



Board of Directors:

SEAN DEBLEY, President
JARED BOUCHARD, Vice President
KRISTINA BREWER, Director
MICHAEL LEBOW, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCS.D.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 5:00 P.M. on Tuesday, January 10, 2023. The meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.**

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report – December 2022
3. Minutes:
 - a. December 13, 2022, Regular Board Meeting

4. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	00000509	\$73.39	\$208.62	\$282.01
				\$282.01

D. CLOSED SESSION:

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Authority: California Government Code § 54956.9(d)(1)

Pursuant to Government Code § 54956.9(d)(1), the Board of Directors will meet in closed session to discuss, confer with, and receive advice from legal counsel regarding existing litigation to which the District is a named party, specifically OPV Coalition, et. al. v. Fox Canyon Groundwater Management Agency, et. al., Santa Barbara County Superior Court Case No. VENCI00555357.

- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE § 54957)
TITLE: GENERAL MANAGER**

E. ACTION CALENDAR:

- 1. ANNUAL PERFORMANCE AND SALARY REVIEW OF DISTRICT GENERAL MANAGER. THE BOARD WILL REVIEW AND CONSIDER THE GENERAL MANAGER’S PERFORMANCE AND COMPENSATION FOLLOWING CLOSED SESSION PERFORMANCE EVALUATION.**

Recommendation:

- 1) Board Discretion

- 2. REQUEST TO INCREASE APPROPRIATION FOR VALVE REPLACEMENT PROJECT – CI 105**

Recommendation:

- 1) Board to consider and approve an increased appropriation in the amount of \$33,000 in the Fiscal Year (FY) 2022-23 Capital Improvement Program Budget for the Water Valve Replacement Project (CI 105).

F. INFORMATION CALENDAR:

1. LAFCO Board Election Results.
2. Report from Board Members of any meeting or conference where compensation for attendance was received.

G. BOARD MEMBER COMMENTS:

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, January 5, 2023, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at www.cibcsd.com.

Peter Martinez
Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

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Register: 1002 · Checking Pacific Western

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			2,495.73	620,398.01
12/01/2022	ACH	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/1	550.00			619,848.01
12/02/2022	ACH	CalPers	-split-	pypd 11-12-20...	4,049.62			615,798.39
12/02/2022	ACH	Nationwide Retirement	-split-	pypd 11-12-20...	3,822.45			611,975.94
12/02/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Francis	167.98			611,807.96
12/02/2022	7843	Grainger	2000 - Accounts Payable	Account # 870...	1,778.11			610,029.85
12/02/2022	7844	State Ready Mix Inc.	2000 - Accounts Payable	Customer # CH...	940.34			609,089.51
12/02/2022	7845	Vulcan Materials Co...	2000 - Accounts Payable	Invoice #73470...	306.74			608,782.77
12/04/2022	7846	Famcon Pipe and Su...	2000 - Accounts Payable		2,840.41			605,942.36
12/05/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,153.75	607,096.11
12/05/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,200.84	608,296.95
12/05/2022	ACH	Spectrum	6 - Administrative Exp...		62.51			608,234.44
12/05/2022	ACH	Bay Alarm Company	4 - Maintenance Expen...	103152	112.74			608,121.70
12/05/2022	ACH	SCE- Office	6 - Administrative Exp...		228.43			607,893.27
12/05/2022	ACH	Spectrum	6 - Administrative Exp...	WIFI	229.98			607,663.29
12/05/2022	ACH	So. California Edison...	2 - Sewer System Expe...		267.32			607,395.97
12/05/2022	ACH	So. California Edison...	2 - Sewer System Expe...		358.95			607,037.02
12/05/2022	ACH	Arco	4 - Maintenance Expen...	12-3-22	1,015.97			606,021.05
12/06/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,157.70	607,178.75
12/06/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,875.40	611,054.15
12/06/2022	ACH	Exxon-Mobil	4 - Maintenance Expen...	Pymt by phone ...	2,000.00			609,054.15
12/06/2022	ACH	CalPers	-split-	Health	11,223.68			597,830.47
12/06/2022	ACH	So. California Edison...	2 - Sewer System Expe...		60.00			597,770.47
12/06/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Hutchison	159.37			597,611.10
12/06/2022	7847	A to Z Law, LLP	2000 - Accounts Payable		1,590.00			596,021.10
12/06/2022	7848	Amazon Capital Serv...	2000 - Accounts Payable		213.71			595,807.39
12/06/2022	7849	AWWA-California-...	2000 - Accounts Payable	2023 Dues	487.00			595,320.39
12/06/2022	7850	Badger Meter	2000 - Accounts Payable		1,752.30			593,568.09
12/06/2022	7851	CIBCSO-Petty Cash	2000 - Accounts Payable		147.00			593,421.09
12/06/2022	7852	Diener's Electric, Inc.	2000 - Accounts Payable		56,135.38			537,285.71
12/06/2022	7853	Elevated Entitlements	2000 - Accounts Payable		561.00			536,724.71
12/06/2022	7854	Famcon Pipe and Su...	2000 - Accounts Payable		139.43			536,585.28
12/06/2022	7855	Ferguson Waterworks	2000 - Accounts Payable		79.09			536,506.19
12/06/2022	7856	FGL Environmental I...	2000 - Accounts Payable		1,068.00			535,438.19
12/06/2022	7857	Grainger	2000 - Accounts Payable		1,416.41			534,021.78
12/06/2022	7858	ImageSource	2000 - Accounts Payable		817.23			533,204.55
12/06/2022	7859	IVR Technology Gro...	2000 - Accounts Payable		101.54			533,103.01
12/06/2022	7860	Jarrold Lawrence	2000 - Accounts Payable		240.00			532,863.01
12/06/2022	7861	Miguel Zavalza	2000 - Accounts Payable		225.00			532,638.01
12/06/2022	7862	Mission Linen & Uni...	2000 - Accounts Payable		539.98			532,098.03

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From 12/01/2022 through 12/31/2022

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/06/2022	7863	Pacific Couriers	2000 - Accounts Payable		276.69			531,821.34
12/06/2022	7864	Port Hueneme Marin...	2000 - Accounts Payable		148.82			531,672.52
12/06/2022	7865	Proven Print Services	2000 - Accounts Payable		1,392.11			530,280.41
12/06/2022	7866	State Ready Mix Inc.	2000 - Accounts Payable		2,031.70			528,248.71
12/06/2022	7867	Sunbelt Rentals, Inc.	2000 - Accounts Payable	Message Bd. R...	688.54			527,560.17
12/06/2022	7868	Underground Service...	2000 - Accounts Payable		29.25			527,530.92
12/06/2022	7869	United Rentals, Inc.	2000 - Accounts Payable		1,296.66			526,234.26
12/06/2022	7870	Vulcan Materials Co...	2000 - Accounts Payable		421.71			525,812.55
12/06/2022	7871	WHITE CAP	2000 - Accounts Payable	Reissued for C...	187.32			525,625.23
12/07/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/6			5,639.61	531,264.84
12/07/2022	DEP	QB:DEPOSIT	3120 Sewer Revenues:...	Dep 12/7 from ...			248,759.84	780,024.68
12/07/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/7			2,548.86	782,573.54
12/07/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			2,483.01	785,056.55
12/07/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,570.13	788,626.68
12/07/2022	ACH	Cardmember Service	8000 - Suspense	11-2022	5,991.42			782,635.26
12/07/2022	ACH	Pitney Bowes Inc.	6 - Administrative Exp...	11-25-22 9-...	527.02			782,108.24
12/07/2022	ACH	SoCalGas	6 - Administrative Exp...	12-5-22	1.49			782,106.75
12/07/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...		378.62			781,728.13
12/07/2022	7872	CIBCS-D-Petty Cash	2000 - Accounts Payable		100.00			781,628.13
12/07/2022	7873	Staples	2000 - Accounts Payable		91.27			781,536.86
12/07/2022	7874	EJ Harrison & Sons, ...	2000 - Accounts Payable		49,920.95			731,615.91
12/07/2022	7875	EJ Harrison & Sons, ...	2000 - Accounts Payable		49,939.45			681,676.46
12/07/2022	7876	BARRY SANDERS	2000 - Accounts Payable	CUSTOMER ...	43.58			681,632.88
12/07/2022	7877	BRENDA ABREGO	2000 - Accounts Payable	CUSTOMER ...	48.94			681,583.94
12/07/2022	7878	County of Ventura - ...	2000 - Accounts Payable	Building	67.52			681,516.42
12/08/2022	Dep	QB:DEPOSIT	1200 - Accounts Recei...	Returned Chec...			378.62	681,895.04
12/08/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			6,027.55	687,922.59
12/08/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/8 Dp. ...	0.20			687,922.39
12/08/2022	7879	Ayala Engineering, I...	2000 - Accounts Payable	Los Robles Sta...	29,840.00			658,082.39
12/08/2022	7880	Michael K. Nunley ...	2000 - Accounts Payable		5,731.71			652,350.68
12/09/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/9			12,266.88	664,617.56
12/09/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/9			1,288.80	665,906.36
12/09/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/7			643.79	666,550.15
12/09/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/6			640.83	667,190.98
12/09/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,566.33	670,757.31
12/09/2022	7881	Carol Dillon	2000 - Accounts Payable	Community Cl...	100.15			670,657.16
12/09/2022	7882	Bilco	2000 - Accounts Payable		7,035.16			663,622.00
12/09/2022	7883	SSBP	2000 - Accounts Payable		3,300.00			660,322.00
12/12/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,727.95	663,049.95
12/12/2022	7884	Patriot Environmenta...	2000 - Accounts Payable		4,598.56			658,451.39

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2022	7885	Famcon Pipe and Su...	2000 - Accounts Payable		50.42			658,400.97
12/13/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,147.95	660,548.92
12/13/2022	ACH	Pacific Western	6 - Administrative Exp...	Checks ordered...	593.14			659,955.78
12/14/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,854.27	663,810.05
12/14/2022	7886	CWEA	2000 - Accounts Payable	Earl David Brock	95.00			663,715.05
12/14/2022	7887	Diener's Electric, Inc.	2000 - Accounts Payable		1,205.98			662,509.07
12/14/2022	7888	Pinky's Tire Service	2000 - Accounts Payable		186.44			662,322.63
12/14/2022	7889	Total Barricade Servi...	2000 - Accounts Payable		644.00			661,678.63
12/14/2022		QuickBooks Payroll ...	-split-	Created by Pay...	51,372.16			610,306.47
12/14/2022	To Print	Carol J Dillon	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Casey D Johnson	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	E.D. Brock	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Erika F Davis	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Jesus Navarro	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Keila E Wilson	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Mark A Espinosa	-split-	Direct Deposit		X		610,306.47
12/14/2022	To Print	Peter A. Martinez	-split-	Direct Deposit		X		610,306.47
12/15/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,957.84	612,264.31
12/15/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,957.84	614,222.15
12/15/2022	ACH	Frontier	6 - Administrative Exp...	12-1-22	108.68			614,113.47
12/15/2022	ACH	AT & T	6 - Administrative Exp...	12-1-22	830.58			613,282.89
12/15/2022	ACH	Nationwide Retirement	-split-	Pr pd 11-26-22 ...	9,165.67			604,117.22
12/15/2022	ACH	Pacific Western	6 - Administrative Exp...	Analysis	90.69			604,026.53
12/15/2022	ACH	Vanco Chrg	6 - Administrative Exp...		92.50			603,934.03
12/15/2022	7890	Black Gold Industries	2000 - Accounts Payable	Sewer Force M...	10,029.50			593,904.53
12/15/2022	7891	Coastal Pipco	2000 - Accounts Payable		943.20			592,961.33
12/15/2022	7892	net2phone	2000 - Accounts Payable		332.14			592,629.19
12/15/2022	7893	PHWA	2000 - Accounts Payable		58,353.94			534,275.25
12/15/2022	7894	Sam Hill & Sons, Inc.	2000 - Accounts Payable		6,786.07			527,489.18
12/15/2022	7895	Wex Bank	2000 - Accounts Payable		49.03			527,440.15
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/15			8,798.45	536,238.60
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/15			5,505.95	541,744.55
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/15			210.43	541,954.98
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/15			324.00	542,278.98
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/15			12,390.53	554,669.51
12/16/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/13			20,482.82	575,152.33
12/16/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,328.73	577,481.06
12/16/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CIBCSD Draft ...			89,464.16	666,945.22
12/19/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,938.24	670,883.46
12/19/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			33,051.78	703,935.24

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/20/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			620.46	704,555.70
12/20/2022	ACH	CalPers	-split-		4,049.62			700,506.08
12/20/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Garden	125.71			700,380.37
12/20/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Spiess	342.34			700,038.03
12/20/2022	7896	A to Z Law, LLP	2000 - Accounts Payable		720.00			699,318.03
12/20/2022	7897	DFA-actuaries, LLC	2000 - Accounts Payable	21-22 GASB 7...	2,000.00			697,318.03
12/20/2022	7898	Elite General Engine...	2000 - Accounts Payable	Valve Replace...	23,538.44			673,779.59
12/20/2022	7899	FGL Environmental I...	2000 - Accounts Payable		164.00			673,615.59
12/21/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/21			1,525.45	675,141.04
12/21/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/21			1,036.93	676,177.97
12/21/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/20			14,334.57	690,512.54
12/21/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/21			245.00	690,757.54
12/21/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,953.27	692,710.81
12/21/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			839.99	693,550.80
12/21/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,560.12	697,110.92
12/21/2022	ACH	So. California Edison...	2 - Sewer System Expe...		341.41			696,769.51
12/21/2022	ACH	So. California Edison...	2 - Sewer System Expe...		603.45			696,166.06
12/21/2022	ACH	So. California Edison...	2 - Sewer System Expe...		953.83			695,212.23
12/22/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,443.56	698,655.79
12/22/2022	ACH	CalPers	-split-	pr pd 12-10-22 ...	4,049.62			694,606.17
12/22/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Correction 12-...	0.04			694,606.13
12/22/2022	7900	Ferguson Waterworks	2000 - Accounts Payable		395.40			694,210.73
12/22/2022	7901	Grainger	2000 - Accounts Payable		1,074.91			693,135.82
12/22/2022	7902	Sam Hill & Sons, Inc.	2000 - Accounts Payable	Sewer Forcema...	20,308.22			672,827.60
12/22/2022	7903	Total Barricade Servi...	2000 - Accounts Payable	Forcemain Rep...	995.20			671,832.40
12/22/2022	7904	Traffic Technologies ...	2000 - Accounts Payable	3000 Ocean-Ca...	174.25			671,658.15
12/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,345.75	674,003.90
12/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			4,329.09	678,332.99
12/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			210.43	678,543.42
12/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,699.81	680,243.23
12/27/2022	ACH	Nationwide Retirement	-split-	pr pd 12-10-22 ...	3,363.45			676,879.78
12/28/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/28			16,730.55	693,610.33
12/28/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/27			15,840.24	709,450.57
12/28/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/23			21,346.18	730,796.75
12/28/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 12/23			300.00	731,096.75
12/28/2022		QuickBooks Payroll ...	-split-	Created by Pay...	27,342.44			703,754.31
12/28/2022	DD	Carol J Dillon	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Casey D Johnson	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	E.D. Brock	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Erika F Davis	-split-	Direct Deposit		X		703,754.31

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/28/2022	DD	Jared Bouchard	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Jesus Navarro	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Keila E Wilson	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Mark A Espinosa	-split-	Direct Deposit		X		703,754.31
12/28/2022	DD	Peter A. Martinez	-split-	Direct Deposit		X		703,754.31
12/28/2022	7905	Kristina N Brewer	-split-		273.45			703,480.86
12/28/2022	7906	Marcia L Marcus	-split-		136.72			703,344.14
12/28/2022	7907	Robert T Nast	-split-		273.45			703,070.69
12/28/2022	7908	Sean Debley	-split-		136.72			702,933.97
12/30/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,319.01	706,252.98

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, December 13, 2022

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the meeting to order at 5:00 P.M. In attendance, Director Debley, Director Lebow, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, Dennis McNulty, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Brewer was absent.

B. PUBLIC COMMENTS:

Vanessa Chadwick stated concerns about the Kiddie Beach Restrooms and repairs that needed to be made. Ms. Chadwick also provided a written list of additional concerns.

C. CONSENT CALENDAR:

Director Debley made the motion to approve the Consent Calendar. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

D. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro presented the Operations Report which included the completion of the second phase of the valve replacement project, Hollywood Beach Pipeline Improvement project updates on the permit process and anticipated starting date, District service installations at 3016 Ocean Drive, 3000 Ocean Drive, and 4455 Harbor Boulevard. Operations Manager also reported on the sewer force main damage and the repairs that occurred.

E. ACTION CALENDAR:

1. ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2023

President Bouchard moved to nominate Director Debley for President for the 2023 calendar year. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

Director Debley moved to nominate Jared Bouchard for Vice President for the 2023 calendar year. Director Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

Board assignments were made (see attached). President Bouchard made the motion to approve the Board assignments for the calendar year 2023. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

2. RESOLUTION NO. 22-16 APPROVING AND ADOPTING THE 2022 VENTURA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

General Manager Martinez explained that in accordance with the Disaster Mitigation Act of 2000, Hazard Mitigation Plans must be completed, approved, and adopted every five years for public agencies to be eligible for the suite of grant programs under FEMA's Hazard Mitigation Assistance programs. General Manager Martinez recommended that the Board consider and adopt Resolution No. 22-16. There was no public comment. Director Debley made the motion to approve and adopt Resolution 22-16. Director Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

3. 2023 HOLIDAY SCHEDULE AND BOARD MEETING DATES

Office Manager Dillon presented the 2023 Holiday Schedule and Board Meeting Dates. There was no public comment. Director Lebow moved to approve the 2023 Holiday Schedule and Board Meeting Dates. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Debley: YES, Lebow: YES, Nast: YES 4 - Yes 0 -No

4. NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES – REGION 8

General Manager Martinez explained that this was a call for candidates to fill a Board vacancy on the Association of California Water Agencies Region 8 Board. No Board action was taken.

F. INFORMATION CALENDAR:

1. November 8, 2022, letter from the Auditor

Office Manager Dillon explained this was the Auditor engagement letter that included new required language and brought this to the attention of the Board.

2. Report from Board Members for any meeting or conference where compensation for attendance was received.

Director Debley reported that he attended the PHWA meeting, and the Public Works Director was requesting authorization for a special study. President Bouchard also attended the PHWA meeting and reported that there was a miscommunication with Board and Staff regarding a request they made 5 months ago. The PHWA Board explained they were not requesting a proposal to bypass the plant, so they rejected it. The PHWA Board was requesting a strategic planning session so they could make informed decisions. The PHWA Staff said they were unable to do this because they lacked the manpower. At the next meeting PHWA Staff will be bringing back another proposal for MKN to facilitate a strategic planning session.

President Bouchard said he attended the ACWA conference. He said it was a good networking opportunity. There was good subject matter, and it was well attended.

G. BOARD MEMBER COMMENTS:

Director Nast wished everyone a Merry Christmas and a Happy New Year.

President Bouchard welcomed Director Lebow and said he looked forward to working with him.

Director Debley welcomed Director Lebow and asked him to introduce himself.

Director Lebow said he was raised in Los Angeles moved to Channel Islands Beach area for work. Director Lebow has been at the law firm in Ventura for about 10 years. Director Lebow graduated from University of California, San Diego and earned his doctorate from Pepperdine University. Director Lebow said he is interested in serving the community, getting involved and learning more about the water services.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel wished everyone Happy Holidays.

General Manager Martinez said the latest building update is that they are working on constructability review, and he believes the District will go out to bid in February 2023.

General Manager Martinez welcomed Director Lebow and wished everyone a Merry Christmas and Happy New Year.

The Board Meeting adjourned at 6:00 P.M.

Jared Bouchard, President

Organization	Member(s)	Alternate
Board Positions		
President	Sean Debley	n/a
Vice President	Jared Bouchard	n/a
Committee Assignments		
Finance Committee	Jared Bouchard, Bob Nast	President
Facilities Committee	Michael Lebow, Kristina Brewer	President
Water Rate Review Committee	President	Vice President
Agency Appointments		
ACWA/JPIA	Jared Bouchard	Kristina Brewer
ACWA	Jared Bouchard	Michael Lebow
PHWA	Jared Bouchard, Sean Debley	Michael Lebow
VCSDA	Michael Lebow	Jared Bouchard
VRSD & Committee	Bob Nast	Kristina Brewer
CSDA	Jared Bouchard	Sean Debley
CASA	Michael Lebow	Sean Debley



Board of Directors:

SEAN DEBLEY, President
JARED BOUCHARD, Vice President
KRISTINA BREWER, Director
MICHAEL LEBOW, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
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Regular Board Meeting, January 10, 2023

To: Board of Directors
From: Peter Martinez, *General Manager*
Subject: Request to Increase Appropriation for Valve Replacement Project – CI 105
Item No. E-2

RECOMMENDATION:

Board to consider and approve an increased appropriation in the amount of \$33,000 in the Fiscal Year (FY) 2022-23 Capital Improvement Program Budget for the Water Valve Replacement Project (CI 105).

FINANCIAL IMPACT: There is sufficient funding in Water Capital Reserves (Fund Balance) to cover the increased allocation in the FY 2022-23 Capital Improvement Program Budget for CI 105.

BACKGROUND/DISCUSSION:

On June 14, 2022, the Board approved the FY 2022-23 Operating and Capital Budgets. This included an amount of \$150,000 for Phase II of the Water Valve Replacement Project CI 105. On July 26, 2022, the Board approved Change Order No. 2 with Elite General Engineering Inc. in the amount of \$132,874 to continue with the replacement of 17 additional valves in the Phase II project area of Hollywood Beach. The contractor did not exceed the approved amount for this additional work (Change Order #2).

Per the contract, the District furnished parts, materials, and related appurtenances for this project to provide cost savings to the District due to markup by the contractor. As a result of inflation, the estimated part and materials costs exceeded the estimated amounts when developing the FY 2022-23 CIP budget for CI 105 Water Valve Replacement Project.

To date, the District has now replaced 35 valves and added 5 new additional valves over the past calendar year. This represents the replacement of 6.5 percent of the total amount of water valves in the District service area. As part of completing this project, the goal was reached in replacing all current broken and inoperable valves in the water distribution system. This allows the District to reduce the impact on customers in the event of an emergency.

Staff is requesting to increase the appropriation in the amount of \$33,000 in the FY 2022-2023 Capital Improvement Program Budget. If approved, this will adjust the budgeted amount of \$150,000 to \$183,000 for CI 105.



VENTURA LOCAL AGENCY FORMATION COMMISSION

801 S. VICTORIA AVENUE, SUITE 301 • VENTURA, CA 93003

TEL (805) 654-2576 • FAX (805) 477-7101

WWW.VENTURA.LAFCO.CA.GOV

December 12, 2022

General Managers
Independent Special Districts

RE: 2022 Election Results – LAFCo Special District Regular Member and Alternate Member

Dear General Manager:

This letter is to report on the election results for the Special District Regular Member and Alternate Member to the Ventura Local Agency Formation Commission (LAFCo). The election was conducted to fill new, four-year terms beginning on January 1, 2023, and ending December 31, 2026.

Government Code Section 56332 provides that “Members representing a majority of the eligible districts shall constitute a quorum.” There are 29 eligible independent special districts in the County, and as of 5:00 p.m. on Friday, December 9, 2022, 19 of the 29 independent special districts eligible to vote had returned valid ballots for the election. Thus, there was a quorum for this election.

The candidate who received the most votes cast for the Regular Member is: **Raul Avila, of the Calleguas Municipal Water District**

The candidate who received the most votes cast for the Alternate Member is: **Mohammed A. Hasan, of the United Water Conservation District**

Please join me in congratulating Mr. Avila and Mr. Hasan. All election materials are available for review at the Ventura LAFCo office, but if there are any questions about this election, please call me at (805) 654-2575.

Please share this information with your Board.

Sincerely,

Kai Luoma
Executive Officer