



Board of Directors:

KRISTINA BREWER, President
MICHAEL LEBOW, Vice President
JARED BOUCHARD, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSO.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 5:00 P.M. on Tuesday July 9, 2024. **The meeting will be held at the Temporary District Office Conference Room, 2300 Roosevelt Blvd., Channel Islands Beach, CA 93035.**

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report – June 2024
3. Minutes:
 - a. June 11, 2024, Finance Committee Meeting
 - b. June 11, 2024, Regular Board Meeting

D. ACTION CALENDAR:

1. PROPOSED RATE INCREASE FROM EJ HARRISON

Recommendation:

- 1) Receive presentation from EJ Harrison and provide direction to staff on how to proceed.

2. 2024 LOCAL AGENCY BIENNIAL REVIEW OF DISTRICT CONFLICT OF INTEREST

Recommendation:

- 1) Approve Biennial Conflict of Interest Code and direct staff to file required notice with the County of Ventura

3. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE

Recommendation:

- 1) Receive and File Report.
- 2) Board to consider and approve Change Order #4

E. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

F. BOARD MEMBER COMMENTS:

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Wednesday, July 3, 2024, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset Lane
- Corner Store, 2425 Roosevelt Blvd.
- Temporary District Office, 2300 Roosevelt Blvd.

Agendas are also posted on the District's website at www.cibcsd.com.

Peter Martinez

Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

7/3/2024 1:45 PM

Register: 1002 · Checking Pacific Western

From 06/01/2024 through 06/30/2024

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment C | Deposit | Balance |
|------------|--------|-------------------------|-----------------------------|--------------------|-----------|----------|------------|
| 06/04/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 191.81 | 255,009.17 |
| 06/04/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 339.94 | 255,349.11 |
| 06/04/2024 | 8850 | Channel Islands Yac... | 2000 - Accounts Payable | 6-4-24 Board ... | 100.00 | | 255,249.11 |
| 06/04/2024 | 8851 | Miguel Zavalza | 2000 - Accounts Payable | | 150.00 | | 255,099.11 |
| 06/04/2024 | 8852 | 805 Cleaning Services | 2000 - Accounts Payable | | 300.00 | | 254,799.11 |
| 06/04/2024 | 8853 | Amazon Capital Serv... | 2000 - Accounts Payable | | 72.84 | | 254,726.27 |
| 06/04/2024 | 8854 | America's Tire | 2000 - Accounts Payable | New Tires | 1,504.12 | | 253,222.15 |
| 06/04/2024 | 8855 | CUSI | 2000 - Accounts Payable | | 102.40 | | 253,119.75 |
| 06/04/2024 | 8856 | Kelly Printing Supplies | 2000 - Accounts Payable | | 130.93 | | 252,988.82 |
| 06/04/2024 | 8857 | Underground Service... | 2000 - Accounts Payable | | 20.50 | | 252,968.32 |
| 06/05/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 1,992.03 | 254,960.35 |
| 06/05/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 2,518.89 | 257,479.24 |
| 06/06/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 1,292.22 | 258,771.46 |
| 06/06/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 3,348.15 | 262,119.61 |
| 06/07/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 891.88 | 263,011.49 |
| 06/07/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 3,043.48 | 266,054.97 |
| 06/07/2024 | ACH | Aflac | *2020 - Payroll Liabilit... | 091546 | 316.11 | | 265,738.86 |
| 06/07/2024 | ACH | ACWA/JPIA Health ... | 5 - Salaries & Benefits:... | 0702953 | 1,057.31 | | 264,681.55 |
| 06/07/2024 | ACH | Cardmember Service | 8000 - Suspense | 5-24 | 5,897.64 | | 258,783.91 |
| 06/07/2024 | ACH | Tampa Hardware 2 | -split- | | 380.94 | | 258,402.97 |
| 06/07/2024 | 8858 | Coastal Architects | 2000 - Accounts Payable | | 4,023.05 | | 254,379.92 |
| 06/07/2024 | 8859 | CUSI | 2000 - Accounts Payable | | 102.10 | | 254,277.82 |
| 06/07/2024 | 8860 | Erica Marie Pena | 2000 - Accounts Payable | Per dium and ... | 506.36 | | 253,771.46 |
| 06/07/2024 | 8861 | Famcon Pipe and Su... | 2000 - Accounts Payable | | 2,035.61 | | 251,735.85 |
| 06/07/2024 | 8862 | S.L. Leonard & Asso... | 2000 - Accounts Payable | | 2,080.70 | | 249,655.15 |
| 06/07/2024 | 8863 | Wex Bank | 2000 - Accounts Payable | | 1,288.12 | | 248,367.03 |
| 06/07/2024 | 8864 | Oil Changer | 2000 - Accounts Payable | | 117.01 | | 248,250.02 |
| 06/10/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 1,243.78 | 249,493.80 |
| 06/10/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 5,139.23 | 254,633.03 |
| 06/10/2024 | 8865 | JANELL ADAMS | 2000 - Accounts Payable | CUSTOMER ... | 15.49 | | 254,617.54 |
| 06/10/2024 | 8866 | SSBP | 2000 - Accounts Payable | | 1,885.00 | | 252,732.54 |
| 06/10/2024 | 8867 | Teaman, Ramirez & ... | 2000 - Accounts Payable | 2023 Audit/Pre... | 19,600.00 | | 233,132.54 |
| 06/10/2024 | 8868 | CIBCS-D-Petty Cash | 2000 - Accounts Payable | | 47.80 | | 233,084.74 |
| 06/11/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 673.41 | 233,758.15 |
| 06/11/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 4,467.88 | 238,226.03 |
| 06/11/2024 | 8869 | EJ Harrison & Sons, ... | 2000 - Accounts Payable | pr pd 5-1-24 to... | 51,320.97 | | 186,905.06 |
| 06/12/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 1,623.72 | 188,528.78 |
| 06/12/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 4,467.88 | 192,996.66 |
| 06/12/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 5,838.96 | 198,835.62 |
| 06/12/2024 | ACH | Nationwide Retirement | -split- | pr pd 5-25-24 -... | 3,037.46 | | 195,798.16 |

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Register: 1002 · Checking Pacific Western

From 06/01/2024 through 06/30/2024

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|----------|-------------------------|---------------------------|--------------------|-----------|---|-----------|------------|
| 06/12/2024 | ACH | CalPERS | -split- | 5-25-24 to 6-7-... | 4,360.92 | | | 191,437.24 |
| 06/12/2024 | | QuickBooks Payroll ... | -split- | Created by Pay... | 36,855.14 | | | 154,582.10 |
| 06/12/2024 | To Print | Carol J Dillon | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Chaz C Ryan | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | E.D. Brock | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Erica M Pena | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Erika F Davis | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Jesus Navarro | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Peter A. Martinez | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/12/2024 | To Print | Rick J Rivera | -split- | Direct Deposit | | X | | 154,582.10 |
| 06/13/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | | 400.08 | 154,982.18 |
| 06/13/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | | 3,224.91 | 158,207.09 |
| 06/13/2024 | ACH | AT & T | 6 - Administrative Exp... | 06-01-24 | 1,016.53 | | | 157,190.56 |
| 06/13/2024 | ACH | Spectrum | 6 - Administrative Exp... | 223850201 | 418.14 | | | 156,772.42 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/12 | | | 7,348.33 | 164,120.75 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/14 | | | 289.75 | 164,410.50 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/14 | | | 645.00 | 165,055.50 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/14 | | | 1,605.11 | 166,660.61 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/12 | | | 3,761.84 | 170,422.45 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/13 | | | 1,000.00 | 171,422.45 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/10 | | | 17,210.20 | 188,632.65 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/12 | | | 14,315.31 | 202,947.96 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/14 | | | 12,192.16 | 215,140.12 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/3 | | | 12,371.22 | 227,511.34 |
| 06/14/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/3 | | | 164.00 | 227,675.34 |
| 06/14/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/13 | | | 970.11 | 228,645.45 |
| 06/14/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | | 572.97 | 229,218.42 |
| 06/14/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | | 1,282.08 | 230,500.50 |
| 06/14/2024 | ACH | QB:DEPOSIT | 1200 - Accounts Recei... | correction | 0.30 | | | 230,500.20 |
| 06/14/2024 | RETCK | QB:Returned Item | 1200 - Accounts Recei... | Bressler | 129.30 | | | 230,370.90 |
| 06/14/2024 | 8870 | Chaz Ryan | 2000 - Accounts Payable | Health and Wel... | 473.00 | | | 229,897.90 |
| 06/14/2024 | 8871 | Famcon Pipe and Su... | 2000 - Accounts Payable | | 341.41 | | | 229,556.49 |
| 06/14/2024 | 8872 | Pete Martinez | 2000 - Accounts Payable | Wellness | 500.00 | | | 229,056.49 |
| 06/14/2024 | 8876 | A to Z Law, LLP | 2000 - Accounts Payable | | 1,440.00 | | | 227,616.49 |
| 06/14/2024 | 8877 | Brown Armstrong Ac... | 2000 - Accounts Payable | | 807.50 | | | 226,808.99 |
| 06/14/2024 | 8878 | BSN Construction | 2000 - Accounts Payable | Customer refund | 674.46 | | | 226,134.53 |
| 06/14/2024 | 8879 | Diener's Electric, Inc. | 2000 - Accounts Payable | | 336.00 | | | 225,798.53 |
| 06/14/2024 | 8880 | Erika Davis | 2000 - Accounts Payable | Earbuds for bd ... | 106.18 | | | 225,692.35 |
| 06/14/2024 | 8881 | FGL Environmental I... | 2000 - Accounts Payable | | 265.00 | | | 225,427.35 |
| 06/14/2024 | 8882 | Gannett California L... | 2000 - Accounts Payable | Newspaper Ord... | 313.55 | | | 225,113.80 |

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From 06/01/2024 through 06/30/2024

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|------------|--------|-------------------------|---------------------------|--------------------|-----------|-----------|------------|
| 06/14/2024 | 8883 | Michael K. Nunley ... | 2000 - Accounts Payable | | 9,364.25 | | 215,749.55 |
| 06/14/2024 | 8884 | net2phone | 2000 - Accounts Payable | | 2,771.06 | | 212,978.49 |
| 06/14/2024 | 8885 | Pacific Couriers | 2000 - Accounts Payable | | 316.75 | | 212,661.74 |
| 06/14/2024 | 8886 | Sam Hill & Sons, Inc. | 2000 - Accounts Payable | 3008 Lakeshore | 8,850.99 | | 203,810.75 |
| 06/14/2024 | 8887 | Therese Freeman | 2000 - Accounts Payable | Customer Refund | 7.80 | | 203,802.95 |
| 06/17/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 505.85 | 204,308.80 |
| 06/17/2024 | ACH | Pacific Western | 6 - Administrative Exp... | Analysis Fee | 89.46 | | 204,219.34 |
| 06/17/2024 | ACH | Vanco Chrg | 6 - Administrative Exp... | e-check fee | 91.30 | | 204,128.04 |
| 06/17/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | 3,223.14 | | 200,904.90 |
| 06/18/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 152.41 | 201,057.31 |
| 06/18/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 1,605.13 | 202,662.44 |
| 06/20/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 2,419.99 | 205,082.43 |
| 06/20/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 3,414.45 | 208,496.88 |
| 06/20/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Pac West mont... | | 93,935.67 | 302,432.55 |
| 06/20/2024 | RETCK | QB:Returned Item | 1200 - Accounts Recei... | Crandall | 142.23 | | 302,290.32 |
| 06/21/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 152.41 | 302,442.73 |
| 06/21/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 3,135.49 | 305,578.22 |
| 06/24/2024 | EDEp | QB:DEPOSIT | 1200 - Accounts Recei... | Cusi | | 33,388.45 | 338,966.67 |
| 06/24/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 3,135.49 | 342,102.16 |
| 06/24/2024 | RETCK | QB:Returned Item | 1200 - Accounts Recei... | Ibarra | 473.32 | | 341,628.84 |
| 06/24/2024 | RETCK | QB:Returned Item | 1200 - Accounts Recei... | Bustos | 355.20 | | 341,273.64 |
| 06/24/2024 | RETCK | QB:Returned Item | 1200 - Accounts Recei... | Carpentieri | 46.80 | | 341,226.84 |
| 06/24/2024 | 8874 | ACWA/JPIA | 2000 - Accounts Payable | pr pd 7-1-24 to... | 781.00 | | 340,445.84 |
| 06/24/2024 | 8875 | County of Ventura - ... | 2000 - Accounts Payable | | 933.66 | | 339,512.18 |
| 06/24/2024 | 8888 | Famcon Pipe and Su... | 2000 - Accounts Payable | | 474.05 | | 339,038.13 |
| 06/24/2024 | 8889 | FGL Environmental I... | 2000 - Accounts Payable | | 301.00 | | 338,737.13 |
| 06/24/2024 | 8890 | Golden State Copier | 2000 - Accounts Payable | 8-5-24 to 8-4-25 | 2,792.00 | | 335,945.13 |
| 06/24/2024 | 8891 | Great American Fina... | 2000 - Accounts Payable | | 163.82 | | 335,781.31 |
| 06/24/2024 | 8892 | Wex Bank | 2000 - Accounts Payable | | 1,288.12 | | 334,493.19 |
| 06/25/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | 892.35 | 335,385.54 |
| 06/25/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | 4,695.38 | 340,080.92 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/21 | | 290.00 | 340,370.92 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/19 | | 763.77 | 341,134.69 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | 6/20 | | 220.00 | 341,354.69 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/18 | | 13,605.60 | 354,960.29 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/17 | | 14,763.25 | 369,723.54 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/21 | | 5,979.76 | 375,703.30 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/24 | | 30,752.31 | 406,455.61 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/24 | | 7,411.80 | 413,867.41 |
| 06/26/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/24 | | 130.00 | 413,997.41 |

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7/3/2024 1:45 PM

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From 06/01/2024 through 06/30/2024

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| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|----------|--------------------------|-----------------------------|--------------------|-----------|---|-----------|------------|
| 06/26/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | | 3,131.79 | 417,129.20 |
| 06/26/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | | 3,208.46 | 420,337.66 |
| 06/26/2024 | ACH | CalPERS | -split- | py pd 6-8-24 to... | 4,372.59 | | | 415,965.07 |
| 06/26/2024 | ACH | Nationwide Retirement | -split- | py pd 6-8-24 to... | 2,431.91 | | | 413,533.16 |
| 06/26/2024 | ACH | CalPERS | -split- | | 14,605.36 | | | 398,927.80 |
| 06/26/2024 | ACH | CalPERS | 5 - Salaries & Benefits:... | 1959 Employer... | 228.25 | | | 398,699.55 |
| 06/26/2024 | ACH | So. California Edison... | 2 - Sewer System Expe... | 6-13-24 | 1,123.83 | | | 397,575.72 |
| 06/26/2024 | ACH | So. California Edison... | 2 - Sewer System Expe... | 6-13-24 | 713.28 | | | 396,862.44 |
| 06/26/2024 | ACH | So. California Edison... | 2 - Sewer System Expe... | 6-14-24 | | | | 396,862.44 |
| 06/26/2024 | ACH | QB:DEPOSIT | 1200 - Accounts Recei... | Correction | 0.74 | | | 396,861.70 |
| 06/26/2024 | ACH | QB:DEPOSIT | 1200 - Accounts Recei... | Correction | 2.00 | | | 396,859.70 |
| 06/26/2024 | 9002 | City of Oxnard | 2000 - Accounts Payable | | 1,691.25 | | | 395,168.45 |
| 06/26/2024 | 9003 | Rockwell Engineering... | 2000 - Accounts Payable | 2- New Sewer ... | 39,023.75 | | | 356,144.70 |
| 06/26/2024 | 9004 | Rick Rivera | 2000 - Accounts Payable | | 500.00 | | | 355,644.70 |
| 06/26/2024 | | QuickBooks Payroll ... | -split- | Created by Pay... | 26,608.37 | | | 329,036.33 |
| 06/26/2024 | 8893 | Robert T Nast | -split- | | 754.18 | | | 328,282.15 |
| 06/26/2024 | 8894 | Sean Debley | -split- | | 747.34 | | | 327,534.81 |
| 06/26/2024 | 9000 | Kristina N Brewer | -split- | | 437.25 | | | 327,097.56 |
| 06/26/2024 | 9001 | Michael Lebow | -split- | | 540.62 | | | 326,556.94 |
| 06/26/2024 | To Print | Carol J Dillon | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Chaz C Ryan | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | E.D. Brock | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Erica M Pena | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Erika F Davis | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Jared Bouchard | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Jesus Navarro | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Peter A. Martinez | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/26/2024 | To Print | Rick J Rivera | -split- | Direct Deposit | | X | | 326,556.94 |
| 06/27/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | | 260.00 | 326,816.94 |
| 06/27/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | | 1,673.10 | 328,490.04 |
| 06/27/2024 | 9005 | National Trench Safety | 2000 - Accounts Payable | | 7,348.03 | | | 321,142.01 |
| 06/27/2024 | 9006 | Patriot Environmenta... | 2000 - Accounts Payable | | 7,359.72 | | | 313,782.29 |
| 06/28/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 2/26 | | | 12,817.94 | 326,600.23 |
| 06/28/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/27 | | | 617.28 | 327,217.51 |
| 06/28/2024 | DEP | QB:DEPOSIT | 1200 - Accounts Recei... | Dep 6/28 | | | 2,013.39 | 329,230.90 |
| 06/28/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | Vanco | | | 968.56 | 330,199.46 |
| 06/28/2024 | EDEP | QB:DEPOSIT | 1200 - Accounts Recei... | CUSI | | | 1,764.06 | 331,963.52 |
| 06/28/2024 | ACH | SEIU, Local 721 | *2020 - Payroll Liabilit... | pr pd 6-8-24 to... | 83.75 | | | 331,879.77 |
| 06/28/2024 | 9007 | Erica Marie Pena | 2000 - Accounts Payable | Car Rental CU... | 450.89 | | | 331,428.88 |
| 06/28/2024 | 9008 | FGL Environmental I... | 2000 - Accounts Payable | | 241.00 | | | 331,187.88 |

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Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment C | Deposit | Balance |
|-------------|---------------|------------------------|-------------------------|----------------|------------------|----------------|----------------|
| 06/28/2024 | 9009 | Hollister & Brace | 2000 - Accounts Payable | OPV Groundw... | 8,498.27 | | 322,689.61 |
| 06/28/2024 | 9010 | Proven Print Services | 2000 - Accounts Payable | CCR 2023 | 1,365.81 | | 321,323.80 |
| 06/28/2024 | 9011 | PHWA | 2000 - Accounts Payable | | 71,465.36 | | 249,858.44 |
| 06/28/2024 | 9012 | FGL Environmental I... | 2000 - Accounts Payable | | 538.00 | | 249,320.44 |

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING, June 11, 2024

A. APPROVE THE FINANCE COMMITTEE MEETING AGENDA:

The Finance Committee Agenda was approved, and the meeting was called to order at 4:15 P.M. In attendance Director Debley, Director Nast, General Manager, Peter Martinez, Office Manager, CJ Dillon, Operations Manager, Jesus (Chuy) Navarro, Partner CPA Richard Teaman, and Audit Manager Rick Gallo.

B. REVIEW AND DISCUSS FY 2022-2023 AUDIT:

Auditors Teaman and Gallo presented the 2022-2023 Annual Audit Report Draft Copy and presented the new investments summary sheet. The Finance Committee members agreed to recommend that the Board approve allocations of Reserves for June 30, 2023, approve the Annual Audit Report for Fiscal Year Ended June 30, 2023, and authorize Staff to present a Final Audit Report.

C. REVIEW AND DISCUSS FY 2024-2025 BUDGET:

Using a PowerPoint presentation, General Manager Martinez presented the FY 2024-2025 Budget and explained the changes to the upcoming year. The Finance Committee members concurred that they would present it to the Board at the Regular Board Meeting.

The Board Meeting adjourned at 4:57 P.M.

Bob Nast, Director

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, June 11, 2024

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 5:00 P.M. In attendance, Vice President Lebow, Director Debley, Director Nast, General Manager, Peter Martinez, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Bouchard was absent.

B. PUBLIC COMMENTS:

Ventura County Sheriff Captain Greg Gibson and Beat coordinator Senior Deputy Sheriff Cameron Simpkins cautioned residents to be aware that crimes of opportunity increase during the summertime months and with the 4th of July holiday it brings crowds. Sheriff Simpkins said that those allegedly responsible for the mail theft in the area are in custody. Both Sheriff Gibson and Sheriff Simpkins reminded residents to please call the Sheriffs Department if see suspicious activity. The non-emergency Sheriff's phone number is 805-654-9511 but if it is an emergency call 911.

California Highway Patrol Public Information Officer Ryan Ayala introduced himself and explained that the role and responsibility of the CHP in the District are issues related to parking, traffic and roads.

C. CONSENT CALENDAR:

Director Debley made the motion to approve the Consent Calendar with a modification to the agenda move item E1 to the beginning of the action calendar. President Brewer seconded the motion. The motion passed.

Brewer, Lebow, Debley, Nast 4 - Yes 0 -No

E. ACTION CALENDAR:

1. FY 2022-2023 ANNUAL AUDIT REPORT

Partner CPA Richard Teaman and Audit Manager Rick Gallo joined the meeting. CJ Dillon explained that the audit was presented at the Finance Committee Meeting.

Auditors Teaman and Gallo gave a brief overview. The report is that the audit came back with an unmodified opinion. The Finance Committee recommended approving the Staff's recommendations. There was no public comment. Director Debley made the motion to approve Staff's recommendation to approve allocations of reserves for June 30, 2023. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

Director Debley made the motion to approve the Channel Islands Beach Community Services District Annual Audit Report for Fiscal Year Ended June 30, 2023. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

Director Debley made the motion to authorize Staff to present the Final Audit Report. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

D. PUBLIC HEARINGS:

5:01 P.M.

1. FINAL PROPOSED FY 2024-2025 BUDGET

At 5:24 p.m. President Brewer opened and conducted the public hearing. The FY 2024-2025 Final Proposed Budget was presented for adoption. There were no oral or written communications received. There was no public testimony. President Brewer closed the public hearing. President Brewer made the motion to adopt the Final Proposed FY 2024-2025 Operating and Capital Budget. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION

SERVICES PURSUANT to PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIID). ORDINANCE 98 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES

At 5:38 p.m. President Brewer opened and conducted the public hearing. Ordinance 98 amends the regulations and fees in accordance with Proposition 218 notice. There was no oral or written communication received. There was no public testimony. President Brewer closed the public hearing. President Brewer made the motion to adopt Ordinance 98 effective July 1, 2024. Director Debley seconded the motion.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

E. ACTION CALENDAR:

2. ENGAGEMENT LETTER BETWEEN CHANNEL ISLANDS BEACH CSD AND BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDITING SERVICES

Staff recommended approving the engagement letter with Brown Armstrong for a 3-year term for financial auditing for an amount not to exceed \$75,000. President Brewer moved to approve Staff's recommendation. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

3. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE

General Manager Martinez reported that the Administration and Operations Facility is 52% complete as of May 31, 2024. General Manager Martinez said that the project is still on schedule for completion as of September 30, 2024. General Manager Martinez said Director Debley has visited the job site frequently and thanked Director Debley for the helpful input. Through April the District has made 8 monthly progress payments for a total amount of \$1,719,927.86. To date there are two change orders. Board received and filed report.

F. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

Director Nast attended the Ventura Regional Sanitation District Board Meeting and reported that the Toland landfill will be closing. Director Nast also reported that the Ventura Regional Sanitation District is looking for new counsel.

G. BOARD MEMBER COMMENTS:

Director Debley suggested if EJ Harrison presents to the Board the proposed new rate increases that they also give the Board an update on SB 1383.

Director Debley said the Operations building change order came out well.

President Brewer said that the oceanfront decks are being removed.

President Brewer stated the vacation rental business has slowed recently.

Vice President Lebow thanked Auditors Teaman and Gallo for their many years of service.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Martinez said that tonight at Hollywood Beach School at 6:30 p.m. the County of Ventura will be holding a presentation tonight regarding seal level rise.

The Board Meeting adjourned at 6:04 p.m.

Kristina Brewer, President



Board of Directors:

KRISTINA BREWER, President
MICHAEL LEBOW, Vice President
JARED BOUCHARD, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Regular Board Meeting, July 9, 2024

To: Board of Directors
From: Pete Martinez, General Manager
Subject: Proposed Rate Increase from EJ Harrison
Item: D-1

RECOMMENDATION:

1. Receive presentation from and provide direction to staff on how to proceed.

BACKGROUND/DISCUSSION:

On July 1, 2022, the Board approved a (7) seven-year restated agreement that allowed the District to meet its organic waste diversion requirements while maintaining the high level of service to District customers.

In 2021, the District adopted a five-year rate adjustment schedule for solid waste service that included a 2.5% increase each year through fiscal year ending 2026. With that said, EJ Harrison per the recently approved contract may request up to a three percent (3%) CPI-based rate increase through fiscal year ending 2026. For years commencing July 1, 2026 through the remainder of the term of the current Agreement, the Contractor may request up to a four percent (4%) CPI-based increase.

On May 8, 2024, District staff was made aware that EJ Harrison will be asking for 5% increase on the residential rates and a 7.79% increase on the commercial rates. The reasoning for the rate increases above the CPI is based on the increase in tipping fees paid by EJ Harrison at various facilities.

Harrison is relying on Section 9.3 of the Solid Waste & Recycling Agreement to justify the increase. However, this section does not provide Harrison with any concrete authority to unilaterally increase the rates. It only provides that in the event of cost increases greater than 3% prior to June 30, 2026 and greater than 4% for years commencing July 1, 2026, they may open discussions with the District about an emergency increase and any increase shall require approval by the Board.

OPTIONS FOR BOARD CONSIDERATION:

Option 1 (No Action)

Not allow Harrison to pass the proposed 5% residential rate increase and 7.8% increase for commercial

Pros – no impact to ratepayers, no impact to trash reserves

Cons – potentially a larger increase in the future

Option 2 – Allow Pass through from Harrison and begin Prop 218 process with implementation date TBD

Pros – District does not deplete trash reserves

Cons – Ratepayers are impacted with rate increase (\$0.88 per month increase for residential 64-gallon base service accounts) See attachment for current and proposed rates, if approved.

Option 3 – Allow Pass through from Harrison and not increase residential or commercial rates

Pros – No fiscal impact to ratepayers

Cons – Trash reserves absorb approximately \$23,000 per year for two years

Note: FYE2023 Audit Trash Reserve Balances

| | |
|-----------------------------------|------------------|
| Trash Reserves | |
| Operating Reserve | \$214,378 |
| Rate Stabilization Reserve | \$99,751 |
| Capital/Unanticipated R&M Reserve | \$18,000 |
| Subtotal | \$332,129 |

Attachment – Current Trash Rate Sheet with EJ Harrison Proposed Rate Increases

CIBCSO Trash Comparison

Monthly

Effective July 1, 2024 2.5%

| Residential | Charge | Units | Total | |
|-----------------------------------|----------|-------|--------------------|---------------------|
| Base Service 64 Gal. Barrel | \$35.25 | 1548 | \$54,567.00 | |
| Base Service 32 Gal. Barrel | \$31.65 | 104 | \$3,291.60 | |
| Walk-in Service | \$56.08 | 185 | \$10,374.80 | |
| Additional Trash Barrel | \$18.21 | 69 | \$1,256.49 | |
| Additional Trash Walk-in | \$27.65 | 14 | \$387.10 | |
| Additional Recycle Barrel | \$3.32 | 15 | \$49.80 | |
| Additional Recycle Walk-in Barrel | \$8.15 | 2 | \$16.30 | |
| Commercial | | | | |
| 3yrd 1 x week | \$196.69 | 7 | \$1,376.83 | |
| 3yrd 2 x week | \$307.61 | 0 | \$0.00 | |
| 3yrd 3 x week | \$389.66 | 1 | \$389.66 | |
| Residential 3yrd Bin Rentals | \$118.64 | 12 | \$1,423.68 | |
| | | | \$73,133.26 | \$877,599.12 |

Additional Increase Residential 2.5% and Commercial 5.29%

Monthly

| Residential | Charge | Units | Total | |
|-----------------------------------|----------|-------|--------------------|---------------------|
| Base Service 64 Gal. Barrel | \$36.13 | 1548 | \$55,929.24 | |
| Base Service 32 Gal. Barrel | \$32.44 | 104 | \$3,373.76 | |
| Walk-in Service | \$57.48 | 185 | \$10,633.80 | |
| Additional Trash Barrel | \$18.67 | 69 | \$1,288.23 | |
| Additional Trash Walk-in | \$28.34 | 14 | \$396.76 | |
| Additional Recycle Barrel | \$3.40 | 15 | \$51.00 | |
| Additional Recycle Walk-in Barrel | \$8.35 | 2 | \$16.70 | |
| | | | \$0.00 | |
| Commercial | | | | |
| 3yrd 1 x week | \$207.59 | 7 | \$1,453.13 | |
| 3yrd 2 x week | \$323.88 | 0 | \$0.00 | |
| 3yrd 3 x week | \$410.27 | 1 | \$410.27 | |
| | | | \$0.00 | |
| Residential 3yrd Bin Rentals | \$124.92 | 12 | \$1,499.04 | |
| | | | \$75,051.93 | \$900,623.16 |
| Difference in Monthly rate | | | \$1,918.67 | \$23,024.04 |



Board of Directors:

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SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Regular Board Meeting, July 9, 2024

To: Board of Directors
From: CJ Dillon, Office Manager
Subject: 2024 Local Agency Biennial Review of District Conflict of Interest
Item No. D-2

RECOMMENDATION:

1. Approve Biennial Conflict of Interest Code and direct staff to file required notice with the County of Ventura

FINANCIAL IMPACT: No Financial Impact

BACKGROUND:

The Political Reform Act requires government agencies to review their "Conflict of Interest Code" every two years. The District performed the last review in July 2022.

DISCUSSION/ANALYSIS

The District Code is still in compliance as is, and no amendment is needed this year.

2024 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
**Mail to: Clerk of the Board of Supervisors
800 S. Victoria Avenue, L# 1920
Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

FPPC Advice: www.fppc.ca.gov (866.275.3772)
advice@fppc.ca.gov



Board of Directors:

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General Manager

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Regular Board Meeting, July 9, 2024

To: Board of Directors
From: Pete Martinez, General Manager
Subject: District Administration and Operations Facility Construction Update
Item: D-3

RECOMMENDATION:

1. Receive and file report.
2. Board to consider and approve Change Order #4

BACKGROUND/DISCUSSION:

I am pleased to provide you with an update on the construction progress for the District Administration and Operations Facility. Here are the key highlights:

1. **Current Progress and Timeline:** Construction began on October 2, 2023, and is 58% complete as of June 30, 2024.
2. **Timeline:** Based on the General Contractor's (GC) baseline schedule and current critical path items the project is on schedule with a scheduled completion date of September 30, 2024.
3. **Budget Status:** Through April the District has made 9 monthly progress payments for a total amount of \$1,977,570.03 of the awarded amount of \$3,222,327. In addition to the board approved contract amount, a 7% contingency of \$225,000 was approved. According to Gordian, change orders account for approximately 8-14% of all capital construction dollars. Gordian provides solutions tailored to public sector construction needs for fast and flexible procurement of construction services. For over 30 years they have been helping state, local, and federal government agencies effectively manage building projects.
4. **Key Achievements:** McGillivray has recently completed the final stucco (color coat), began installation of the windows and storefronts on the Administrations and Operations buildings.
5. **Change Orders:**
 - a. *Change Order #1* \$52,148.08
 - i. COR01 Additional Concrete Paving
 - ii. COR02 Additional Grading
 - iii. COR4R1 Elevator Machine Room Concrete
 - iv. COR05 Builders Risk Insurance
 - v. COR06R1 Porous Concrete in lieu of Stormcrete Panels (Credit)



Board of Directors:

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SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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- vi. COR07 Delta 7 Electrical Changes
- vii. COR09 Building 2 Unforeseen Slab Demo and Pour Back
- viii. COR10 Delta 7 Mechanical Changes
- ix. COR11 Elevator Machine Room Door #19

b. *Change Order #2* - \$42,399.83 – Operations Building (Reframing)

c. *Change Order #3* - \$57,971.86

- i. COR3R1 – Concrete in lieu of asphalt
- ii. COR14 – Change size of overhead door
- iii. COR 15R1 – Change sewer pipe material from cast iron to ABS
- iv. COR16 – Site wall extension on West property line
- v. COR17 – Building 2 sewer point connection
- vi. COR19 – Site conduits for low voltage (credit)
- vii. COR20 – Graffiti films and coatings (credit)
- viii. COR21R – Roofing at canopies
- ix. COR23 – Revised HVAC for IT Closet
- x. COR24R1 – Concrete changes revised Civil Plans
- xi. COR25R1 – Planting changes
- xii. COR 27 – Two ceiling mounted fans and ductwork
- xiii. COR28 – Reception counter changes
- xiv. COR29 – Elevator machine room addition
- xv. COR30 – Soffit in conference room
- xvi. COR32 – Adds per Edison plans

d. *Change Order #4* - \$163,397.89

- i. Provide and install work in accordance with revised Civil Plans Approved 3/1/24. This change order is primarily for the installation of the County mandated storm water drainage system including bio-filtration basin. See attached COR031. This was not included in the original bid set, therefore, not included in original bid amount from contractor.

6. Upcoming Milestones: GC is currently working on completing the installation of the windows, storefronts, wood siding and drywall. Contractor plans to begin the site work mid-July.

7. Construction Management and Architect Agreements:

- a. S.L. Leonard & Associates – As of June 30, 2024, District has paid \$32,154 of the Board approved \$60,000 contract.
- b. Coastal Architects – As of June 30, 2024, District has paid \$63,814 of the Board approved amount of \$81,211.



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It is important to note that District staff has self-performed various tasks onsite and will continue to self-perform necessary work to help keep project costs at bay. The estimated savings to the District at this time is approximately \$15,000-\$20,000.

Attachment: Change Order #4/COR31

MEGILLIVRAY

3140 Loma Vista Road, Ventura, California 93003
 PH: 805-648-1517 FAX: 805-648-5875

CHANGE ORDER REQUEST (COR) 23-822 CIBCSD

Owner: CIBCSD
 Owner Representative: Pete Martinez - CIBCSD
 Contractor: McGillivray Construction, Inc.

COR No: 031
 Date: 06-Jun-24
 JOB NO: 23-822

Subject: Adds per Revised Civil Plans
 Reference Change Document: Revised Civil Plans Signed Approved 3/1/24 and RFI-081

Provide and Install work in accordance with Civil Plans Signed Approved 3/1/24 and RFI-081. Note: Qualifications as listed in attached quotations may apply. Excludes sewer connection as shown on revised Civil plans, an onsite sewer point of connection was found and the building has already been connected to that. Exclude bollards, none shown.

CONTRACT SUM ADJUSTMENT: \$163,397.89

| Line # | Description and Subcontractor | Quantity | Unit | Rate | Labor | Material | Lump Sum | SUB TOTAL | TOTAL |
|------------------|--|----------|-------|-------|-------|-----------|---------------|-----------|---------------|
| 1 | Storm System - Travis Ag | 1 | LS | 0.00 | 0.00 | 0.00 | 123449.00 | 123449.00 | \$ 123,449.00 |
| 2 | Water - Travis Ag | 1 | LS | 0.00 | 0.00 | 0.00 | 11785.00 | 11785.00 | \$ 11,785.00 |
| 3 | Electrical - Scott and Sons | 1 | LS | 0.00 | 0.00 | 0.00 | 11052.48 | 11052.48 | \$ 11,052.48 |
| 4 | Electrical to Tamper Switches - Scott & Sons | 1 | LS | 0.00 | 0.00 | 0.00 | 1278.24 | 1278.24 | \$ 1,278.24 |
| 4 | Curb - O - Let - MCI | 1 | EA | 0.00 | 0.00 | 365.00 | 0.00 | 365.00 | \$ 365.00 |
| 5 | Spoils Removal - MCI | 102 | YARDS | 38.00 | 0.00 | 0.00 | 0.00 | 3876.00 | \$ 3,876.00 |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT | 8 | HRS | 95.00 | 0.00 | 0.00 | 760.00 | 760.00 | \$ 760.00 |
| Subtotals | | | | | \$ - | \$ 365.00 | \$ 148,324.72 | 152565.72 | \$ 152,565.72 |

Sub Total \$ 152,565.72
 Contractors mark-up % \$ 7,628.29
 Insurance & Bond % \$ 3,203.88
TOTAL CHANGE ORDER REQUEST \$ 163,397.89

Contract Time extension to be determined at a later date (TBDL): TBDL Calendar Days TBDL

CONTRACTOR:
 Submitted by:
Mary Williams
 McGillivray Construction, Inc.
 Mary Williams - VP of Operations

OWNER:
 Approved by:

 CIBCSD
 Pete Martinez

cc: Jeff Zook Coastal Architects - jeff@coastalarch.com
 cc: Mike Iwuchukwu and S.L. Leonard - mike@slleonard.com

| Line # | Description and Subcontractor |
|---------------|--|
| 1 | Storm System - Travis Ag |
| 2 | Water - Travis Ag |
| 3 | Electrical - Scott and Sons |
| 4 | Electrical to Tamper Switches - Scott & Sons |
| 4 | Curb - O - Let - MCI |
| 5 | Spoils Removal - MCI |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT |



CONTRACT CHANGE ORDER REQUEST #IREV3 (06/05/24)

THIS AGREEMENT IS BETWEEN:

RE: PROJECT: E-23-410

TRAVIS AGRICULTURAL CONSTRUCTION, INC.

McGillivray Const. Inc.

(Contractor's Name)

(Owner's Name)

#588676-HAZ

3140 Loma Vista Road

(Contractor's License Number)

(Owner's Address)

P.O. Box 4666

Ventura, CA 93003

(Contractor's Address)

(City, State, & Zip)

Ventura, CA 93007

353 Santa Monica Dr.

(City, State & Zip)

(Project Address)

(805) 647-7211 / (805) 647-3423 fax

Oxnard, CA 93035

(Telephone / Fax)

(City, State & Zip)

CHANGE ORDER REQUEST #IREV3: Storm Drain

The following prevailing wage change order includes labor, equipment and materials to construct the storm drain per preliminary civil plan by CCE Design Associates, Inc. sheets 5, sheet 6, and sheet 7 emailed received date 01/19/24 and Sump Pump Plan sheet 1 and 2 of 2 and Little Giant Duplex Control Panel specification sheet 1 received date 10/05/23. McGillivray RFI#81 response 5/16/24

Note: currently there are no permits and Travis Ag reserves the right to revise this estimate if required once the permit conditions are available for review. **Note:** This change order is based on July 1, 2024 Prevailing Wage Rate. Additional cost will apply if new prevailing wage rate comes out before the SD installation. **Note:** Assumed work to be completed during the initial mobilization for the other contract work. **ADD \$2,500.00** if additional move in is required.

Change Order

Storm Drain:

1. Provide trench protection for our portion of the work. **Note:** it is assumed that the onsite work shall be behind construction fencing provided by others so onsite trench protection is limited.

2. Construct approx. 280LF of 8-nch SDR 35 PVC storm drain.
3. Construct four (4) 12" x 12" concrete catch basins with traffic rated frame and grates. **Note:** Filters are excluded.
4. Construct one (1) 36' x 28' Biofiltration basin. Includes 36LF of 6-inch perforated pipe. planting mix (70% washed sand and 30% compost)
5. Construct one (1) single pump station. Includes one (1) 1/3hp pumps with floats and one (1) Little Giant alternating single phase duplex control panel with alarm system, one (1) 24" x 24" x 48" concrete vault with solid cover and (1) 12" x 12" concrete vault with solid cover. **Note:** Air tight cover is not included. **Note:** Electrical connection, conduit and wiring by others.
6. Construct approx. 29LF of 2-inch Sch 80 PVC force drain. **Note:** Curb-0-let by others.
7. Construct approx. 30LF of S100K neutral channel Power drain by ACO drain. **Note:** We assume that TAC will install the Trench drain prior to asphalt installation. Additional cost will apply if the work will be done after asphalt and will be done on T & M basis.
8. Sand bed, backfill and compact with native material. Stockpile spoils onsite. **Note:** Coordinate applicable inspections. **Note:** Shoring is not included if required. TAC proposed to bench and layback excavation trench. Additional cost will apply if shoring is required.

Note: See attached items breakdown

It is mutually agreed that the contract price is increased by \$ 123,449.00 payable per contract terms. As a result of this change order, the time for completion of the above-mentioned contract is hereby extended by an additional 15 days. This change order is incorporated into and governed by the above mentioned contract and is incorporated therein.

(Travis Ag Construction/Date)

(MCGillivray Construction /Date)

Exhibit "A"

CIBSD Storm Drain Change Order #1REV Items Breakdown (Prevailing Wage Labor Rate)

1. Four (4) 12" x 12" Catch basins

| | |
|-----------------------------|--------------------|
| Materials- \$ | |
| Catch Basin | \$3,843.07 |
| Gravel | \$ 50.00 |
| Mark up 15% | \$ 583.96 |
| Total Materials Cost | \$ 4,477.03 |

Labor

| | |
|--------------------|---------------------------------|
| Labor: | |
| Foreman | 4hrs @ \$91.45= \$ 365.80 |
| Operator | 12hrs @ \$ 118.55 = \$ 1,422.60 |
| Laborer | 24 hrs @ \$ 88.86 = \$ 2,132.64 |
| Mark Up 15% | \$ 588.16 |
| Total Labor | \$ 4,509.20 |

Equipment

| | |
|------------------------|-------------------------------|
| Backhoe/ Mini | 8 hrs @\$ 71.42 = \$ 571.36 |
| Skiploader | 4 hrs @ \$ 53.73 = \$ 214.92 |
| Truck and Tools | 16 hrs @ \$ 48.75 = \$ 780.00 |
| Mark Up 15% | \$ 234.94 |
| Total Equipment | \$ 1,801.22 |

Total CB Amount- \$ 10,787.45

2. Aco Trench Drain 30LF

| | |
|-----------------------------|--------------------|
| Materials- | |
| Aco Drain - White Cap- | \$ 4,056.23 |
| Concrete for Trench Drain | \$ 1,475.00 |
| Rebar | \$ 195.00 |
| Mark Up 15% | \$ 858.94 |
| Total Materials Cost | \$ 6,585.17 |

Labor

| | |
|--------------------|---------------------------------|
| Foreman | 16hrs@ \$91.45= \$ 1,463.20 |
| Operator | 8hrs @ \$ 118.55 = \$ 948.40 |
| Laborer | 44 hrs @ \$ 88.86 = \$ 3,909.84 |
| Mark Up 15% | \$ 948.22 |
| Total Labor | \$ 7,269.66 |

Equipment

| | | | |
|-----------------|----------|------------|-------------|
| Backhoe/ Mini | 8 hrs @ | \$ 71.42 = | \$ 571.36 |
| Truck and Tools | 23 hrs @ | \$ 48.75 = | \$ 1,121.25 |
| Mark Up 15% | | | \$ 253.89 |
| Total Equipment | | | \$ 1,946.50 |

Total ACO Drain Amount- \$ 15,801.33

3. 8-inch SD 280LF
 Materials- \$9,525.00
 Labor and Equipment \$20,745.00
Total 8-inch SD Amount \$ 30,750.00

Attn change order reviewer: this cost of \$109/LF is consistent with the local industry pricing on prevailing wage project.

4. Biofiltration

Materials-

| | |
|----------------------|--------------|
| Perforated pipe | \$ 395.00 |
| Concrete Mortar | \$ 150.00 |
| Precon | \$ 5,295.89 |
| Multi W System | \$ 3,494.20 |
| Filter Fabric | \$ 900.00 |
| Gravel | \$ 600.00 |
| Plant Mix (Agromin) | \$ 3,600.00 |
| Geo Textile | \$ 1,100.00 |
| Mark Up 15% | \$ 2,330.27 |
| Total Materials Cost | \$ 17,865.36 |

Labor

| | | |
|------------------|----------------------|--------------|
| Foreman | 40hrs @ \$ 91.45 = | \$ 3,658.00 |
| Operator | 67hrs @ \$ 118.55 = | \$ 7,942.85 |
| Laborer | 192 hrs @ \$ 88.86 = | \$ 17,061.12 |
| Mark Up 15% | | \$ 4,299.30 |
| Total Labor Cost | | \$ 32,961.27 |

Equipment

| | | |
|---------------|---------------------|-------------|
| Excavator | 36 hrs @ \$ 115.72= | \$ 4,165.92 |
| Backhoe/ Mini | 30 hrs @ \$ 71.42 = | \$ 2,142.60 |
| Skiploader | 24 hrs @ \$ 53.73 = | \$ 1,289.52 |
| Dump Truck | 12 hrs @ \$ 84.34= | \$ 1,012.08 |

| | | |
|------------------|---------------------|--------------|
| Truck and Tools | 96 hrs @ \$ 48.75 = | \$ 4,680.00 |
| Mark Up 15% | | \$ 1,993.52 |
| Total Labor Cost | | \$ 15,283.64 |

Total Biofiltration Amount- \$ 66,110.27

Total Storm Drain Change Order #1 Amount- \$ 123,449.05

Date: 6/05/2024



240 W. LOS ANGELES AVE., SIMI VALLEY CA 93065

QUOTE

QUOTE DATE: 10 / 09 / 2023

QUOTED BY: Shannon Garcia

QUOTE ID: 2020 2540

CUSTOMER NAME: Travis Ag
CONTACT: Earwin

JOB TITLE: CIBCSD
LOCATION: Oxnard

TRACT:
CONTRACT #:
AGENCY:

SHIPPING TERMS: FOB Job site
PAYMENT TERMS: 10% Deposit Required to place order, NET 30

PRICE VALID UNTIL: 07-03-2024
APPROX. LEAD TIME: Call

QUOTE DETAIL

| DESCRIPTION | UNIT PRICE | QTY | EXTENSION |
|--|------------|-----|------------|
| 12x12x12 Catch basin with floor and solid cover | \$628.00 | 2 | \$1,256.00 |
| 24x24x48 Catch Basin with floor and solid cover, not airtight. | \$2,800.00 | 1 | \$2,800.00 |
| Mastic | \$175.00 | 1 | \$175.00 |
| Freight | \$650.00 | 1 | \$650.00 |

TOTAL \$4,881.00
 tax 8.5% \$414.89
\$5295.89

NOTES:

ACCEPTANCE INCLUDES AND IS LIMITED TO PRECON'S TERMS AND CONDITIONS ATTACHED HERE TO AS EXHIBIT A UNIT PRICE WILL PREVAIL
TAX INFORMATION: Sales tax additional
CALL: Shannon 805-306-2482

PRE-CON PRODUCTS IS A REGISTERED MINORITY BUSINESS

CALTRANS DBE # CT000651 * MBE CLEARING HOUSE # 911S0090 * CONTRACTORS LIC. # 246528 * DIR # 1000018644



MULTI W SYSTEMS, INC.

2015 Struover Avenue, El Monte, CA 91733
Office: (909) 491-2027 | Fax: (909) 442-0029
www.multiwsystems.com

Date: 6/3/2024

Quotation #: 36812AK

To: Travis Agricultural Construction
P.O. Box 4666
Ventura, CA 93007
Attn: Earwin Bibis

Ship to: 353 SANTA MONICA DR
OXNARD, CA 93035 4473

Subject: CIBCSD- Sump Station

Fax: 805-647-3423

Tel.: 805-647-7211

E-mail: earwin@travisag.com

Terms:

Net 30

| QTY | Item | Description | Unit Price | Total |
|-----|-----------------|--|------------|----------|
| | | CIBCSD- Sump Station Oxnard CIBCSD 353 SANTA MONICA DR OXNARD, CA 93035 4473 | | |
| 1 | Packaged System | Package System, Contains: - (1) One Little Giant Sewage Pumps 1/3Hp, 115V, 1Ph, 60Hz, 20' Cord Length, 2" F-Threaded Discharge, Piggyback float. M/N: WS30AM Item# 620000 - (1) One Little Giant Single Phase Simplex Control Panel, 3 20' Floats, with Alarm System. M/N: 1121W120H17A Item# 513267 - (1) One 2" PVC Sch 80 90 Deg Elbow Slip. - (1) One 2" PVC Sch 80 Male Adapter. - (1) One 2" PVC Sch 80 Check Valve. - 30 Ft. 2" PVC Sch 80. | 2,008.42 | 2,008.42 |
| 1 | Field | Start-Up at the jobsite. | 800.00 | 800.00 |
| 1 | Freight | Estimated Freight charge to job site. | 500.00 | 500.00 |
| | Notes: Std. | 1. Freight is not included and needs to be added unless mentioned in this quote. 2. Unloading by contractor/Others, not by Multi W Systems. 3. Quotation is valid for 30 days only. 4. All special ordered items cannot be returned and have to be paid in full. 5. 30% restocking fees to be charged on all cancelled orders/items. 6. Lead time for submittals: 1 - 2 weeks. ARO subject to change without notice. 7. Lead time: 4 - 6 weeks. ARO subject to change without notice. Thanks for your interest in our products and please feel free to contact us if further information is needed. | 0.00 | 0.00 |

1. Freight is not included and shall be added unless otherwise mentioned in this quote.
2. Unloading by others.
3. Quotation is valid for 30 days.
4. 30% restocking fee to be charged for all cancelled items.
5. 4% processing fee for credit/debit card payments.

Subtotal \$3,308.42

Sales Tax (9.25%) \$185.78

Total \$3,494.20

We appreciate your interest in our products and please feel free to contact us should you need further information on this matter.

Sincerely yours,

Antranik Karavan, Application/Project Engineer. antranik.karavan@multiwsystems.com



Quotation

Quote Number: 0131247
 Quote Date: 2/8/2024
 Salesperson: CK
 Customer Number: 02-TRA29
 Entered By: CK

Quoted To:
 TRAVIS AGRICULTURAL CONST.
 PO Box 4666
 Ventura, CA 93007-0666

Ship To:
 353 SANTA MONICA
 353 Santa Monica Dr.
 Oxnard, CA 93035

Confirm To:
 EARWIN 805-647-7211

Expire Date
 Thursday 2/8/24

Delivery Time

Truck and Driver
 ROLLOFF

Customer P.O.

Terms
 NET 30 DAYS

Ship Via

| Item Number | Unit | Quantity | Unit Price | Extended Price |
|--|------|----------|------------|----------------|
| CUSTOM L/S MIX 70% WASHED SAND/ 30% COMPOST | CUYD | 58.00 | 45.00 | 2,610.00 |
| OXNARD-DELIVERY MAX HAUL VIA ROLLOFF 8CUYDS | EACH | 8.00 | 90.00 | 720.00 |

CUSTOMER'S SIGNATURE

PRINT NAME

PRODUCER: Agromin Arnold, 6859 Arnold Road, Oxnard, CA 93033 (805) 485-9200

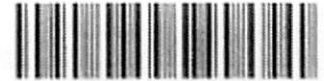
| | |
|---------------------|-----------------|
| Net Order: | 3,330.00 |
| Less Discount: | 0.00 |
| Freight: | 0.00 |
| Sales Tax: | 241.43 |
| Order Total: | 3,571.43 |

In any dispute, arbitration shall be the exclusive remedy and the final and binding decision of the arbitrator. The prevailing party shall be entitled to reasonable attorney's fees, together with any costs and expenses. Winner shall be the Superior Court of Ventura County.

THIS QUOTE IS ONLY VALID FOR 30 DAYS

201 Kinetic Drive | Oxnard | California | 93030 | 805-485-9200 | www.agromin.com

WHITE CAP. ON ACCOUNT



007 - Ventura
6086 Nicolle St
Ventura, CA, 93003
(805) 644-2226

QUOTE

55490526

THIS IS A QUOTE ONLY DO NOT SHIP OR
TENDER FUNDS

Sold To: 110312
TRAVIS AG. CONSTR.
P.O. BOX 4666
VENTURA, CA, 93007
805-647-7211

Ship To: YARD STOCK,10000218411
918 MISSION ROCK RD
SUITE A-2
SANTA PAULA, CA, 93060
Job Site Contact:
Job Site Phone:
Map #:

12:58 PM

Ordered By: EARWIN BIHIS

Contact Phone:

| Quote Number | Quote Date | Valid Until | Request Date | Sales Person | |
|--------------|---------------------|--|--------------|----------------|------------------------|
| 55490526 | 10/05/2023 | 10/31/2023 | | Collazo, M | |
| Term | Shipping Method | Quote Name | Customer PO | Created By | |
| 210THN11TH | II. Ready Will Call | CIBCSD | CIBCSD | Villareal, J | |
| Part# | Description | Ord Quantity | U/M | Price | Amount |
| M/M | | | Unit WT | COG | |
| 10 | 39067041 | S100K 00 NEUTRAL CHANNEL 39.37" (1M) POWERDRAIN ACO | 9 | EA 48.1 LBS | \$184.15 \$1,657.35 |
| 20 | 39067044 | S100K 0103 NEUTRAL CHANNEL 19.69" (0.5M) POWERDRAIN ACO | 1 | EA 29.4 LBS | \$126.00 \$126.00 |
| 30 | 39095096 | S100K DUCTILE IRON LONGITUDINAL GRATE POWERDRAIN ACO | 19 | EA 13.6 LBS | \$68.49 \$1,301.31 |
| 40 | 39097477 | INSTALLATION DEVICE 4" ACO | 11 | EA 2.8 LBS | \$23.26 \$255.86 |
| 50 | 39096824 | UNIVERSAL END CAP S100K SERIES POWERDRAIN ACO | 2 | EA .4 LBS | \$13.57 \$27.14 |
| 60 | 390824 | TYPE 824 6" SCH40 FLUM OUTLET ACO | 1 | EA 0 LBS | \$16.80 \$16.80 |
| 70 | SHIPPING | SHIPPING AND HANDLING | 1 | EA 0 LBS | \$380.00 \$380.00 |

| | | |
|------------------------|-------|------------|
| Shipped amount | | \$3,764.46 |
| Order charges | | \$0.00 |
| Tax amount | | \$291.77 |
| Lumber Tax rate/amount | 1.00% | \$0.00 |
| Quote total | | \$4,056.23 |

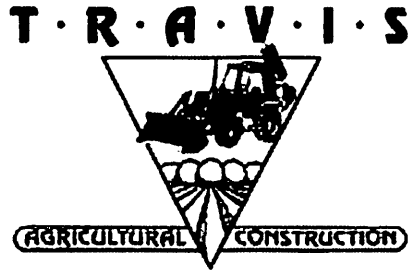
Shipped Weight: 752.30 Customer acceptance signature: _____ Date : _____

**ALL ITEMS AND QUANTITIES REQUIRE CUSTOMER REVIEW AND APPROVAL
 AVAILABILITY AND LEAD TIMES ARE SUBJECT TO CHANGE
 SPECIAL ORDERED ITEMS ARE SUBJECT TO MANUFACTURER APPROVAL PRIOR TO RETURN.
 QUOTE IS SUBJECT TO EXPIRATION AS INDICATED IN THE ABOVE 10/31/2023 DATE.**

The White Cap Family of Brands includes All-Tex Waterproofing Solutions, Harmac, Kenseal, Marvel Building & Masonry Supply, MASONPRO, and Williams Equipment & Supply. Learn more at About.WhiteCap.com.

Note: Due to volatility in the steel market from the recent Section 232 decision, domestic supply constraints and active trade negotiations, pricing is subject to change on a daily basis. Please review your pricing and contact your sales associate immediately to secure products and pricing.

| Line # | Description and Subcontractor |
|--------|--|
| 1 | Storm System - Travis Ag |
| 2 | Water - Travis Ag |
| 3 | Electrical - Scott and Sons |
| 4 | Electrical to Tamper Switches - Scott & Sons |
| 4 | Curb - O - Let - MCI |
| 5 | Spoils Removal - MCI |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT |



CONTRACT CHANGE ORDER REQUEST #2REV (06/03/24)

| | |
|--|-------------------------------|
| THIS AGREEMENT IS BETWEEN: | RE: PROJECT: E-23-410 |
| TRAVIS AGRICULTURAL CONSTRUCTION, INC. | McGillivray Const. Inc. |
| ----- (Contractor's Name) | ----- (Owner's Name) |
| #588676-HAZ | 3140 Loma Vista Road |
| ----- (Contractor's License Number) | ----- (Owner's Address) |
| P.O. Box 4666 | Ventura, CA 93003 |
| ----- (Contractor's Address) | ----- (City, State, & Zip) |
| Ventura, CA 93007 | 353 Santa Monica Dr. |
| ----- (City, State & Zip) | ----- (Project Address) |
| (805) 647-7211 / (805) 647-3423 fax | Oxnard, CA 93035 |
| ----- (Telephone / Fax) | ----- (City, State & Zip) |

CHANGE ORDER REQUEST #2: Water

The following prevailing wage change order includes labor, equipment and materials to construct the storm drain per preliminary civil plan by CCE Design Associates, Inc. sheets 5, sheet 6, and sheet 7 emailed received date 01/19/24 and Sump Pump Plan sheet 1 and 2 of 2 and Little Giant Duplex Control Panel specification sheet 1 received date 10/05/23. **Note:** currently there are no permits and Travis Ag reserves the right to revise this estimate if required once the permit conditions are available for review. **Note:** Assumed work to be completed during the initial mobilization for the other contract work. **ADD \$2,500.00** if additional move in is required.

Change Order

- 1) Provide trench protection for work our work only. **Note:** it is assumed that the general contractor will provide fencing if required and divert other trades around areas of excavation onsite. Note: The road will be close during construction work in street based on regular hours 7:00AM to 5:00PM. Additional cost will apply if the work will be done during night time.
- 2) Saw-cut, remove and replace approx. 150SF of existing asphalt and two (2) 5x6 concrete sidewalks. **Note:** Permanent asphalt repair in street for water is limited to area of excavation. Moratorium or special conditions do not apply if applicable. **Note:** Removal and

replacement of existing concrete sidewalk and driveway by others. **Note:** Work in street is based on 8 hours shift and during day time. Additional cost will apply if the time changed. **Note:** Petromat under asphalt is not included if required.

- 3) Construct one (1) 4-inch hot tap connections for fire water to an existing 8-inch main line on Santa Monica Dr. **Note:** We assume the existing main is 8-inch and at 4-feet deep. No detail available at this time. Cost may change once more details are available. **Note:** Utility offset is not included if required.
- 4) Construct 15L.F of 4-inch C-900 DR 14 PVC from street to property line and install one (1) 4-inch DIDCV assembly with 4" x 2.5x2.5 siamese FDC assembly.
- 5) Construct approx. 104L.F of 4-inch C900 DR 14 PVC onsite for fire water and stub up 2-feet outside proposed building. **Note:** Stainless steel building riser is not included if required.
- 6) Remove and replace one (1) existing fire hydrant. **Note:** Includes removal of existing tee and gate valve at the main line, remove existing bury and fire hydrant head and abandon existing fire hydrant line in place. Install one (1) new 8" x 6" tee, one (1) 6" gate valve, run approx. 15L.F of 6-inch C900 Dr 14 PVC and install new fire hydrant assembly.
- 7) Expose existing domestic water service onsite and construct one (1) 1.5" connection after the existing 2-inch meter. **Note:** we assume the 2-inch meter is already in place. Connection to the existing main line to the meter is not included. Additional cost will apply if required.
- 8) Provide and install one (1) 1.5-inch RP backflow and run approx. 95L.F of 1.5-inch Sch 80 PVC for domestic service at point of connection.
- 9) **Note: All Landscape Irrigation by others.**
- 10) Sand bed pipe, slurry backfill in street, backfill and compact with native onsite, flush, pressure test, chlorinate the domestic services and coordinate applicable inspections. **Note:** All spoils to be left onsite. **Note:** If flush required inside the building additional cost will apply.

Estimate: \$

Original Contract Estimate (Water) - \$ 118,900.00

- Firewater- \$97,200.00
Materials \$ 44,455.00
Labor and Equipment \$52,745.00
- Domestic \$ 21,700.00
Materials \$ 4,038.00
Labor and Equipment- \$17,662.00

New Contract Estimate (Water) \$ 130,685.00

- Fire Water - \$ 107,955.00 **Note:** Materials Price Increase - \$ 10,755.00
Materials -\$ 55,210.00
Labor and Equipment -\$ 52,745.00
- Domestic Water- \$22,730.00 **Note:** Materials Price Increase- \$1,030.00
Materials- \$5,068.00
Labor and Equipment- \$17,662.00
Upsize from 1" to 1.5" domestic service

It is mutually agreed that the contract price is **increased** by **\$11,785.00** payable per contract terms. As a result of this change order, the time for completion of the above-mentioned contract is hereby extended by an additional days. This change order is incorporated into and governed by the above mentioned contract and is incorporated therein.

(Travis Ag Construction/Date)

(MCGillivray Construction /Date)

| Line # | Description and Subcontractor |
|---------------|--|
| 1 | Storm System - Travis Ag |
| 2 | Water - Travis Ag |
| 3 | Electrical - Scott and Sons |
| 4 | Electrical to Tamper Switches - Scott & Sons |
| 4 | Curb - O - Let - MCI |
| 5 | Spoils Removal - MCI |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT |

Scott And Sons Electric

1433 Arundell Ave. Ventura, CA 93003
PH (805) 642-8547 *** FAX (805) 642-8548

CO 704-07

TO: McGillivray Construction
SPEC. SEC. # : 260000
JOB NAME: CIBCSD Operations Facility
JOB ADDRESS: 353 Santa Monica Dr Oxnard 93035

ATTN: Jamie
TRADE: Electrical

DATE SUBMITTED: 5/17/2024

LICENSE NO: 700054
DIR # 1000000877

PHONE NO: (805) 642-8547
FAX NO: (805) 642-8548

| PLANS & SPECS | FOB JOBSITE | INSTALLED | TAX INCLUDED | ADDENDUMS |
|---------------|-------------|-----------|--------------|-----------|
| YES | YES | YES | YES | N/A |

Total Change
Order:

| |
|--------------|
| \$ 11,052.48 |
|--------------|

INCLUDES:

Addition of 2 circuits for the sump pump and sump pump control panel.
All trenching, conduits for power and control wires, boxes, and (2) GFI outlets for the pump and control panel

EXCLUDES:

See Contract
Protective bollards for the control panel
Provision and installation of pump, control panel, floats, control wiring, and strut rack for the control panel

CO 704-07 Sump Pump
Totals (Summary) - Bid Summary: Default

| | |
|---|--------------------|
| Material | |
| Non-Quoted | \$6,239.13 |
| Quotes | 0.00 |
| Sales Tax (9.25%) | 577.12 |
| Total Material | \$6,816.25 |
| Labor | |
| Direct (27.53 hours @ \$100.00) | \$2,753.00 |
| Non-Productive Labor | 0.00 |
| Total Labor (27.53 hours) | \$2,753.00 |
| Direct Job Expenses | \$0.00 |
| Tools and Miscellaneous Materials | 0.00 |
| Subcontracts | 0.00 |
| Job Subtotal (Prime Cost) | \$9,569.25 |
| Overhead (10.00%) | 956.92 |
| Profit (5.00%) | 526.31 |
| Job Total | \$11,052.48 |
| Actual Bid Price | |
| | \$11,052.48 |
| Material to Direct Labor ratio: 0.71 | |
| Prime Cost per square foot | \$0.00 |
| Job Total per square foot | \$0.00 |
| Actual Bid Price per square ft | \$0.00 |
| Labor cost per square foot | \$0.00 |
| Labor hours per square foot | 0.00 |
| Gross Profit % | 13.42 |
| Gross Profit \$ | \$1,483.23 |
| Net Profit % | 4.76 |

CO 704-07 Sump Pump

Job Number: 2419

Extension By Phase

| Item # | Description | Quantity | Price U | Ext Price | Labor Hr U | Ext Lab Hr |
|--|---|----------|----------|-----------|------------|------------|
| -- 01 Underground Feeder Raceway -- | | | | | | |
| 1052 | 1" GRC | 20 | 670.00 C | 134.00 | 7.00 C | 1.40 |
| 5538 | 18"Wx36"D Trench-Back Hoe | 110 | 40.00 E | 4,400.00 | 0.04 E | 4.40 |
| 5607 | Sand (Cu. Yards) | 5 | 60.00 E | 274.80 | 0.20 E | 0.92 |
| -- 01 Underground Feeder Raceway Total -- | | | | 4,808.80 | | 6.72 |
| -- 02 Underground Branch Raceway -- | | | | | | |
| 1183 | 1" PVC Conduit | 150 | 120.00 C | 180.00 | 2.75 C | 4.13 |
| 2088 | 1" PVC Female Adaptor | 6 | 0.50 E | 3.00 | 0.06 E | 0.36 |
| 2130 | 1" PVC Coupling | 5 | 0.50 E | 2.50 | 0.04 E | 0.20 |
| 2142 | 1" PVC Elbow | 5 | 6.50 E | 32.50 | 0.15 E | 0.75 |
| -- 02 Underground Branch Raceway Total -- | | | | 218.00 | | 5.44 |
| -- 03 Above Ground Feeder Raceway -- | | | | | | |
| 5932 | Unistrut (Deep) | 3 | 400.00 C | 10.00 | 8.00 C | 0.20 |
| -- 03 Above Ground Feeder Raceway Total -- | | | | 10.00 | | 0.20 |
| -- 04 Above Ground Branch Raceway -- | | | | | | |
| 1122 | 3/4" Steel Flex | 50 | 102.00 C | 51.00 | 4.00 C | 2.00 |
| 1596 | 1" Locknut | 20 | 29.47 C | 5.89 | 0.02 E | 0.40 |
| 1608 | 1" Plastic Bushing | 10 | 15.64 C | 1.56 | 0.02 E | 0.20 |
| 1844 | 3/4" Die Cast Screw-In Flex Conn | 2 | 0.85 E | 1.70 | 0.15 E | 0.30 |
| 2339 | 3/4" 1-Hole Strap | 6 | 45.00 C | 2.81 | 2.29 C | 0.14 |
| 2384 | 1" Unistrut Strap-Rigid | 3 | 2.00 E | 5.00 | 0.07 E | 0.18 |
| 2479 | 1G WP Bell Box-(3)1/2" Hubs | 2 | 9.50 E | 19.00 | 0.45 E | 0.90 |
| 7114 | Ground Screw with Bare Pigtail | 2 | 79.73 C | 1.59 | 1.20 C | 0.02 |
| 7123 | 6X1/4" Pan Head Tapping Screw | 8 | 2.36 C | 0.19 | 0.01 E | 0.08 |
| -- 04 Above Ground Branch Raceway Total -- | | | | 88.74 | | 4.22 |
| -- 06 Branch Wire -- | | | | | | |
| 2660 | #12 THHN CU Stranded Wire | 898 | 188.00 M | 168.78 | 5.50 M | 4.94 |
| 6133 | Red Wirenuts | 6 | 135.00 M | 0.81 | 1.75 C | 0.11 |
| -- 06 Branch Wire Total -- | | | | 169.59 | | 5.05 |
| -- 09 Trim -- | | | | | | |
| 4716 | 20A/125V Weather Resistant GFI Dup Rcpt (5-20R) | 2 | 24.00 E | 48.00 | 0.25 E | 0.50 |
| 5059 | 1G WP In Use Cover | 2 | 28.00 E | 56.00 | 0.45 E | 0.90 |
| -- 09 Trim Total -- | | | | 104.00 | | 1.40 |
| -- 18 Misc. -- | | | | | | |
| T0001 | 11 x 17 concrete boxes | 2 | 155.00 E | 310.00 | 1.25 E | 2.50 |
| T0002 | rock for boxes | 2 | 10.00 E | 20.00 | 0.50 E | 1.00 |
| T0003 | 1p 20a breakers | 2 | 255.00 E | 510.00 | 0.50 E | 1.00 |
| -- 18 Misc. Total -- | | | | 840.00 | | 4.50 |
| Job Total | | | | 6,239.13 | | 27.53 |

* Target, Labor column 2

| Line # | Description and Subcontractor |
|--------|--|
| 1 | Storm System - Travis Ag |
| 2 | Water - Travis Ag |
| 3 | Electrical - Scott and Sons |
| 4 | Electrical to Tamper Switches - Scott & Sons |
| 4 | Curb - O - Let - MCI |
| 5 | Spoils Removal - MCI |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT |

Scott And Sons Electric

1433 Arundell Ave. Ventura, CA 93003
PH (805) 642-8547 *** FAX (805) 642-8548

CO 704-08

TO: McGillivray Construction
SPEC. SEC. # : 260000
JOB NAME: CIBCSD Operations Facility

ATTN: Jamie
TRADE: Electrical

JOB ADDRESS: 353 Santa Monica Dr Oxnard 93035

DATE SUBMITTED: 6/6/2024

LICENSE NO: 700054
DIR # 1000000877

PHONE NO: (805) 642-8547
FAX NO: (805) 642-8548

| PLANS & SPECS | FOB JOBSITE | INSTALLED | TAX INCLUDED | ADDENDUMS |
|---------------|-------------|-----------|--------------|-----------|
| YES | YES | YES | YES | N/A |

Total Change
Order:

| |
|-------------|
| \$ 1,278.24 |
|-------------|

INCLUDES:

Provision and installation of a conduit with fire alarm wiring to the site OS & Y per the updated utility plan.

EXCLUDES:

See Contract

Conduit to share trench (provided by others) for the Fire Water

CO 704-08

Totals (Summary) - Bid Summary: Default

| | |
|---|-------------------|
| Material | |
| Non-Quoted | \$353.04 |
| Quotes | 0.00 |
| Sales Tax (9.25%) | 32.66 |
| Total Material | \$385.70 |
| Labor | |
| Direct (7.21 hours @ \$100.00) | \$721.00 |
| Non-Productive Labor | 0.00 |
| Total Labor (7.21 hours) | \$721.00 |
| Direct Job Expenses | \$0.00 |
| Tools and Miscellaneous Materials | 0.00 |
| Subcontracts | 0.00 |
| Job Subtotal (Prime Cost) | \$1,106.70 |
| Overhead (10.00%) | 110.67 |
| Profit (5.00%) | 60.87 |
| Job Total | \$1,278.24 |
| Actual Bid Price | |
| | \$1,278.24 |
| Material to Direct Labor ratio: 0.35 | |
| Prime Cost per square foot | \$0.00 |
| Job Total per square foot | \$0.00 |
| Actual Bid Price per square ft | \$0.00 |
| Labor cost per square foot | \$0.00 |
| Labor hours per square foot | 0.00 |
| Gross Profit % | 13.42 |
| Gross Profit \$ | \$171.54 |
| Net Profit % | 4.76 |

CO 704-08
 Job Number: 2436
 Extension By Phase

| Item # | Description | Quantity | Price | U | Ext Price | Labor Hr | U | Ext Lab Hr |
|---|--|----------|--------|---|-----------|----------|---|------------|
| --- 01 Underground Feeder Raceway --- | | | | | | | | |
| 1052 | 1" GRC | 10 | 670.00 | C | 67.00 | 7.00 | C | 0.70 |
| --- 01 Underground Feeder Raceway Total --- | | | | | 67.00 | | | 0.70 |
| --- 02 Underground Branch Raceway --- | | | | | | | | |
| 1183 | 1" PVC Conduit | 120 | 110.00 | C | 132.00 | 1.75 | C | 2.10 |
| 2088 | 1" PVC Female Adaptor | 2 | 0.50 | E | 1.00 | 0.06 | E | 0.12 |
| 2130 | 1" PVC Coupling | 4 | 0.50 | E | 2.00 | 0.04 | E | 0.16 |
| 2142 | 1" PVC Elbow | 4 | 4.50 | E | 18.00 | 0.10 | E | 0.40 |
| --- 02 Underground Branch Raceway Total --- | | | | | 153.00 | | | 2.78 |
| --- 04 Above Ground Branch Raceway --- | | | | | | | | |
| 1122 | 3/4" Steel Flex | 30 | 102.00 | C | 30.60 | 4.00 | C | 1.20 |
| 1144 | 3/4" Liquidtight (metallic) | 6 | 172.00 | C | 10.32 | 2.00 | C | 0.12 |
| 1596 | 1" Locknut | 4 | 29.47 | C | 1.18 | 0.02 | E | 0.08 |
| 1608 | 1" Plastic Bushing | 2 | 15.64 | C | 0.31 | 0.02 | E | 0.04 |
| 1844 | 3/4" Die Cast Screw-In Flex Conn | 2 | 0.85 | E | 1.70 | 0.09 | E | 0.18 |
| 1894 | 3/4" Seal-tite Conn (Str) | 4 | 7.25 | E | 29.00 | 0.09 | E | 0.36 |
| 2339 | 3/4" 1-Hole Strap | 5 | 45.00 | C | 2.03 | 2.29 | C | 0.10 |
| 2340 | 1" 1-Hole Strap | 1 | 50.00 | C | 0.63 | 2.29 | C | 0.03 |
| --- 04 Above Ground Branch Raceway Total -- | | | | | 75.77 | | | 2.11 |
| --- 11 Fire Alarm --- | | | | | | | | |
| 3123 | 16/2 AWG Unshielded Fire Alarm Wire FPLR | 187 | 0.21 | E | 39.27 | 6.00 | M | 1.12 |
| --- 11 Fire Alarm Total --- | | | | | 39.27 | | | 1.12 |
| --- 18 Misc. --- | | | | | | | | |
| T0001 | 6 X 6 X 4 WP BOX | 1 | 18.00 | E | 18.00 | 0.50 | E | 0.50 |
| --- 18 Misc. Total --- | | | | | 18.00 | | | 0.50 |
| Job Total | | | | | 353.04 | | | 7.21 |

* Target, Labor column 2

| Line # | Description and Subcontractor |
|--------|--|
| 1 | Storm System - Travis Ag |
| 2 | Water - Travis Ag |
| 3 | Electrical - Scott and Sons |
| 4 | Electrical to Tamper Switches - Scott & Sons |
| 4 | Curb - O - Let - MCI |
| 5 | Spoils Removal - MCI |
| 7 | MCGILLIVRAY PROJECT MANAGEMENT |

TRENCHDRAIN SUPPLY

Trench Drain Supply - 5621 Raby Road - Norfolk, VA 23502
http://www.trenchdrainsupply.com - Sales 877-903-7246 Ext 1

Cart

Login to Account

Create New Account

1/3

Shopping Cart (1)



10 Degree Angle 3" x 5" Standard

Unit Price: \$302.00

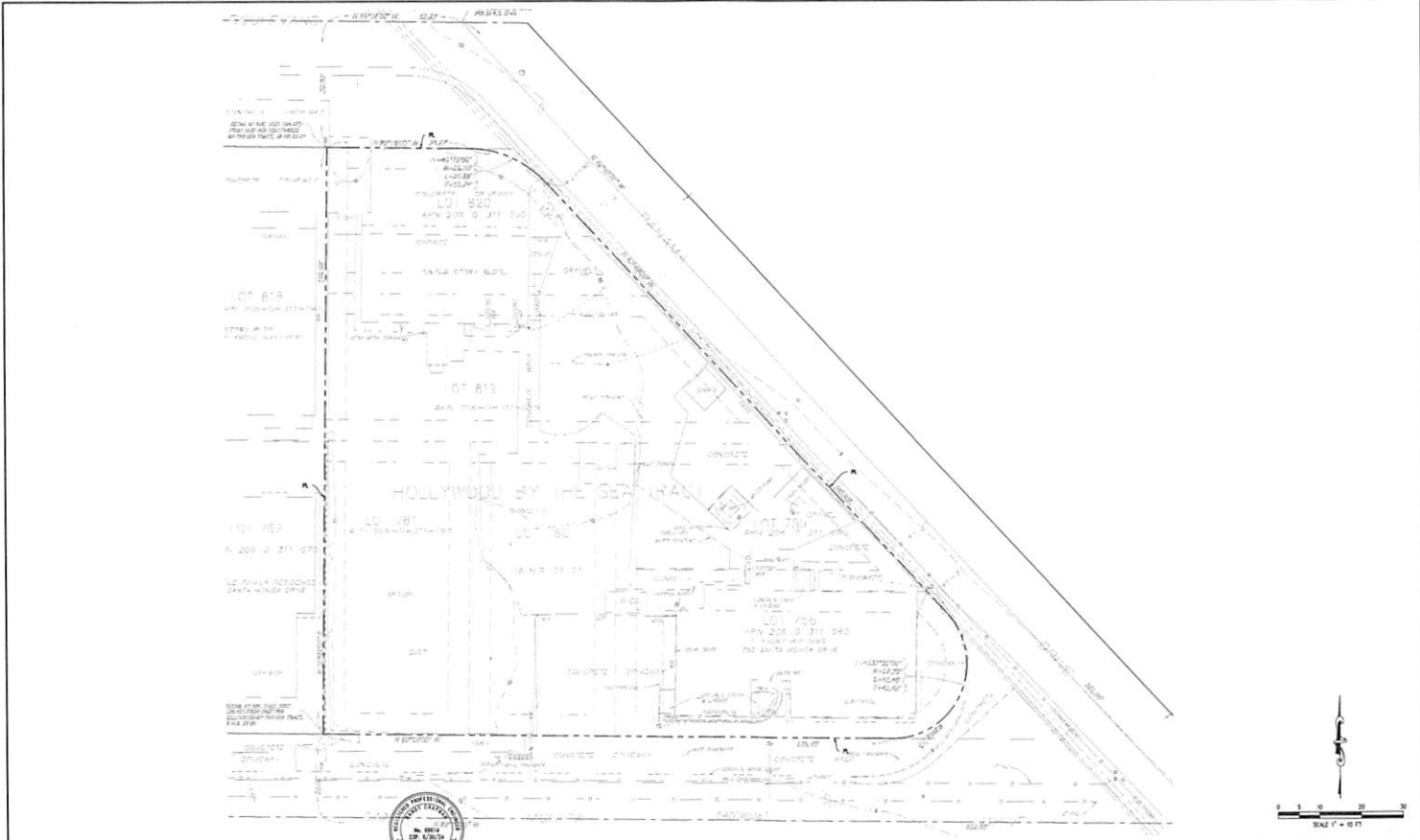
1 \$302.00

State

| | |
|--------------------|-----------------|
| Sub Total | \$302.00 |
| Shipping Estimate | \$38.00 |
| Grand Total | \$340.00 |

You are only \$99.00 away from Free Shipping.

total with sales tax 365.00



WDD: N/A APN: 206-0-311-065 CP 23-0028

| | | | | | | | | |
|--|--|--|--|--|--|--|--|------------------------------------|
| CCE DESIGN ASSOCIATES, INC. 771 E. Daly Drive, Suite 120 • Camarillo, CA 93010 California • 805.466.4199 • FAX 805.466.7368 | | | | | APPROVED FOR GRADING & DRAINAGE IMPROVEMENTS DATE: 10-19-2023 | VENTURA COUNTY PUBLIC WORKS AGENCY LAND DEVELOPMENT SERVICES | EXISTING CONDITION CIBCSD 353 SANTA MONICA DRIVE, OXNARD, CA 93035 | SHEET 2 OF 2 |
| DESCRIPTION OF REVISION REC. DATE APP. DATE | | | | | ENGINEERING SERVICES RANDY OSHROFF, P.E. | | | VENTURA COUNTY PUBLIC WORKS AGENCY |

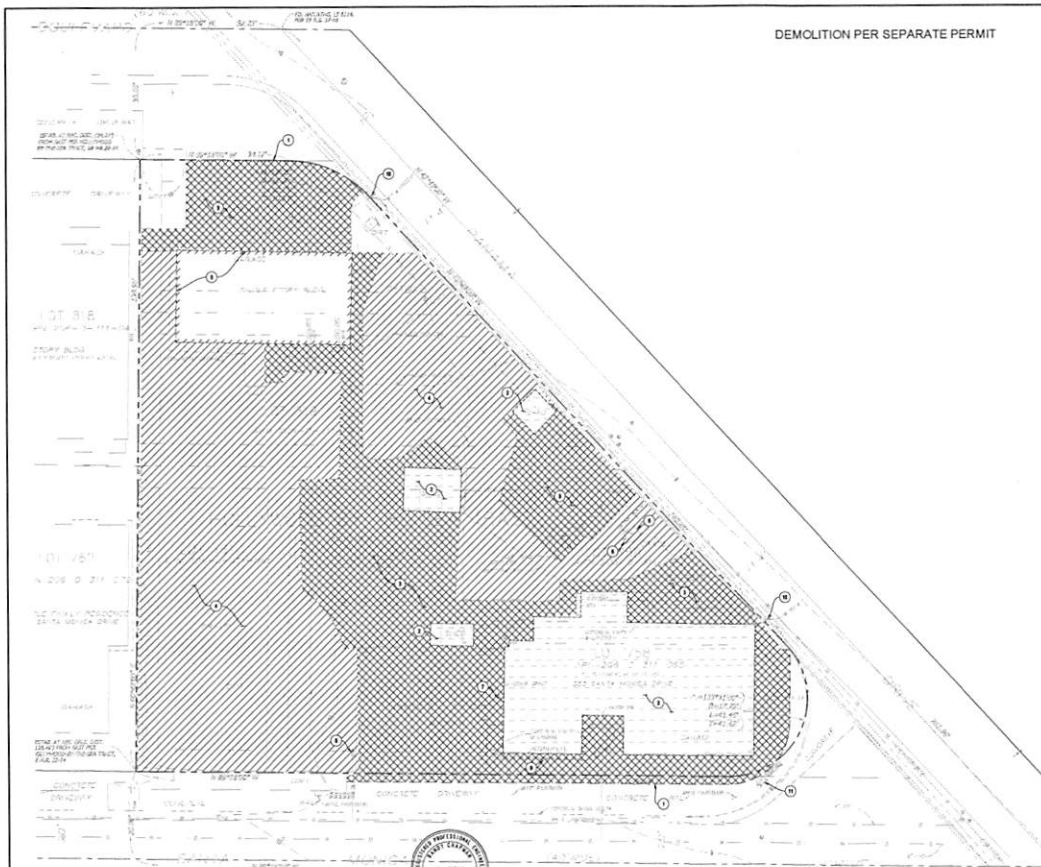
DEMOLITION PER SEPARATE PERMIT

DEMOLITION CONSTRUCTION KEYNOTES / LEGEND

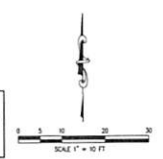
- SHALTY LINE
- REMOVE EXISTING STRUCTURE, REFERENCE DEMOLITION NOTES
- REMOVE EXISTING CONCRETE AND BARE ROCK
- REMOVE EXISTING BRICK
- EXISTING BUILDING TO REMAIN, PROTECT IN PLACE
- REMOVE EXISTING WATER METER
- REMOVE EXISTING SAN METER
- REMOVE EXISTING PUMP HOUSE
- REMOVE EXISTING WALL
- EXISTING POWER POLE, PROTECT IN PLACE
- REMOVE AND RELOCATE EXISTING FIRE HYDRANT

DEMOLITION NOTES

1. THE LIMITS OF BUILDING REMOVAL, AS SHOWN HEREON, ARE PROVIDED FOR INFORMATION ONLY. THE PLAN DOES NOT ACCOUNT FOR UNUSUAL OR UNEXPECTED OBSTACLES. THE CONTRACTOR IS RESPONSIBLE FOR THE INVESTIGATION THEREWITH WITH THE SCOPE AND EXTENT OF REMOVAL.
2. ALL BACK FILL OF THE EXISTING FOUNDATION, TRENCHING, HOLE, UNDERGROUND, ETC. DURING DEMOLITION SHALL BE IN ACCORDANCE WITH THE PROJECT GEOTECHNICAL ENGINEER'S RECOMMENDATIONS AND APPROVAL. THE CONTRACTOR IS AN EDUCATED PROFESSIONAL THAN LABEL IN EXISTING SHALL BE FOR THE GEOTECHNICAL ENGINEER'S REQUIREMENTS. IN REMOVALS THERE ARE THE UPPER LIMITS OF UNITS SHALL BE COMPACTED WITH.
3. ANY UTILITIES TO BE REMOVED SHALL BE DISCONNECTED AND REMOVED AS THE REQUIREMENTS OF THE RESPECTIVE UTILITY COMPANY AND AS APPROVED BY THE COUNTY OF VENTURA.
4. IF THE CONTRACTOR RESPONSIBILITY TO BE BY THE GEOTECHNICAL ENGINEER IN ADVANCE OF ANY GRADING AND FILLING OF THE SITE RELATING TO ANY DEMOLITION OR REMOVAL OF SITE FEATURES.
5. IN GENERAL, FILL MATERIAL SHALL NOT EXCEED CLUMP LARGER THAN 3 INCHES IN ITS GREATEST DIMENSION WITH NO MORE THAN 10% LARGER THAN 3 INCHES.
6. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT FROM DAMAGE THROUGHOUT THE COURSE OF CONSTRUCTION ALL BUILDING AND SITE FEATURES FROM BACK FILL, BUT NOT LIMITED TO CATCH BASINS, CONCRETE TELEPHONE AND POWER POLES, FENCING, RETAINING WALLS, GULLIES, CULVERTS, CABLES, LINES, FIRE AND WATER SERVICE ASSEMBLIES, CONCRETE CURBS, DRIVEWAY AND SIDEWALK, TREES, BURNER AND PLANT MATERIAL, ETC. BOTH ON-SITE AND OFF-SITE. THE CONTRACTOR SHALL PROVIDE ALL NECESSARY SIGNAGE, FENCING, SUPPORT, ETC. TO SAFEGUARD ALL FEATURES DESIGNATED TO REMAIN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY ANY DISCREPANCIES TO THE COUNTY OF VENTURA IMMEDIATELY.
7. COUNTY WITH ALL APPLICABLE REGULATIONS AND SAFETY DRIVERS EFFECTIVE AT THE CONSTRUCTION SITE. PROTECT WITH EDUCATIONAL, TRUCKS, ETC. WITH FENCES, CONVALE, OR BARRIERS AS REQUIRED TO MAINTAIN SAFE PESTERFORM AND TRAFFIC FLOW. SAFETY DRIVERS SHALL BE ACCESS FOR VEHICLES AND PEDESTRIAN TRAFFIC.
8. THE CONTRACTOR IS RESPONSIBLE FOR THE FINISHED CONDITION OF THEIR WORK, BEFORE WORKING UNDER BACKFILL OR BURNER WORK COMPLETED BY OTHER CONTRACTORS. EXCEPT THAT BACK WORK HAS BEEN PROPERLY BACKFILLED AND COMPACTED WITH THE APPROVED METHODS OF RECORD. REPORTS IN THE PROJECT IF ANY CONTRACTOR DO NOT MEET THE PROPER STANDARDS, MEANS A DEFECT TO THE OWNER. ALL FEATURES DAMAGED IN THE PERFORMANCE OF ALL WORK SHALL BE RESTORED TO THE SATISFACTION OF THE OWNER AND APPROVED WORKING JURISDICTION.
9. ALL SITE WORK SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE GEOTECHNICAL REPORT.
10. CONTRACTOR ACKNOWLEDGES THAT THEY HAVE REVIEWED ALL APPLICABLE REGULATIONS, REQUIREMENTS, SPECIFICATIONS OF CHANGING, SPECIFICATIONS AND REGULATIONS PERTAINING TO THE PROJECT. SPECIFICATIONS AND DRAWINGS ARE COMPLIANT WITH ALL APPLICABLE REGULATIONS AND STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF THE WORKERS AND THE PUBLIC.
11. THE ARCHITECT/ENGINEER OF RECORD SHALL NOT HAVE CONTROL OR CHANGE OF ANY WORK NOT BE RESPONSIBLE FOR THE METHOD, MEANS, TECHNIQUE, SEQUENCE OR PROCEDURES OF CONSTRUCTION WORK, OR FOR THE SAFETY PRECAUTIONS AND PROVISIONS IN CONNECTION WITH THE WORK, AND ACTS OR OMISSIONS OF THE CONTRACTOR, SUBCONTRACTOR, OR ANY OTHER PERSONS PERFORMING ANY OF THE WORK, OR FOR THE FAILURE OF ANY OF THEM TO COMPLY WITH THE WORK OR TO MEET THEIR OBLIGATIONS UNDER ANY CONTRACT.
12. CONTRACTOR TO PROVIDE ALL CONSTRUCTION BARRICADES REQUIRED BY AGENCIES AND AS NOTED IN SPECIFICATIONS.
13. NO TRENCHING DEEPER THAN 3 FEET SHALL BE ALLOWED WITHOUT THE CONTRACTOR OBTAINING A PERMIT FROM OSHA.



NOTICE TO CONTRACTORS
 CONTRACTOR TO NOTIFY USA (UNDERGROUND SERVICE ALERT)
 AT 811 A MINIMUM OF 48 HOURS BEFORE BEGINNING
 UNDERGROUND WORK FOR VERIFICATION OF THE LOCATION OF
 UNDERGROUND UTILITIES



WDD: N/A APN: 206-0-311-065 CP 23-0028

| | | | | | | | | | | |
|---|------|------|------|---|-----------|--|-----------|---|-----------|---------------------------------|
| CCE DESIGN ASSOCIATES, INC. 771 E. Oak Street, Suite 100 • Oxnard, CA 93070 California • Oxnard • Phone P 805.738.8434 | | | | APPROVED FOR GRADING & DRAINAGE APPROVALS DATE 10-18-2023 LAND DEVELOPMENT SERVICES VENTURA COUNTY PUBLIC WORKS AGENCY | | VENTURA COUNTY PUBLIC WORKS AGENCY LAND DEVELOPMENT SERVICES | | DEMOLITION PLAN CIBCSD 353 SANTA MONICA DRIVE, OXNARD, CA 93035 | | SHEET 1 OF 2 TOTAL SHEETS |
| DESCRIPTION OF REVISION | REV. | DATE | APP. | APP. DATE | APP. DATE | APP. DATE | APP. DATE | APP. DATE | APP. DATE | |