

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, February 9, 2021**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Debley called the virtual meeting to order at 6:04 P.M. In attendance, Vice President Bouchard, Director Brewer, Director Marcus, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, General Counsel Joshua Smith, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Brewer made the motion to approve the Consent Calendar. Director Marcus seconded the motion. The motion passed.

Debley, Bouchard, Brewer, Marcus, Nast 5- Yes 0 -No

D. SPECIAL PRESENTATIONS:

1. Special Water Counsel Peter Candy provided a verbal update on Oxnard-Pleasant Valley Basin Allocation Ordinance.

Special Water Counsel Candy updated the Board on the Oxnard-Pleasant Valley Basin Allocation Ordinance. Board asked questions. Board requested the continuation of periodic briefings on this issue.

2. Jeff Zook from Coastal Architects provided an update on the status of Capital Improvement Project (CI 402) Yard and Building Improvements.

Jeff Zook from Coastal Architects updated the Board on the status of the Yard and Building Improvement Project. Board discussion ensued. Board expressed safety concerns regarding the sidewalk condition of approval. Jeff Zook asked that Kevin Kohan from Elevated Entitlements be contacted regarding this issue. Board directed staff to do more research to answer Board questions. Board asked for continuing updates on this project so that they can continue to stay informed.

E. INFORMATION CALENDAR:

1. Review of Draft Ordinance No. 94 (Board Member Compensation)

Board consensus was to direct Staff to make the following changes to the Draft Ordinance No. 94 and bring it to the March 9, 2021 Board meeting for review.

1) If a Board member is appointed by the District to a committee, agency, or organization they do not need prior approval to attend the said committee, agency, or organization conference and will be compensated by the District for a day of service. If a Board member who is not appointed to the committee, agency, or organization wants to attend the said committee, agency, or organization conference they need prior approval as per section 5.a. ii. of Ordinance No. 94 to attend the said conference and will not be compensated for a day of service.

2) If a Board member received compensation for a day of service from a committee, agency, or organization they are appointed to by the District this excludes the District from compensating the appointed Board member. If a Board member does not receive compensation for a day of service from a committee, agency, or organization they are appointed to by the District the District will compensate the Board member for a day of service.

3) If a Board member is authorized by the Board to represent the District and conduct District business at any event the Board member will be compensated for a day of service by the District.

2. Extension of March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak.

Board received and filed report.

3. Report from Board Members for any meeting or conference where compensation from the District for attendance was received.

None.

F. BOARD MEMBER COMMENTS:

Vice President Bouchard said at the PHWA meeting there was the Operational Report, but the Budget was not presented yet.

Director Marcus said the parking lot has now become a dump site and the neighbors are very unhappy. Director Marcus asked General Manager Martinez to try to aid in remedying the unsettling situation.

Director Marcus said she virtually attended the Harbor Visioning Committee meeting and it was interesting.

Director Marcus inquired about the laying of lines on Ocean Drive.

President Debley said the laying of lines on Ocean Drive was a project by Frontier Communications taking place in the area.

Director Brewer stated that one of the takeaways from the Harbor Visioning Committee meeting was that they are trying to get the proper permits ahead of time.

Director Nast hopes the results for the Oxnard wastewater epidemiology testing will be available to the public soon and asked that the General Manager keep the Board informed regarding the testing results.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel Mathews announced that the COVID-19 vaccine is now available to people 65 and older in Ventura County.

General Counsel Mathews mentioned the cybersecurity breach in Florida which emphasizes how important cybersecurity is.

General Manager Martinez stated that the District will be participating in a cybersecurity audit.

General Manager Martinez stated that the Risk and Resilience Audit served two

purposes one of which included tightening up cybersecurity at PHWA.

General Manager Martinez announced that there will be a Finance Committee meeting next month. The financial audit and water/sewer master plan will be presented at the March 9, 2021 Regular Board Meeting.

The Board Meeting adjourned at 7:50 P.M.

 3/11/21

Sean Debley, President