov ) Please forward to Appropriate Staff and DWR offices
  - Audrey Keller, Chair, Channel Islands Neighborhood Council, ( audrey@swissfamilykeller.com ) (818) 292-0447); Please forward to the neighborhood council as appropriate.
  - Jeff Pratt, Ventura County Public Works Agency Director (Jeff.Pratt@ventura.org ) Please pass to staff as appropriate
  - Robert Bravo, Ventura County, Management Analyst II (robert.bravo@ventura.org )
  - Marilyn Miller, Director of Harbor Planning & Redevelopment Channel Islands Harbor ( Maryilyn.Miller@ventura.org )
  - Mark Sandoval, Channel Islands Harbor (CIH) Director ( Mark.Sandoval@ventura.org)
  - Suzy Watkins, CIH Deputy Director ( Suzy.Watkins@ventura.org )
  - Gary Hirtensteiner, CIH Patrol Captain ( Gary.Hirtensteiner@ventura.org )

SUBJECT: Request the Los Angeles Regional Water Board Postpone Termination of the Mandalay Generating Station (MGS) (NPDES No. CA0001180, CI No. 2093) Permit

References: Please See Attachment (a)

Enclosure: (1) Recommendations Concerning the California Regional Water Quality Control Board (RWQCB) Public Hearing for the (MGS) Permit Termination Scheduled to be Conducted on Sept. 13, 2018 at 0900 at the Ventura County Government

Dear Ms. Aston, Councilman Perello, Asst. Director Ng, Director Pratt, Chairperson Keller, and Others,

**Problem Statement/Background/Timeline.**

- On May 4, 2010, the CA State Water Resources Control Board (SWRCB) approved a once-through-cooling (OTC) policy, which aimed to reduce the harmful effects associated with the cooling water intakes on marine life in the ocean and estuaries. As amended it requires existing power plants reduce their intake flow of cooling water by 93 percent. The policy included a compliance date of December 31, 2020 for CI's Mandalay Generating Station (MGS) Units 1 and 2. The operator of the MGS (NRG now GenOn) decided to retire the MGS Units 1 and 2 in February 6, 2018; 16 months ahead of the sunset compliance schedule. Failure to secure a contract to sell electricity to Southern California Edison (SCE) and subsequent bankruptcy was involved in the decision.
- The inlet from the MGS connecting the norther part of the CIH with the Pacific Ocean has been plugged.
- This closure triggered an adverse consequence for the Channel Islands Harbor (CIH) water quality, as documented below. Dark and murky water was reported in early June 2018; approximately 2.5 months following the cessation of the MGS operations; in particular, the cessation of the four (4) MGS circulating water pumps (CWPs), which ceased operation on March 29, 2018. Note: There may be other possible causes, which could adversely affect CIH water quality. These need to be identified and quantified. These actions are suggested for your consideration at enclosure (1).

**Nexus of Four Circulating Water Pumps (CWP's) Causing the CIH Water Quality Issue.**

- As discussed, the water quality problem started to manifest itself a few months after the circulating water pumps ceased operation. In the past, these pumps were pulling CIH water through the Edison Canal and out to the Pacific Ocean not allowing ag runoff contaminates to pollute the CIH or the canal with attendant increases in algae growth leading to reduced levels of Dissolved Oxygen (DO) causing potential hypoxia (oxygen starvation) to marine life.
- Past ag runoff contaminate can be confirmed by review and validation of past NRG NPDES reports.
- Those four pumps served a critical (albeit ancillary) function of keeping the CIH water circulated and supporting its marine life. "We believe that if the Edison Canal is reopened to allow circulation back to the ocean by the Mandalay plant, our harbor will be restored to its former clean state.
- More efficient pumps may be required to facilitate the circulation, but they will not need to run very often, as evidenced by the fact that the plant only ran 120 days at 6-8 hours/day over the past few years and the circulation was sufficient. New pumps can also be solar-powered."<sup>i</sup>
- To reiterate, the part of MGS's function that's germane to this letter is the continued operation and maintenance of four circulating water pumps (CWPs) ("44,000 gallons per minute [gpm]

each). They were originally designed to facilitate heat exchange, now they are needed to circulate water in the CI Harbor. When all four CWPs were operating, there was a total facility capacity of 176,000 gpm, or 253.4 million gallons per day (MGD)<sup>ii</sup>. Note: This proposed CIH water fix may be characterized as ‘the solution to pollution is dilution’. Use the Pacific Ocean as the larger, more effective, more sustainable sink to mitigate ag runoff vice the smaller, confined and therefore more vulnerable, more populated (by humans), and less sustainable CIH as the ‘most effective near-and mid-term solution’. Recommendation assumes the levels of potential pollutants (e.g. the total concentration of organic nitrogen and ammonia-TKN from ag runoff going to the Pacific will not exceed state levels iaw current NPDES or it can be mediated.

- Prior to the cessation of MGS operations, isolated algae blooms in the CIH, while sighted during the hot months, were not a major concern.

### **Purpose of This Letter Is Two-Fold**

- **First**, request the Los Angeles Regional Water Quality Control Board (RWQCB) and GenOn reconsider the complete decommissioning of the Mandalay Generating Station (MGS). Reasons:
  - Prevent further degradation of the CI Harbor (CIH) water quality. RWQCB is asked to postpone termination of the subject National Pollutant Discharge Elimination System (NPDES) No. CA0001180, CI No. 2093 Permit.
  - Request RWQCB modify the existing permit to allow GenOn ‘or’ a third party, if GenOn is either unable or un-willing to use the revised permit, to renew operation and maintenance of the four circulating water pumps (CWPs) currently located at MGS. Note: This request does not imply a return to either full or part time operation of the MGS Units 1 and 2 for generating electric power. Nor does it imply the local governments (e.g. City of Oxnard, Ventura County or the designated representative of the OLY Mandalay Bay General Partnership ("OMB")), assume any MGS final plant dismantling or remediation costs or future liabilities re: the operation of the CWPs.
- **Second**, provide stakeholders with other recommended corrective actions necessary to prevent further degradation to CIH water quality and reduce the threats posed to marine life, to include:
  - “Continue and ‘expand’ current water quality testing to further define the problem and source
  - Review historical data to see if the blooms or hypoxia are periodic and under what circumstances or if July’s was an unprecedented occurrence.
  - Compile a baseline of ecological resources and applicable regulations.
  - Identify and evaluate potential sources of Biochemical Oxygen Demand (BOD) and Chemical Oxygen Demand (COD) that could lead to hypoxia such as sediments, discharges from marina vessels, stormwater and ag runoff, groundwater discharges, other discharges to surface water or leaking sewers. ([One of the questions asked and answered would be:] Also, is there any

relationship between Northern Channel Islands (Noci) water quality and the oil dump on 5th St undergoing remediation?)

- Restore pumping. [Question.] Can the CWP's be divorced from the plant and remain operational if the facility is dismantled? That may get around the Once-Through-Cooling policy if there is no discharge of heated water but would not eliminate entrainment<sup>iii</sup> (i.e. fish being caught/killed in the screens) concerns.
- Install mitigation measures such as aerators or other devices to maintain circulation and water quality at or above selected criteria. (Note: Oxnard just installed six aerators.)
- Fill in the canal:
- Open and maintain a canal connection to the ocean at some location in the northern part of the CI Harbor." Ref. (f) applies.
- Take actions to reduce or eliminate pollutant sources to the harbor"<sup>iv</sup> Please see enclosure (1) for a full list of recommendations.

**What's the status of identifying the point/non-point source of the pollutant(s) causing the problem?**

Recent water testing (June 19, 21, and 22, 2018) conducted by the City of Oxnard's scientific consultants, Aquatic Bioassay & Consulting (ABC) Laboratories, monitored and collected water quality samples. They found high levels of total nitrogen (TKN). TKN is found in ag runoff of fertilizers. Range of Concern for TKN is >10-20. The tests indicated a range of 17.14-69.29. Therefore, recent initial testing confirmed elevated levels of TKN with resultant increases in algae blooms with concurrent drops in total dissolved oxygen (DO), also tested.

**Discussion.** A revised NPDES permit would allow for the 're-operation' of the four circulating water pumps (or replacement pumps) at the MGS, which have since been decommissioned. Other stakeholders (e.g. Oxnard and Ventura County and others) are asked to enter into 'timely' and good faith negotiations with GenOn to include the pumps' operation, maintenance, and providing electrical power from the McGrath Peaker Plant. The incentive for GenOn would be the sale of electricity at fair market value to Oxnard/Ventura County and the profits from an Operation and Maintenance contract/lease. Schedule, cost, terms, and duration to be negotiated.

- Costs to accomplish these tasks would be allocated and resourced as per the Seabridge Memorandum of Understanding (MOU); please see ref. (d).
- Revised NPDES permit would stipulate the concurrent reopening of the Edison Canal allowing circulation of water in the CIH to the Pacific Ocean once again completing the connection at both ends of the CIH with the Pacific Ocean.
- The quality of the effluent wastewater to be dispositioned to the Pacific Ocean would once again be governed and regulated by the modified NPDES permit, as before the decommissioning of the MDS Units 1 and 2.
- According to references (b) and (d) CIH water quality issue was both **foreseen and therefore considered avoidable**



**Actions Taken to Date.** Ever since the CIH water quality problem was reported in June 2018, the City of Oxnard Engineering Staff have been taking responsive and responsible actions, such as, testing the CIH water and installing 6 aerators in the Seabridge Marina area. They are to be commended. This letter endorses their 'next step' actions as follows:

- Finalize analysis of data collected on July 6th
- Reduce frequency of City Water Quality sampling to two times per week [Recommendation: return to twice a weekly 'after' rain events or excessive heat e.g. >90 degrees F. Include additional analytes [test candidates] in the testing. Please see enclosure (1).
- Establish a Monitoring & Action Plan
  - Install remote sensors (s) to continuously monitor dissolve oxygen, pH and chlorophyll
  - Prepare action plan to mitigate water quality problems

**What else is required?** The proposed near-term and mid-term solution presupposes a no-kidding, proactive and timely approach on the part of the stakeholders as discussed in enclosure (1). First, the stakeholders should start negotiations with OnGen designated representatives re: operation and maintenance of the four WCPs. The Seabridge Environmental Report (EIR), and the Seabridge Memorandum of Understanding (MOU); refs. (b) and (d) respectively, provide sufficient direction, guidance, and resource allocation for an *expedited* way forward.

- In a few words, we need increased timely cooperation between the stakeholders listed in this letter and NRG (now GenOn) if we're going to prevent a potentially catastrophic environmental event.
- A comprehensive MGS decommissioning plan should have been:
  - Properly staffed for comment
  - Endorsed by the major stakeholders now being adversely impacted
  - Included local governments and environmental regulators (specifically Ventura County, Oxnard, and the RWQCB). Question: Is a copy of the signed-off plan available?
  - Included deliberate consideration of the adverse effects the MGS decommissioning would have on the CIH water quality and marine life as identified in refs. (b) and (d).
  - **Question.** Was the LA RWQCB adequately briefed re: the negative impacts on ceasing operation of the MGS and specifically the 4 CWPS 'and' what the negative impacts would be on CIH water quality and circulation?

**Rationale for RWQCB to Take Recommended Regulatory Action.**

- The CIH and Edison Canal Estuary are included in the Basin Plan for the Coastal Watersheds of Los Angeles and Ventura Counties (Basin Plan).

- RWQCB uses this Basin Plan to identify beneficial uses and define the water quality objectives of the water bodies. It also uses the Basin plan information to regulate point and non-point sources discharges into the water bodies (in this case, the Pacific Ocean and estuaries).

#### **Initial Water Testing Results.**

- CIH dark, murky, and odorous water was reported in June 2018
- Initial scientific water testing resourced by Oxnard indicated high levels of total nitrogen (TKN) from ag runoff as the potential leading source of pollution. Suggest, other possible sources need to be identified or ruled out, as soon as possible.
- Testing by Aquatic Bioassay & Consulting (ABC) Laboratories, the City of Oxnard’s consultant marine biologists indicated a lack of circulation and ag run off (specifically total nitrogen -TKN) going into the northern basin of the CIH as the major source of the problem. Ortho Phosphate also found in ag runoff was detected in amounts of lesser concern.
- Currently, levels of dissolved oxygen (DO) in the CIH are being closely monitored by ABC Labs.
- Ask the RWQCB to act ‘now’, while still awaiting the expedited results of more definitive source identification, modeling, and quantification, as outlined in enclosure (1). Once again, time is of the essence.

#### **Long-term solution.**

- Work to effectively reduce and regulate commercial agricultural reliance on fertilizers containing high levels of total nitrogen and other pollutants would be one of our long-term goals.
- Runoff from farms is the leading source of impairments to rivers, lakes, and in this case, harbors. *Note: Agriculture contributed \$2.2 B in 2015 to Ventura County’s economy. <sup>v</sup> Tourism contributed \$1.453 B to Ventura County’s economy in 2017<sup>vi</sup>. They should not be mutually exclusive enterprises.*

#### **Past Environmental Arguments Against the Seabridge Project (Sour Grapes Then; But Still Topical).**

- Environmental organizations against the Seabridge Project were not listened to as of 2/14/03; please see <https://documents.coastal.ca.gov/reports/2003/7/Th8a-7-2003.pdf> .
- Quoting this source...” In addition, there is some question about the timing of the proposed remediation measures to be implemented should water quality fall below State standards. Finally, the monitoring program, as currently proposed, does not meet State standards (Health and Safety Code section 115880 and 17 C.C.R. sections 7956 et seq.) with respect to the frequency of monitoring and monitoring locations. “
- To quote ref. (d)...” If such degradation occurs and is below generally accepted State standards in place at that time, then, in order to achieve water flows and water quality consistent with such standards; the County and Oxnard agree to implement the Study’s Remediation Measure **at the time of closure of the Mandalay Plant** [emphasis added] to the extent that such water quality and water flow remediation is not otherwise required and satisfied by conditions placed by regulatory agencies on the owners or operators of the Mandalay Plant at the time of its closure.” Reference (e) provided the State Water Resources Control Board policy information about the MGS. Reference (f) provided much appreciated and needed technical expertise with regards to recommended resolution strategies, plans, and actions. Reference (g) provides suggestions for deployment of aerators as one of the alternative solutions to the low dissolved

oxygen (DO) levels. Lastly, reference (h) provided cost estimates for providing spill reports in the southern basin of the harbor.

### **Possible Adverse Effects of Climate Change?**

- “The causes of hypoxic events can be attributed to both natural and anthropogenically enhanced processes (Grantham et al. 2004; Lowe et al. 1991), and the frequencies and extent of coastal hypoxia are reported to be increasing (Diaz and Rosenberg 1995,2008). This trend is predicted to persist with future climate change as a consequence of warming of surface waters which may decrease gas solubility, increase organismal metabolic rates, and increase surface stratification (Meehl et al. 2007). Continued eutrophication and decreased oxygen content in eastern boundary currents may also contribute to these events (Diaz and Rosenberg 2008; Poertner and Peck 2010). Hypoxia can occur in a variety of aquatic habitats including enclosed inland seas and hydrodynamically constrained estuaries.” Reference:  
[https://www.researchgate.net/publication/233783733\\_Effects\\_of\\_an\\_Acute\\_Hypoxic\\_Event\\_on\\_Microplankton\\_Community\\_Structure\\_in\\_a\\_Coastal\\_Harbor\\_of\\_Southern\\_California](https://www.researchgate.net/publication/233783733_Effects_of_an_Acute_Hypoxic_Event_on_Microplankton_Community_Structure_in_a_Coastal_Harbor_of_Southern_California)

### **Communications.**

- Necessary involvement and cooperation between multiple local and state governmental agencies and GenOn who filed for bankruptcy-please see <https://www.reuters.com/article/us-nrg-energy-genon-bankruptcy-idUSKBN1952G7> ) could make effective communications, collaboration, and negotiation a challenge.
- The enclosed recommendations and actions are meant to provide a starting point for a productive dialogue and cooperation between public and private sector stakeholders. Once again, time is of the essence. They represent the author’s suggestions along with Mr. Peck’s based on experience, internet research and information from third party subject matter experts as contained in relevant peer-reviewed published papers. The views are solely the author’s. Time did not allow staffing of this letter for comment with the stakeholders prior to sending.

### **In summation.**

Thanks for your patience. A Channel Islands Harbor with water quality degraded past acceptable state limits and devoid of marine life on a prolonged basis will prove to be catastrophic for the City of Oxnard, Ventura County, and the Central Coast, in general. The adverse effects of ceasing the operation of the four (4) Mandalay Generating Station’s circulating water pumps were *foreseen* approximately 20 years ago. Remedial actions and costs allocations were identified at that time. Recommend stakeholders continue to enlist timely assistance from subject matter experts and update the remediation plan, execute that plan in a timely manner, and resource the plan according to reference (d).

Feedback is solicited at [nofrack@hotmail.com](mailto:nofrack@hotmail.com).

Best Regards,

Bob Nast

“Know where you water comes from and your trash goes”

## ATTACHMENT (A) REFERENCES

- (a) MGS (NPDES No. CA0001180, CI No. 2093)  
[https://www.waterboards.ca.gov/losangeles/board\\_decisions/tentative\\_orders/individual/npdes/NRG\\_California\\_South\\_LP/Mandalay/MandalayGenSta\\_TentTrmntnCvrLtr.pdf](https://www.waterboards.ca.gov/losangeles/board_decisions/tentative_orders/individual/npdes/NRG_California_South_LP/Mandalay/MandalayGenSta_TentTrmntnCvrLtr.pdf) for Current Status
- (b) Seabridge Environmental Impact Report (EIR) part 1 (Note: Soft Copies Not Readily Available on the Internet – please see attached. Note: In the Interests of Transparency for Public Information the City of Oxnard Public Work’s Department Was Requested to Post a Copy of the Entire EIR on Their Official Website.)
- (c) Additional Information (Engineering Study) on the Mandalay Generating Station (MGS)  
[http://www.opc.ca.gov/webmaster/ftp/project\\_pages/OTC/engineering%20study/Chapter\\_7H\\_Mandalay\\_Generating\\_Station.pdf](http://www.opc.ca.gov/webmaster/ftp/project_pages/OTC/engineering%20study/Chapter_7H_Mandalay_Generating_Station.pdf)
- (d) Seabridge Memorandum of Understanding (MOU) [https://www.oxnard.org/wp-content/uploads/2016/05/CIH\\_Seabridge-MOU.pdf](https://www.oxnard.org/wp-content/uploads/2016/05/CIH_Seabridge-MOU.pdf)
- (e) State Water Resources Control Board policy information about the MGS  
[https://www.waterboards.ca.gov/water\\_issues/programs/ocean/cwa316/powerplants/mandalay/](https://www.waterboards.ca.gov/water_issues/programs/ocean/cwa316/powerplants/mandalay/)
- (f) E-mail from Gene Peck ( [gene.peck@viridianalliance.com](mailto:gene.peck@viridianalliance.com) ) to Bob Nast; Subject: Channel Islands [Harbor] Water Quality dtd. 7/17/18
- (g) E-mail from CI Harbor Department Marilyn Miller ( [Marilyn.Miller@ventura.org](mailto:Marilyn.Miller@ventura.org) ) to Bob Nast; Subj: Request for Information on Channel Islands Harbor dtd. 7/27/18

### Reference Synopsis.

- Reference (a) provides the latest status on the subject NPDES permit.
- Reference (b) is the Seabridge Environmental Impact Report (EIR) part 1. (Note: Copies are not available from internet searching. Oxnard was asked to post a full copy its web site fostering transparency and discussion.
- Reference (c) provides an original engineering study of the MGS.
- Reference (d) provides a joint Memorandum of Understanding (MOU) between Ventura County, City of Oxnard, and OLY Mandalay Bay General Partnership (OMB).
- Reference (e) provides the State Water Resources Control Board policy information about the MGS.
- Reference (f) provided subject matter expert review comments and recommendations from Mr. Gene Peck.
- And, lastly, reference (g) provided a cost estimate for what it would cost the public to (1) copy 7 years’ worth of CIH spill (incident) reports and (2) redact personal information allowing for public dissemination. Note: The southern portion of the CIH is the responsibility of the Ventura County Harbor Department. Oxnard is responsible for the northern part of CIH (i.e. the harbor north of CI Blvd.).

## ENCLOSURE (1)-

### **Recommendations Concerning the Los Angeles Regional Water Quality Control Board (RWQCB) Public Hearing for the Mandalay Generating Station (MGS) Permit Termination Scheduled to be Conducted on Sept. 13, 2018 at 0900 at the Ventura County Government**

Note: Reference (f) applies. In the author's view, the Oxnard recommended plan of action and milestones and accurate characterization and solution of the CIH water quality issue would benefit from the technical expertise and experience of Mr. Gene Peck, Viridian Alliance (gene.peck@viridianalliance.com). Mr. Peck, along with the author participated in the CI Harbor Task Force Special Meeting, conducted on Wednesday, Jul 11, 2018, 6:00pm at the Performing Arts Center, Ventura Room, 800 Hobson Way, Oxnard, CA 93030. It was conducted by the Oxnard Public Works Department and facilitated by Mayor Flynn and Councilman Perello. The following recommendations are offered by Mr. Peck and the author. They are based in part on the preliminary results from Aquatic Bioassay & Consulting (ABC) Laboratories, the City of Oxnard's consultant marine biologists' who continue to monitor and collect water quality samples for-

- Dissolved oxygen; pH, temperature; salinity- beginning mid-June
- Nutrients
  - Nitrate,
  - Nitrite,
  - Total nitrogen (TKN), and
  - Ortho Phosphate
- Bacteria
  - Total Coliform,
  - Fecal Coliform, and
  - Enterococcus
- Phytoplankton

“RECOMMENDATION #1 – Expand the water quality testing parameters listed above to include Biochemical Oxygen Demand (BOD) and Chemical Oxygen Demand (COD) and Total Organic Carbon (or NPOC- non-purgeable organic carbon) as indicators of pollutant load and potential sources.

RECOMMENDATION #2- Stopping the circulation induced by pumping was the leading cause of the water quality problem in the north of Channel Islands (Noci) though there are probably other contributors (such as stormwater and ag runoff, sediments and various discharges from marina vessels). The Final Supplemental Environmental Impact Report (FSEIR) for the Seabridge (development stated that circulation and water quality in Noci (North Channel Islands) harbor is driven by the pumping and indicated that cessation could extend flushing time from 6 days to at least 17 days. Slower flushing or water exchange in channels allows nutrients and pollutants to accumulate and organisms that can cause blooms to multiply. Oxnard's Mr. Ng estimated \$TBDM per year for electricity to power the pumps; if that is that high, then it raises the question of whether there are other effective, but less costly alternatives that should be considered. Initially, these could include:

- a. Restore pumping (Can the pumps be divorced from the plant and remain operational if the facility is dismantled? That may get around the Once-Through-Cooling policy if there is no discharge of heated water but would not eliminate entrainment concerns.)

- b. Install mitigation measures such as aerators or other devices to maintain circulation and water quality at or above selected criteria. [Note Oxnard recently installed 6 aerators]
- c. Fill the canal.
- d. Open and maintain a canal connection to the ocean at some location in the northern part of the CI Harbor.
- e. Actions to reduce or eliminate pollutant sources to the harbor

All can be costly, have regulatory hurdles and may not be feasible. With a better understanding of nutrient and pollutant sources and a better understanding of the dynamics of the harbor system, it may be that most implementable is pollutant source control.

From the brief conversations with Mr. Ng and Mr. Nguyen following last week's meeting, the City of Oxnard would benefit from the use of a hydrodynamic model. A model would increase our understanding of the harbor system and Noci conditions in order to adequately evaluate these or additional alternatives. No doubt there is more information available that is still being compiled by the city, but Mr. Ng believed at the time that the City has no current model of the harbor system available to examine the problem or evaluate the effectiveness of remedial measures.

Ideally, one would want to:

- Review historical data to see if the blooms or hypoxia are periodic and under what circumstances or if July's was an unprecedented occurrence.
- Compile a baseline of ecological resources and applicable regulations.
- Identify and evaluate potential sources of BOD and COD that could lead to hypoxia such as sediments, discharges from marina vessels, stormwater and ag runoff, groundwater discharges, other discharges to surface water or leaking sewers. (Also, is there any relationship between Noci water quality and the oil dump on 5th St undergoing remediation?)
- Develop a model to understand the dynamics of the system; ideally a 3-D hydrodynamic model should be used to capture stratification and other lateral and vertical variations. Two of the best are Delft 3D or Environmental Fluid Dynamics Code (Mr. Gene Peck who provided much appreciated comments on this letter has worked with the developers of both and can put cognizant County and City staff in contact with them.
- Develop and test alternative remedies.
- Design, permit, build

Any solution would require a demonstration of a net environmental benefit to regulators and a justification of the expenditure to city management. Potentially, these steps can be streamlined, but I do not think they can be avoided. Also, addressing the problem from a perspective of the harbor system potentially could lead to long-term environmental enhancements unanticipated now by our lack of understanding of the system and its stressors. For example, reduced pollutant loading through improved source control and enforcement of regulations could be one outcome. I would like to talk more and meet with Mr. Ng to see if I can be of assistance. "Reference (f) applies.

RECOMMENDATION #3-The City of Oxnard formally request in writing that the RWQCB provide them with a history of NRG's (now OnGen) NPDES Reporting under NPDES No. CA0001180, CI No. 2093) Permit indicating potential pollutants regulated and monitored under that permit which exceeded or approached the Maximum Contamination Level (MCL), Range of Concern or REC 1 Standard. Of particular concern are: Nitrate, Nitrite, Total nitrogen (TKN), and Ortho Phosphate; in addition Biochemical Oxygen Demand (BOD) and Chemical Oxygen Demand (COD) and Total Organic Carbon (or NPOC- non-purgeable organic carbon) and what remedial actions were taken to reduce or eliminate the pollutant. Due Date: Prior to

RECOMMENDATION #4- The City of Oxnard provide stakeholders with the latest soundings and an historical compilation of incident (spill) reports re: that portion of the CIH for which they are responsible. Note: The Ventura County Harbor Department provided the author with following information needed for risk assessment of potential contaminants and characterizing the CIH water movement: (1) a soft copy of the latest soundings of the south CIH. The soundings were just completed by the Department on 7/25/2018 adjusted to zero tide and are available from the Ventura County POC Ms. Marilyn Miller (Marilyn.Miller@ventura.org ) (2) a soft copy of 7 years' worth of incident (spill) reports is available if individuals or agencies are willing to pay for copying and redacting (of personal information) charges.

RECOMMENDATION #5- Future possible use of the MGS.

**Background. Associated costs of MGS decommissioning are not addressed or solicited in this letter.**

The below information and references are **submitted for informational and discussion purposes only**.

"It's costly to tear down a power plant like the Mandalay facility. NRG has indicated it would not have the money to demolish the plant without the opportunity to build a new one, [which is apparently not going to happen]. The remaining Gas-Powered McGrath Peaker Plant will continue to operate. Oxnard will likely need help from Sacramento, whether it's in the form of legislation or tax incentives, to tear down old industrial sites like Mandalay".<sup>vii</sup> In addition, the costs to remediate the fossil-fuel (oil) MGS built circa 1959 have not been quantified or resourced with responsibility legally assigned.

Proposed Actions.

- a. Stakeholders (to include TBD) quantify the costs to decommission and remove (or repurpose) MGS Units 1 and 2.
- b. Research and request tax incentives. Please See "5.3.1.1. Federal, State, and Local Incentives".<sup>viii</sup>
- c. Complete updating the study as follows: ... "(4) The County and Oxnard further agree to have the Study updated ("Updated Study") at the time closure of the Mandalay Plant is approved and to implement such Updated Study's remediation measure in lieu of the Remediation Measure identified in the (initial) Study." Ref (d) applies. Include in the updated study the comparison between completely dismantling of the MGS or it's repurposing based upon an objective Cost Benefit Analysis.
- d. Research and request state legislators consider new legislation to exempt Oxnard and Ventura County from any possible decommissioning and environmental **remediation costs** and revert the liability for such **costs** to the abandoned facility's former owner. Please see <https://www.nixonpeabody.com/en/ideas/articles/2015/09/28/state-legislatures-moving-to-regulated-power-plant-decommissioning-decontamination-and>
- e. Determine the site's highest and best future use, which would be critical to maximizing the value of the site and minimize the risk to the owner, as well as, surrounding communities.<sup>ix</sup>Repurpose MGS as a Regional Desal Plant (Ventura, Oxnard, Port Hueneme, Naval Bases Ventura County, and Channel Islands Beach Community). Formally request in writing a solicited proposal by Poseidon

Resources (at no costs to stakeholders) to conduct a feasibility study for planning, permitting, constructing, and operating a desal plant utilizing electrical power from the McGrath Peaker Plant. Note: Electricity is the major cost driver (up to 50%) for desal operations. Please See <http://www.latimes.com/socal/daily-pilot/news/tn-dpt-me-poseidon-rate-sheet-20180720-story.html>

RECOMMENDATION #6- Answer the question..." Who has the standing make the signers of the Seabridge MOU (ref. f) live up to the agreements made in the MOU?

RECOMMENDATION #7- With regards to the installation of six (6) aerators in the Northern CIH in the Seabridge Marina area, this remediation should not be considered a major or sustainable solution. It will require future monitoring to determine effectiveness throughout the entire CIH area; and should not preclude acting on the other recommendations.

RECOMMENDATION # 8- Review the periodicity and locations of the periodic dredging.

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<sup>i</sup> E-Mail from Rocco Belmonte to Bob Nast Subj: Harbor Water Quality dtd. 7/23/18

<sup>ii</sup> Multiple Citizens Journal Articles by George Miller and Keith Moore- Title- Oxnard to Discuss Channel Islands (CI) Water Problems (dtd. 7/5) Special Mtg. and <http://citizensjournal.us/water-test-results-clean-for-channel-islands-harbor/> and <http://citizensjournal.us/the-channel-islands-harbor-water-circulation-saga/> for Synopsis of Problem, Timelines, Background, and Current Testing Status

<sup>iii</sup> **Fish entrainment** is defined in this letter as: **fish** being transported along with the flow of water and out of their normal river, lake or reservoir habitat into unnatural or harmful environments. ... Conversely, defining and addressing environmental concern, such as **fish** losses, results in positive public perception

<sup>iv</sup> E-mail from Gene Peck ( [gene.peck@viridianalliance.com](mailto:gene.peck@viridianalliance.com) ) to Bob Nast; Subject: Channel Islands [Harbor] Water Quality dtd. 7/17/18

<sup>v</sup> <http://www.farmbureauvc.com/county-crop-data>

<sup>vi</sup> <http://heritagevalley.net/californias-tourism-industry-prosperity-in-ventura>

<sup>vii</sup> <https://www.vcstar.com/story/news/2017/10/24/nrg-plans-shut-down-oxnard-power-plant-earlier-than-expected/786325001/>

<sup>viii</sup> <http://www.rff.org/files/document/file/RFF%20Rpt%20Decommissioning%20Power%20Plants.pdf>

<sup>ix</sup> <https://trcsolutions.com/writable/images/Natural-Gas-and-Electric-May-2015.pdf>





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**Regular Board Meeting, October 9, 2018**

**To: Board of Directors**  
**From: Akbar Alikhan, General Manager**  
**Subject: District Policy on Credit Card Processing Fees & Paperless Statement Incentive**  
**Item No. E-3**

**RECOMMENDATION:**

1. Provide direction to staff on whether District should continue to pass on or absorb credit card processing fees.
2. Authorize staff to offer a one-time \$10 bill credit to customers who convert to paperless statements.

**FINANCIAL IMPACT:**

1. Financial impact depends on credit card processing method.
  - a. No financial impact if District continues to pass on credit card processing fees.
  - b. If District absorbs credit card fees, approximately \$15,000 per year in processing charges based on current number of credit card transactions.
2. Financial impact based on number of customers converted to paperless statements. Incentive program proposed to be funded by late payment fee revenue.

**BACKGROUND/DISCUSSION:**

**Credit Card Processing Fees**

The District uses account management and billing software to maintain customer service data for its approximately 1,900 accounts. At the August 14, 2018 meeting the Board authorized the procurement of a new billing system from Continental Utility Solutions, Inc.(CUSI). One of the features of the CUSI system is an online payment portal that resides within the District's website; Since 2013, when the District first began accepting online payments, customers have visited a third-party service (Xpress BillPay) to make online utility bill payments.

With the new CUSI billing system, the District will no longer be using the Xpress BillPay system. This transition will require customers who normally pay online to create a new account within the CUSI system and re-enter any credit card or banking information.

During setup of the District's system, CUSI technicians inquired whether the District would be passing on (referred to "turnkey processing") credit card processing fees or absorbing the fees

(referred to as “traditional” processing). Historically, the District has passed on the credit card fees; there is no charge when paying via electronic funds transfer through a bank checking account. Customers paying by credit card incur a charge of 2.5% of their utility bill total.

Because customers will need to re-establish their method of payment with the District, the transition presents an opportunity to switch to absorbing fees. Absorbing credit card fees would cost the District an estimated \$15,000 per year in fees based on current volume. However, staff time spent on recording, journaling, and depositing each mailed payment is approximately \$1.92 per payment.

During the most recent payment cycle, the District’s online payments were distributed as follows:

<b>Payment Type</b>	<b>No. of Payments</b>	<b>CSD Unit Cost</b>	<b>CSD Total</b>
EFT Web Transactions	423	.40	\$169.20
Credit Card/Debit Card Transactions	231	.30	\$69.30
Bank Bill Pay Transactions	350	.20	\$70.00
<b>Total</b>	<b>1,004</b>		<b>\$308.50</b>

Staff performed a brief survey of local utility providers throughout the County on whether credit card fees were passed on or absorbed. The results are contained in the table below.

<b>Agency Name</b>	<b>Processing Method</b>
Camrosa Water District	Turnkey
Pleasant Valley Mutual Water Company	Traditional
Casitas Municipal Water District	Turnkey
Ventura Water (City of Ventura)	Turnkey
Meiners Oaks Water District	Traditional
Ventura River Water District	Turnkey
City of Oxnard	Turnkey
City of Thousand Oaks	Traditional
City of Camarillo	Traditional

Regardless of the processing method selected, the District will have the new ability to take credit card payments in person at the District office. Additionally, if the District chooses to pass on the processing fees (turnkey), the CUSI system will allow the District to move to a flat rate of \$3.50 per payment instead of a percentage of the bill.

**Paperless Statement Incentive**

The District currently has 500 customers who receive their monthly utility bill via email. Each mailed statement costs the District \$1.16 in the way of paper, machinery maintenance, staff time, and postage. To encourage the greater adoption of paperless statements, staff recommends the implementation of a one-time bill credit of \$10 to customers who convert to paperless statements. The terms of the proposed program are as follows:

- Available to customers who currently receive paper statements
- Customer receiving incentive agrees to receive paperless statements for at least 36 months
- Same physical address may be eligible for incentive if owner or tenant has changed.

To fund the incentive program, staff proposes to use late payment fee revenue, which is currently estimated at approximately \$20,000 per year.



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**Regular Board Meeting, October 9, 2018**

**To: Board of Directors**  
**From: Akbar Alikhan, *General Manager***  
**Subject: Update on Contract Negotiations with SEIU Local 721**  
**Item No. E-4**

***Item to be discussed during Closed Session***