

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, June 11, 2019

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Brewer called the meeting to order at 6:01 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Nast, Director Marcus, Director Bouchard, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Deputy General Manager/ Operations Manager Pete Martinez.

Director Debley was absent.

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Director Bouchard made the motion to approve the Consent Calendar and Director Marcus seconded the motion. The motion passed all in favor.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

**D. Public Hearing:**

**1. Final Proposed FY 2019-2020 Budget**

President Brewer opened and conducted the public hearing. General Manager Alikhan presented the FY 2019-2020 proposed budget for adoption. There was no public testimony and President Brewer closed the public hearing. Director Bouchard made the motion to adopt the Final Proposed FY 2019-2020 Operating and Capital Budget and Director Marcus seconded the motion. The motion passed collectively.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

**2. Public Hearing on Water rates pursuant to Proposition 218 (California Constitution, article XIID). ORDINANCE 91 CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES, FEES, AND REGULATIONS RELATED TO THE PROVISION OF WATER AND WASTEWATER SERVICES AND ADOPTION BY REFERENCE OF PORTIONS OF ARTICLE VII- PUBLIC UTILITIES, CHAPTER 2- SEWER SERVICE OF THE CITY OF PORT HUENEME MUNICIPAL CODE.**

President Brewer opened and conducted the public hearing. General Manager Alikhan explained Ordinance 91 will be amending fees and regulations within the District in accordance with the Proposition 218 Notice.

General Manager Alikhan stated the District received no protest letters. There was no public testimony and President Brewer closed the public hearing. Director Bouchard made the motion to adopt Ordinance 91 and President Brewer seconded the motion. The motion passed.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

Office Manager CJ Dillon performed the second and final reading of Ordinance 91 in title only.

**3. Public Hearing on Solid Waste Service Rates pursuant to Proposition 218 (California Constitution, article XIID). ORDINANCE 92 AN ORDINANCE OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT ESTABLISHING RATES, FEES AND REGULATIONS RELATING TO SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL AND THE ABATEMENT OF NUISANCES**

President Brewer opened and conducted the public hearing. General Manager Alikhan explained Ordinance 92 was in accordance with the Prop 218 notice and includes a 3% increase in solid waste rates. General Manager Alikhan stated that there were no protest letters. There was no public testimony and President Brewer closed the public hearing. Director Bouchard made the motion to adopt Ordinance 92 and Director Nast seconded the motion. The motion passed.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

Office Manager CJ Dillon performed the second and final reading of Ordinance 92 in title only.

**E. OPERATIONS AND MAINTENANCE REPORT**

Deputy General Manager/ Operations Manager Pete Martinez using a PowerPoint presentation focused on the month's main tasks which included the repair of a water main break over Memorial Day weekend, the completion of the Annual Water Quality report, the CCTV project being at 90% completion and updates on the final phase of the Smart Meter Project.

**F. CLOSED SESSION:**

**General Counsel announced the Board went into Closed Session at 6:41 p.m.**

**1. PUBLIC EMPLOYMENT (Gov. Code § 54957(b)(1))54957(b)(1).**

**Title: Office Manager**

**2. PUBLIC EMPLOYMENT (Gov. Code § 54957(b)(1))54957(b)(1).**

**Title: General Manager**

**General Counsel announced the Board was back in Open Session at 7:47 p.m. Board met with General Counsel on two closed session items. There was Board discussion. No Board action taken at the time.**

**G. ACTION CALENDAR:**

**1. Office Manager: The Board will discuss and consider revisions to the existing contract with the District's Office Manager.**

General Counsel stated that the Board has in their packet a contract for Office Manager CJ Dillon and there are two proposed changes. There are two suggested changes the Board discussed and would like to take to Open Session. First page 50 of packet section 10 E there is new language the Board may want to consider. Also, in section 6 compensation. Director Bouchard made the motion to approve and accept the language for section 10 E as proposed and a modification to compensation to reflect \$89,619.58. Director Marcus seconded the motion.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

**2. Employment/Appointment of Interim General Manager/Permanent General Manager. The Board will discuss how to proceed with filling the vacant General Manager position**

General Counsel explained the second item was the General Manager position. First the Board needs to discuss and accept the resignation of General Manager Alikhan as tendered. Director Marcus made the motion to accept the resignation of General Manager Alikhan. President Brewer seconded the motion. The motion passed with a majority vote of 3.

Brewer, Nast, Marcus 3 - Yes  
Bouchard 1 -No

General Counsel said there were options in the packet on how to go about the appointment of General Manager and there was Board discussion in closed session. Director Bouchard made the motion that provided he is willing to appoint current Deputy General Manager Pete Martinez as the Interim General Manager and that the Board establish a Ad Hoc Committee consisting of 2 Board Members and General Counsel to meet with Pete Martinez to discuss the details of the compensation and the period of time moving forward. Director Marcus seconded the motion. The motion passed.

Brewer, Nast, Marcus, Bouchard 4 - Yes 0 -No

President Brewer appointed Director Bouchard and Director Debley to the Ad Hoc

Committee and Director Marcus as the alternate.

Pete Martinez accepted the Interim General Manager position.

#### **H. INFORMATION CALENDAR:**

1. General Manager Alikhan said PHWA is planning on Adopting the 2019-2020 Budget. There will also be two Ops Reports at the meeting. They will be appointing two new Board Members on the AWA Board to fill the two vacancies.
2. Director Nast said he attended two VRSD meetings. They are reviewing the Budget.

#### **I. BOARD MEMBER COMMENTS**

Director Nast said Steve Weiss recommended fencing to keep sand from encroachment and forwarded the recommendation to the Harbor Department. The Harbor Department forwarded it to Staff for comment.

Director Marcus asked if anyone heard anything new about the enforcement of Temporary Rental Ordinance. There appears to be no signage.

President Brewer said the County is enforcing the Temporary Rental Ordinance. The process is you apply for the permit, the County inspects the property, if there are violations you have 14 days to fix them and then when you get approved the County gives you a sign for your property.

Director Marcus wished Akbar Alikhan the best and lots of luck in his new position.

President Brewer said she appreciated everything Akbar Alikhan has done.

Director Nast thanked Akbar Alikhan and said he was grateful to have Pete Martinez.

Director Bouchard said he wished Akbar Alikhan the best and believes he will go on to do great things.

#### **J. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

General Counsel wished Akbar Alikhan the best.

General Manager said he thanked the Channel Islands Beach Community Services District Board and Staff.

The Board Meeting adjourned at 8:08 P.M.



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Kristina Brewer, President