

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, June 8, 2021

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

President Debley called the virtual meeting to order at 6:06 P.M. In attendance, Vice President Bouchard, Director Brewer, Director Marcus, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, General Counsel, Joshua Smith, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

**B. PUBLIC COMMENTS:**

Ventura County Sheriff Captain Don Aguilar introduced himself.

**C. CONSENT CALENDAR:**

Vice President Bouchard made the motion to approve the Consent Calendar with Agenda item D-1 removed. Director Marcus seconded the motion. The motion passed.

Debley, Bouchard, Brewer, Marcus, Nast                      5- Yes   0 -No

**D. ACTION CALENDAR:**

**2. BUILDING AND YARD IMPROVEMENT PROJECT**

Using a PowerPoint presentation, Frank Dodge (MKN Associates), Kevin Kohan (Elevated Entitlements), Joshua Smith (General Counsel) and General Manager Martinez presented Building and Yard Improvement options to the Board. Board discussion ensued. The Board had several questions and did not reach a consensus on the presented options. To get more clarity, the Board felt an Ad Hoc committee would be helpful. Vice President Bouchard made the motion to appoint President Debley and Director Brewer to serve on a site redevelopment Ad Hoc Committee. Director Marcus seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Debley: YES, Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES            5 - Yes 0 -No

### **3. FINAL PROPOSED BUDGET**

General Manager Martinez used a PowerPoint presentation to display the Final Proposed Budget. President Debley moved to adopt Final Proposed FY 2021-2022 Operating and Capital Budget. Vice President Bouchard seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES 5 - Yes 0 -No

### **4. APPROVAL OF PROPOSED WATER, SEWER, AND TRASH RATES, AUTHORIZATION TO PROCEED WITH PROPOSITION 218 PROCESS, AND RECOMMENDATION TO SET A PUBLIC HEARING TO CONSIDER ADOPTION OF NEW WATER, SEWER, AND TRASH RATES**

Using a PowerPoint presentation, Raftelis Senior Manager, Steve Gagnon, PE presented the modifications to the Rate Study and General Manager Martinez presented the Prop 218 Timeline. Vice President Bouchard made a motion to approve the following staff recommendations:

- 1) Receive Water and Sewer Rate Study Presentation by Raftelis Financial Consultants
  - 2) Approve the proposed water, sewer, and trash rates and authorize staff to initiate a Proposition 218 process by mailing a notice of proposed Water, Sewer, and Trash Rates and instructions on protesting the proposal;
  - 3) Set a public hearing date for August 3, 2021, to hear and tally protest ballots and to consider adopting new Water, Sewer, and Trash Rates.
- Director Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES 5 - Yes 0 -No

### **E. INFORMATION CALENDAR:**

1. Extension of March 31, 2020, Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak.

Board received and filed report.

2. Report from Board Members for any meeting or conference where compensation for attendance was received.

None.

**F. BOARD MEMBER COMMENTS:**

Director Brewer said it was not very busy at the beach during Memorial Day weekend.

Director Marcus stated concerns about water waste.

Director Debley commented that the stage 2 drought regulation signage was removed.

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel had no comment.

General Manager Martinez said that EJ Harrison would be at the next Board meeting to discuss the diversion of food waste.

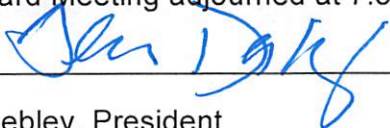
General Manager Martinez said that the County of Ventura Watershed Protection District will have a representative at the next Board meeting.

General Manager Martinez announced that the District is planning on having the Community Clean Up event this September.

General Manger Martinez said that stage 2 drought regulation signage will be replaced.

General Manager Martinez stated that water conservation information will be shared with residents.

The Board Meeting adjourned at 7:59 P.M.

  
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Sean Debley, President