

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, March 10, 2020**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Nast called the meeting to order at 6:00 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Debley, Director Bouchard, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, and Office Manager, CJ Dillon.

Director Brewer was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Marcus moved to approve the Consent Calendar and Director Bouchard seconded the motion. The motion passed.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

General Manager Martinez presented the Operations and Maintenance Report. General Manager Martinez using a PowerPoint presentation explained that the Hollywood Sewer Station was converted to three phase power which reduced the electrical consumption 50% and allows flexibility to interchange pumps at Hollywood, Los Robles and Panama Stations. Director Marcus asked this be posted on website. Other tasks for the month included collaboration with Ventura County to facilitate water asset improvements, large meter installs, and hydrant inspections.

E. ACTION CALENDAR:

1. FY 2018-2019 ANNUAL AUDIT REPORT

Rick Gallo and Rich Teaman from Teaman, Ramirez & Smith, Inc. Certified Public Accountants telephonically joined the meeting. Director Marcus moved to approve allocations for

June 30, 2019 and Vice President Debley seconded the motion. The motion passed.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

Rick Gallo gave an overview of the audit and answered Board questions. Rick Gallo explained during the Finance Committee meeting a correction to the audit was made. The CalPERS payroll number included overtime and it was corrected to exclude the overtime amount. Director Bouchard moved staff's recommendations to approve the Channel Islands Beach Community Services District Annual Audit Report for Fiscal Year Ended June 30, 2019 and to authorize staff to present a Final Audit Report with the correction of the CalPERS payroll amount. President Nast seconded the motion. The motion passed all in favor.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

2. DISTRICT PARTICIPATION IN THE INSTALLATION OF CCTV SECURITY CAMERAS IN DISTRICT SERVICE AREA

Vice President Debley reported that the Facilities Committee met on February 28th and explained that out of the 3 Options discussed they decided that Option 2 where the District will participate in the outreach of available services the Ventura County Sheriff's Department offers residents of the unincorporated areas of the District service area which will have a minor financial impact was the best to recommend to the Board. After brief discussion the motion was made by Director Bouchard to accept the recommendation of Option 2 and Vice President Debley seconded the motion. The motion passed collectively.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

3. DISTRICT OPTIONS TO CONSIDER IN RESPONDING TO SEA LEVEL RISE

General Manager Martinez explained the three options up for consideration. Board discussion ensued. Vice President Debley made a motion for Option 2, to engage on a limited basis by fostering collaboration and communication between major stakeholders and District ratepayers. President Nast seconded the motion. The motion passed.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

F. INFORMATION CALENDAR:

1. PHWA Agenda Review

General Manager Martinez said the meeting will be next Monday. General Manager Martinez said they will be presenting the Brackish Water Reclamation Demonstration

Facility Operational Report. Board directed General Manager Martinez to write a welcome letter to the newly appointed City Manager of Port Hueneme.

2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

Director Marcus said that she and Director Bouchard attended the PHWA meeting and Director Bouchard was appointed Chair of the PHWA Board.

G. BOARD MEMBER COMMENTS:

President Nast said that he attended the United presentation regarding future projects, and it was informative. The presentation is available on the United website.

Vice President Debley said he thought the District website should direct customers to the VC Emergency page rather than the CDC page since it focuses on local updates regarding COVID-19.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez said the Operations Manager interviews went well. There were good candidates so the position should be filled soon.

General Manager Martinez said there is a meeting regarding the CUP at the County this Thursday at 10:30am.

General Manager Martinez said that along with Officer Manager Dillon they will be focusing their efforts on the Budget.

The Board Meeting adjourned at 6:58 P.M.



Bob Nast, President