

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, September 12, 2023

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Debley called the meeting to order at 5:28 P.M. In attendance, Vice President Bouchard, Director Lebow, General Manager, Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, Dennis McNulty, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Brewer and Director Nast were absent.

B. PUBLIC COMMENTS:

Resident Shawn Thomas asked how the New Administration and Operations Facility was being funded. General Manager Martinez explained that it was being funded by Capital Reserve Funding and no debt is being issued. The 5-year rate structure is already set, future rates will not be impacted.

C. CONSENT CALENDAR:

President Debley stated there was a correction to the Consent Calendar – leak relief for customer #684 was modified to reflect \$21.56 instead of \$0.00. Vice President Bouchard made the motion to approve the amended Consent Calendar. Director Lebow seconded the motion. The motion passed.

Debley: YES, Bouchard: YES, Lebow: YES 3 - Yes 0 -No

D. ACTION CALENDAR:

1. Review and approved 1 year agreement with Teaman, Ramirez & Smith, Inc.

Office Manager Dillon explained that this will be the last year Teaman, Ramirez & Smith, Inc. will be doing government audits, so this will be the District's last year with the firm. This proposal is for the year 2022-2023. Office Manager Dillon said a list of auditing firms will be brought to a future meeting for review. Vice President Bouchard made the motion to approve the 1-year agreement with Teaman, Ramirez & Smith, Inc. President Debley seconded the motion. The motion passed.

Debley: YES, Bouchard: YES, Lebow: YES 3 - Yes 0 -No

2. Bad Debt Write Off

Office Manager Dillon said this is the bad debt write off from FY 2021/2022 to be written off in FY 2022/2023. The amount is \$8,344.54. The Board asked that a policy discussion be placed as an item on a future agenda regarding adapting to new government regulations and how the District can keep rates equitable for ratepayers. Vice President Bouchard moved to approve bad debt write off from FY 2021/2022 be written off. President Debley seconded the motion. The motion passed.

Debley: YES, Bouchard: YES, Lebow: YES 3 - Yes 0 -No

E. INFORMATION CALENDAR:

1. General Manager Martinez announced that the Community Cleanup will be taking place on October 21, 2023, and will include Household Hazardous Waste.

2. General Manager Martinez updated the Board on the New Administration and Operations Facility. This included the elevator and elevator room requirement for a public facility, the stormwater requirement for an industrial park, Southern California Gas abandonment and Southern California Edison temporary power installation during the construction period. The anticipated date for the notice to proceed is October 2, 2023.

3. General Manager Martinez said Union negotiations will begin and be brought back to the Board in Close Session at the next meeting in October.

4. Director Lebow reported that he attended the June 26th and July 17th PHWA meetings. The Board received project presentations on future projects and strategic planning for PHWA's 5-year plan. President Debley stated that he also attended the PHWA meeting.

F. BOARD MEMBER COMMENTS:

President Debley said he attended the United Water Conservation District Celebration of Another Magnificent Water Management Milestone. President Debley said the presentation was interesting showing that there were record amounts of water recharged through basins in the last 2 years amounting to 1.8-million-acre feet.

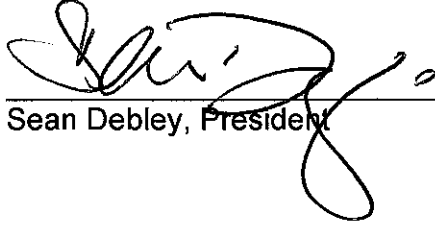
Vice President Bouchard said that tomorrow is the official ribbon cutting in El Rio for the Iron Manganese Facility for the OH system.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager said that General Water Counsel Candy will update the Board at the November meeting regarding the OPV adjudication.

The Board Meeting was adjourned in memory of John Mathews at 5:53 P.M.

A handwritten signature in black ink, appearing to read 'Sean Debley', is written over a horizontal line. The signature is stylized and cursive.

Sean Debley, President