

Board of Directors:

SUSIE KOESTERER, President  
ELLEN SPIEGEL, Vice President  
MARCIA MARCUS, Director  
KRISTINA BREWER, Director  
BOB NAST, Director

JARED BOUCHARD  
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156  
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 7:00 PM on Tuesday, May 9, 2017. The Meeting will be held at the District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA. 93035. The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:** Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report –April 2017
3. Operations & Maintenance Report –
  - a. April 2017
4. Minutes
  - a. April 25, 2017
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06
  - a. Account # 04290-01 Water \$89.31 Sewer \$260.98 Total \$350.29
  - b. Account # 01131-01 Water \$15.87 Sewer \$63.26 Total \$79.13
  - c. Account# 20441-02 Water \$20.06 Sewer \$92.42 Total \$112.48

**D. ACTION CALENDAR:**

1. Budget Workshop: Review 2017/18 Proposed Budget, Rates and review of proposed **Recommendation:** Review the proposed budget and make modifications as appropriate
2. Recruitment of District General Manager – The Board will discuss and consider the engagement of an executive search firm, establishing an adhoc recruitment committee,

qualifications, duties, benefits and salary ranges  
**Recommendation:** Board Discretion

**E. INFORMATION CALENDAR**

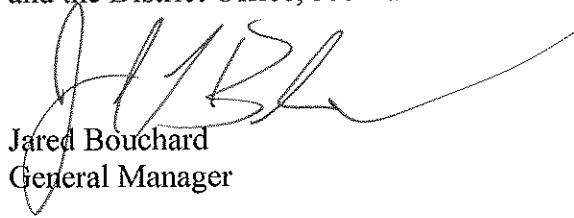
1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

**F. BOARD MEMBER COMMENTS**

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

**AGENDA POSTING CERTIFICATION**

This agenda was posted Friday, May 5, 2017 by 5:00 PM. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.



Jared Bouchard  
General Manager

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**

Channel Islands Beach 2013

5/5/2017 9:43 AM

Register: 1002 · Checking Pacific Western

From 04/01/2017 through 04/30/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/7			12,685.76	686,138.86
04/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/6			200.00	686,338.86
04/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/5			8,486.16	694,825.02
04/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/6			3,163.77	697,988.79
04/11/2017	4068	ACWA/Joint Powers ...	2000 - Accounts Payable	pr pd 1/1/17 to ...	3,320.24			694,668.55
04/11/2017	4069	ACWA/JPIA Health ...	2000 - Accounts Payable		988.03			693,680.52
04/11/2017	4070	Arco	2000 - Accounts Payable		458.73			693,221.79
04/11/2017	4071	B & R Supply, Inc.	2000 - Accounts Payable		300.03			692,921.76
04/11/2017	4072	County of Ventura - ...	2000 - Accounts Payable		540.00			692,381.76
04/11/2017	4073	Dial Security	2000 - Accounts Payable		210.00			692,171.76
04/11/2017	4074	Document Systems, L...	2000 - Accounts Payable	HP Office	60.69			692,111.07
04/11/2017	4075	EJ Harrison & Sons, ...	2000 - Accounts Payable	pr pd 2/16/17 t...	40,739.99			651,371.08
04/11/2017	4076	Elecsys Corporation	2000 - Accounts Payable		223.50			651,147.58
04/11/2017	4077	Famcon Pipe and Su...	2000 - Accounts Payable		505.15			650,642.43
04/11/2017	4078	FGL Environmental I...	2000 - Accounts Payable		654.00			649,988.43
04/11/2017	4079	Frontier	2000 - Accounts Payable		39.93			649,948.50
04/11/2017	4080	Frontier-Office	2000 - Accounts Payable		425.87			649,522.63
04/11/2017	4081	Janet Nichol	2000 - Accounts Payable	Reimbursement...	64.09			649,458.54
04/11/2017	4082	KEH & Associates, L...	2000 - Accounts Payable		2,130.00			647,328.54
04/11/2017	4083	Mission Linen & Uni...	2000 - Accounts Payable		197.29			647,131.25
04/11/2017	4084	Mycol, Inc.	2000 - Accounts Payable		120.00			647,011.25
04/11/2017	4085	Nationwide Retirement	2000 - Accounts Payable	pr pd 3/25/17 t...	3,410.83			643,600.42
04/11/2017	4086	Pacific Couriers	2000 - Accounts Payable		188.72			643,411.70
04/11/2017	4087	Philip's Janitorial Ser...	2000 - Accounts Payable		185.00			643,226.70
04/11/2017	4088	Pitney Bowes Inc.	2000 - Accounts Payable		144.16			643,082.54
04/11/2017	4089	Pollardwater	2000 - Accounts Payable		163.19			642,919.35
04/11/2017	4090	Prime Masonry Mate...	2000 - Accounts Payable		120.68			642,798.67
04/11/2017	4091	Soares, Sandall, Bern...	2000 - Accounts Payable		7,250.00			635,548.67
04/11/2017	4092	SoCalGas	2000 - Accounts Payable		43.14			635,505.53
04/11/2017	4093	Spectrum	2000 - Accounts Payable	cable	38.02			635,467.51
04/11/2017	4094	Streamline	2000 - Accounts Payable		200.00			635,267.51
04/11/2017	4095	Teaman, Ramirez & ...	2000 - Accounts Payable	2015/2016 FY ...	15,230.00			620,037.51
04/11/2017	4096	Underground Service...	2000 - Accounts Payable		16.50			620,021.01
04/11/2017	4097	United States Postal ...	2000 - Accounts Payable		1,000.00			619,021.01
04/11/2017	4098	Wilmington Trust, N...	2000 - Accounts Payable	2016 Wastewat...	49,750.08			569,270.93
04/12/2017	To Print	Carol J Dillon	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	E.D. Brock	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	Erika F Davis	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	Jared Bouchard	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	Joseph C. Mathein	-split-	Direct Deposit		X		569,270.93

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From 04/01/2017 through 04/30/2017

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/12/2017	To Print	Lupe C Lopez	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	Mark A Espinosa	-split-	Direct Deposit		X		569,270.93
04/12/2017	To Print	Casey D Johnson	-split-	Direct Deposit		X		569,270.93
04/14/2017	EDEP	DEPOSIT	1200 - Accounts Recei...	e-checks			35,026.37	604,297.30
04/17/2017	4099	AT & T	2000 - Accounts Payable		653.71			603,643.59
04/17/2017	4100	CIBCS-D-Petty Cash	2000 - Accounts Payable		212.06			603,431.53
04/17/2017	4101	City of Port Hueneme	2000 - Accounts Payable		7,231.44			596,200.09
04/17/2017	4102	County of Ventura	2000 - Accounts Payable	Transfer from ...	300,000.00			296,200.09
04/17/2017	4103	Famcon Pipe and Su...	2000 - Accounts Payable		1,045.69			295,154.40
04/17/2017	4104	FGL Environmental L...	2000 - Accounts Payable		442.00			294,712.40
04/17/2017	4105	Frontier	2000 - Accounts Payable		356.96			294,355.44
04/17/2017	4106	Office Depot	2000 - Accounts Payable		690.49			293,664.95
04/17/2017	4107	PHWA	2000 - Accounts Payable		12,964.86			280,700.09
04/17/2017	4108	Tampa Hardware 2	2000 - Accounts Payable		96.31			280,603.78
04/18/2017		QuickBooks Payroll ...	6 - Administrative Exp...	Created by Pay...	0.12			280,603.66
04/18/2017		QuickBooks Payroll ...	6 - Administrative Exp...	Created by Pay...	0.44			280,603.22
04/19/2017	DEP	DEPOSIT	1200 - Accounts Recei...	DEP 4/18			19,838.75	300,441.97
04/19/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/19			1,500.00	301,941.97
04/19/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/17			17,173.94	319,115.91
04/19/2017	EDEP	DEPOSIT	1200 - Accounts Recei...	e-checks			21,136.28	340,252.19
04/19/2017	4109	SWRCB-DWOC	2000 - Accounts Payable	D-1 Testing fee...	50.00			340,202.19
04/25/2017		QuickBooks Payroll ...	-split-	Created by Pay...	20,551.77			319,650.42
04/26/2017	To Print	Carol J Dillon	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	E.D. Brock	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Erika F Davis	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Jared Bouchard	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Joseph C. Mathein	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Lupe C Lopez	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Mark A Espinosa	-split-	Direct Deposit		X		319,650.42
04/26/2017	To Print	Casey D Johnson	-split-	Direct Deposit		X		319,650.42
04/27/2017	EDEP	DEPOSIT	1200 - Accounts Recei...	e-checks			41,975.63	361,626.05
04/27/2017	4110	A to Z Law, LLP	2000 - Accounts Payable		1,817.00			359,809.05
04/27/2017	4111	Aflac	2000 - Accounts Payable		558.80			359,250.25
04/27/2017	4112	Alert Communications	2000 - Accounts Payable	A3134C	195.47			359,054.78
04/27/2017	4113	Atkinson,Andelson, ...	2000 - Accounts Payable	Ethics Training	2,500.00			356,554.78
04/27/2017	4114	Bay Alarm Company	2000 - Accounts Payable	103152	209.25			356,345.53
04/27/2017	4115	Document Systems, L...	2000 - Accounts Payable	Ricoh 4000	117.67			356,227.86
04/27/2017	4116	FedEX	2000 - Accounts Payable		26.73			356,201.13
04/27/2017	4117	Frontier	2000 - Accounts Payable		418.36			355,782.77
04/27/2017	4118	Hollister & Brace	2000 - Accounts Payable		4,462.50			351,320.27

Channel Islands Beach 2013

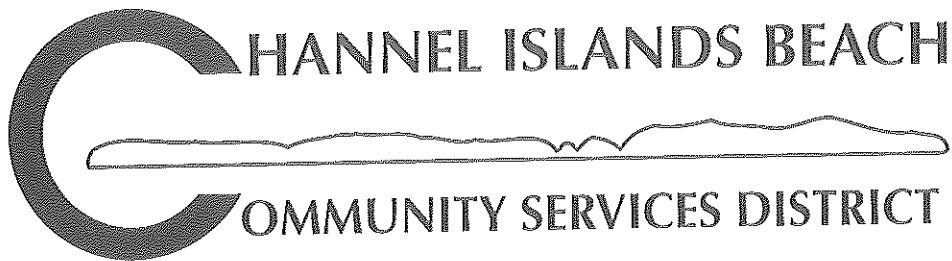
5/5/2017 9:43 AM

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From 04/01/2017 through 04/30/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/27/2017	4119	House Sanitary Supply	2000 - Accounts Payable		120.22			351,200.05
04/27/2017	4120	Nationwide Retirement	2000 - Accounts Payable	pr pd 4/8/17 to ...	3,497.97			347,702.08
04/27/2017	4121	Port Hueneme Marin...	2000 - Accounts Payable		44.36			347,657.72
04/27/2017	4122	SCE- Office	2000 - Accounts Payable		394.15			347,263.57
04/27/2017	4123	SEIU, Local 721	2000 - Accounts Payable	April 2017 Dues	134.00			347,129.57
04/27/2017	4124	So. California Edison...	2000 - Accounts Payable		268.29			346,861.28
04/27/2017	4125	Sunbelt Rentals, Inc.	2000 - Accounts Payable		250.54			346,610.74
04/27/2017	4126	Vulcan Materials Co...	2000 - Accounts Payable		41.00			346,569.74
04/27/2017	4127	So. California Edison...	2000 - Accounts Payable		807.55			345,762.19
04/28/2017	DEP	DEPOSIT	3110 - Water Revenues...	Dep 4/25			6,064.00	351,826.19
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/24			5,118.68	356,944.87
04/28/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 4/20			300.00	357,244.87
04/28/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 4/25			300.00	357,544.87
04/28/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 4/25			450.00	357,994.87
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/26			4,669.55	362,664.42
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/19			689.59	363,354.01
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/17			793.64	364,147.65
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/20			8,728.15	372,875.80
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/21			4,251.40	377,127.20
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/21			7,614.58	384,741.78
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/20			860.87	385,602.65
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/24			241.50	385,844.15
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep4/28			807.67	386,651.82
04/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 4/28			3,973.85	390,625.67



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**Regular Board Meeting May 9, 2017**

**To: Board of Directors**

**From: Operations Manager**

**Subject: April 2017 Operations Report,  
Agenda Item C- 3**

**Water System Repairs, Installations and Maintenance Tasks:**

- a) District staff permanently paved a temporary road patch at 3920 Ocean Dr after previously tapping a new water service.
- b) District staff replaced 3 meters.
- c) District staff opened 10 meter accounts and closed 13 meter accounts.
- d) SWRCB monthly reports were emailed April 10, 2017.
- e) Water Purchased March 2017:
  - o 25.96 Ac/Ft = 8,457,000 gallons April 2017
  - o 100.66 Ac/Ft Calendar Year-to-date 2017
- f) Meter reading, maintenance, rereads, disconnects, and additional customer service activities are listed on the attached monthly stat sheet.
- g) The District continues to be in a Stage II water supply shortage. This is in compliance with the State Drought Emergency regulation.
- h) District staff have been mapping District valves, hydrants and manholes in throughout the District as part of a GIS upgrade to our existing maps.

**Waste Water System Repairs, Installations and Maintenance Tasks:**

- a) District Staff filed a No Spill report.
- b) District staff coordinated and directed CPH sewer crews to begin sewer main line cleaning for the Silverstrand and Hollywood by the Sea areas.
- c) District staff pulled and replaced pump 1 at Panama lift station due to a seal fail.
- d) Routine Preventive Maintenance and Inspections were performed throughout the month as well as minor troubleshooting and repairs.

**Miscellaneous Tasks in Support of District Operations:**

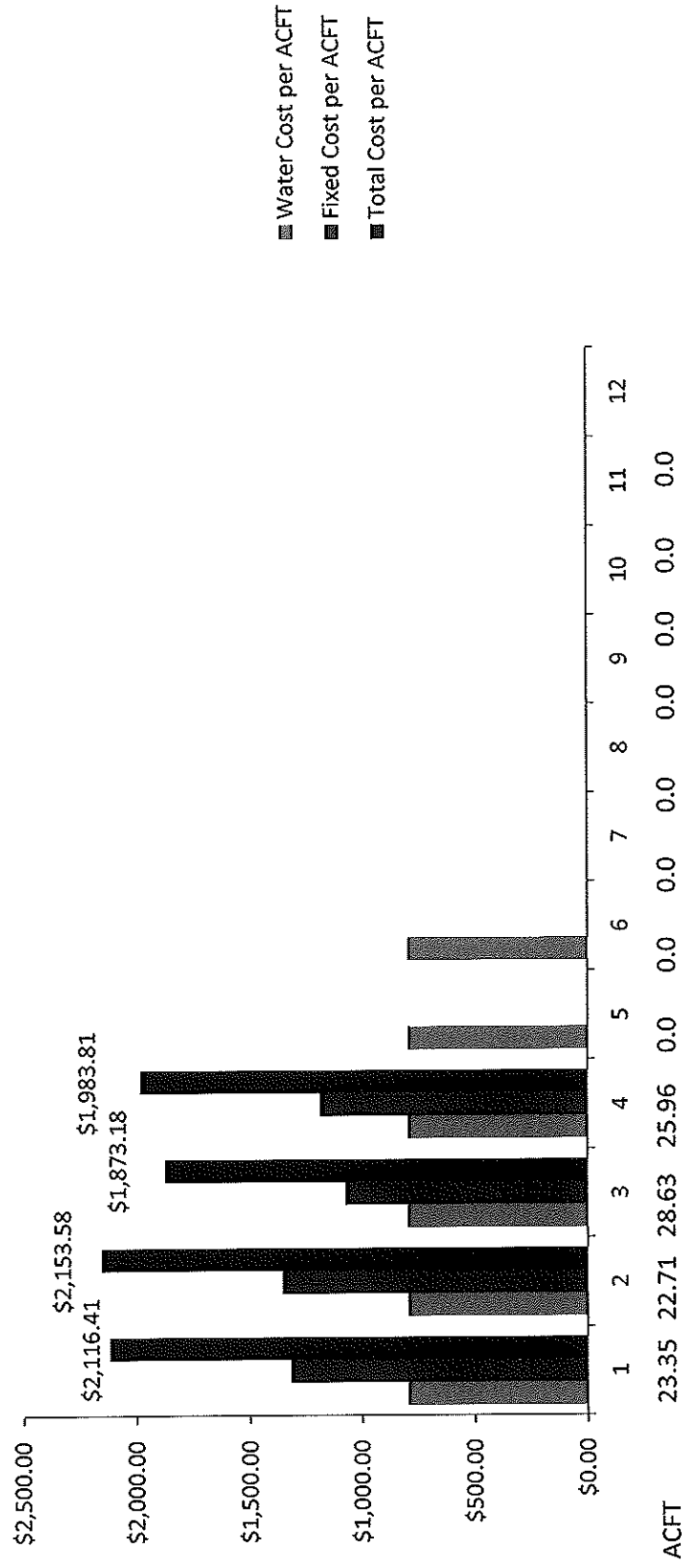
- a) District staff continues encouraging District customers to use water wisely. Customers who are creating runoff from irrigation or washing down of hard surfaces are contacted and asked to eliminate any waste of water.

**Operations & Maintenance Monthly Statistics Totals**  
**April** **2017**

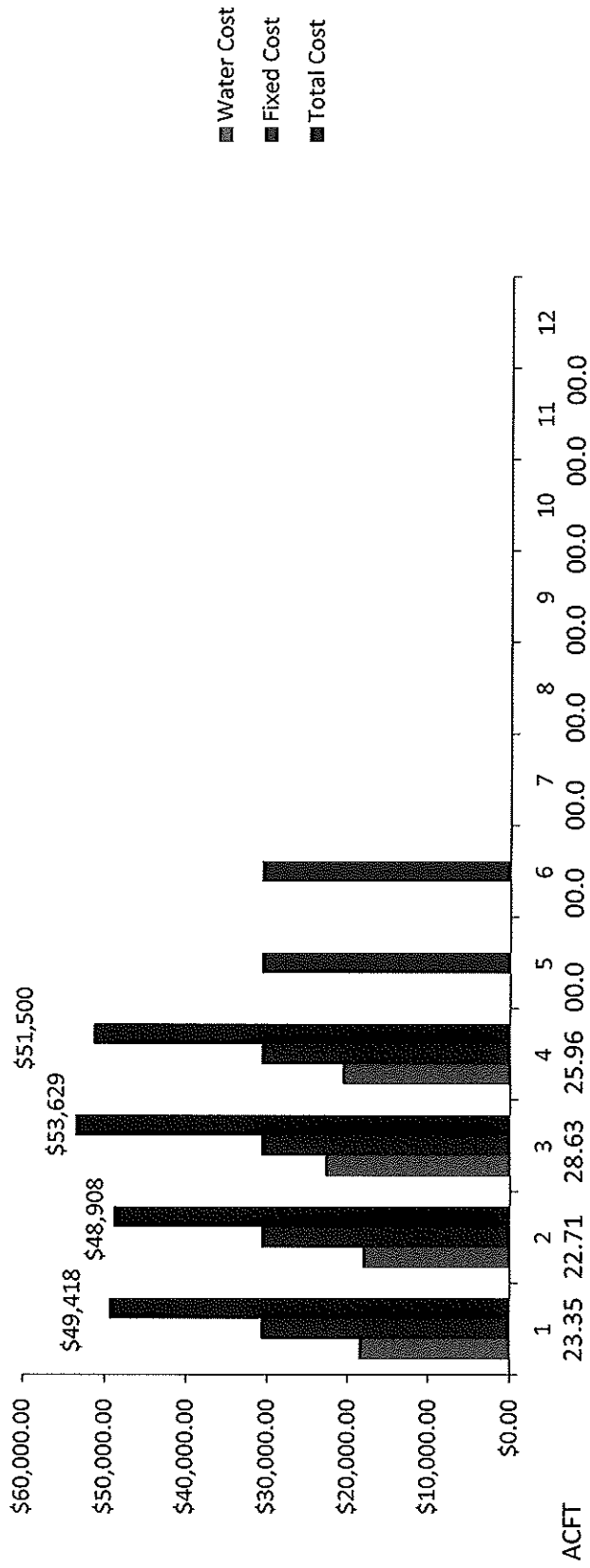
<b>WATER: MAINTENANCE &amp; REPAIRS</b>	<b>Quantity</b>
Emergency Turn Offs	2
Fire Hydrant Service / Flushing	1
Main or Service Line Repairs/Installation	0
Meter Installation (new or construction)	0
Fire Meter / Manifold Installations	0
Meters Replaced	3
Meter Trims/Box/ Covers	7
Meter Relocate (service lines)	0
USA Markings	12
Sampling / Residuals	5
Valve Maintenance/ Exercising Program	4
<b>WATER: CUSTOMER SERVICE</b>	
Door Hangers	60
Re-Reads	64
Meter Reads	1857
Pressure Checks/WaterQuality	2
Disconnect Non-Payment	0
Meter Reconnects/Open	10
Closed Accounts/Final reads	13
Check Meter for Leaks/Repair	10
<b>WASTEWATER: MAINTENANCE AND REPAIRS</b>	
Inspections/Cleaning	8
Preventive Maintenance	14
Repairs/Improvements	1
<b>RUBBISH RELATED TASKS</b>	
Barrel Removals	4
Trash P/U/ Miscellaneous	5
Deliver Trash/Recycle Barrels	8
<b>COMMUNITY SERVICE</b>	
Hand Deliveries	10
Public Notice Postings	10
Miscellaneous	2



Monthly Water Costs per ACFT 2017



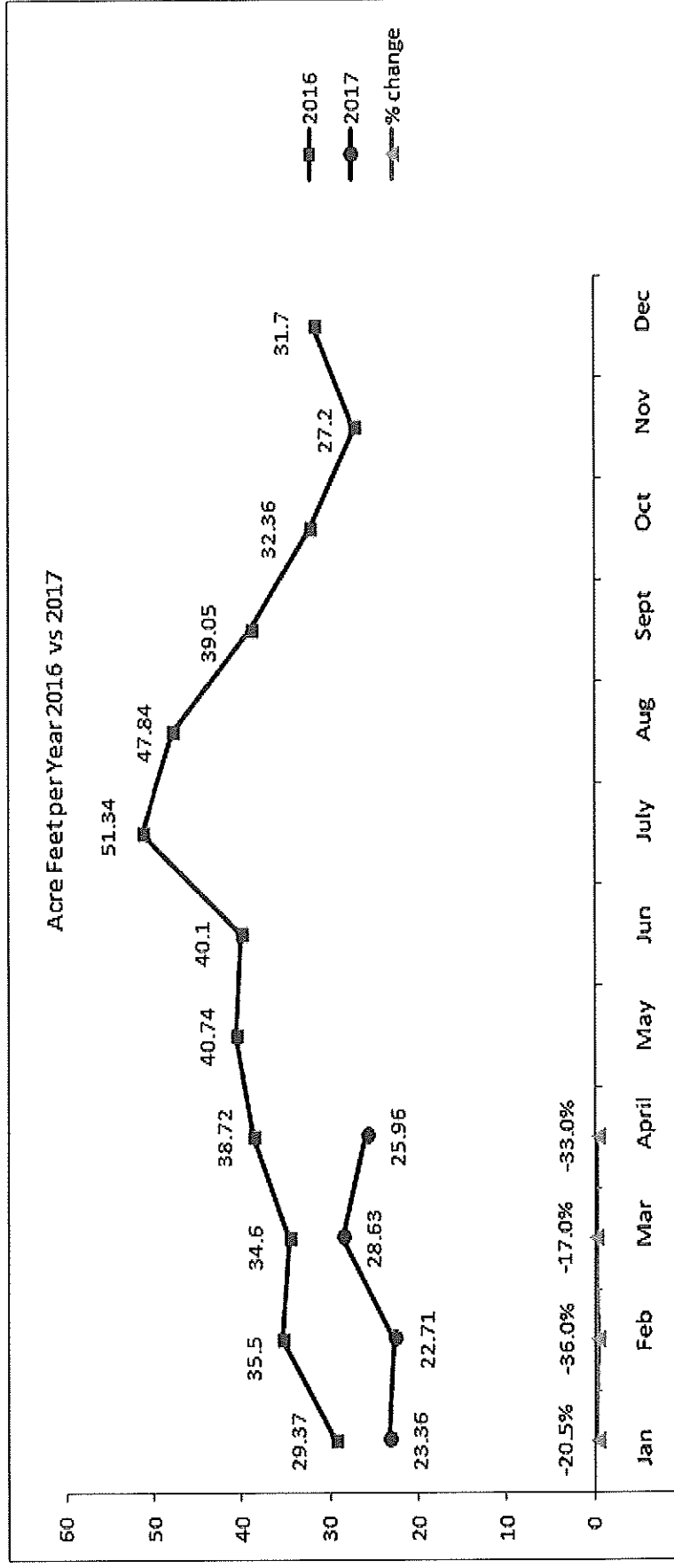
### Total Monthly Water Costs 2017



	2016	2017	% change
Jan	29.37	23.36	-20.5%
Feb	35.5	22.71	-36.0%
Mar	34.6	28.63	-17.0%
April	38.72	25.96	-33.0%
May	40.74		
Jun	40.1		
July	51.34		
Aug	47.84		
Sept	39.05		
Oct	32.36		
Nov	27.2		
Dec	31.7		
<b>Total</b>	<b>448.52</b>	<b>100.66</b>	

	2013	2017	% change
Jan	41.17	23.36	-43%
Feb	37.45	22.71	-39%
Mar	43.70	28.63	-35%
April	41.59	25.96	-38%
May	46.07		
Jun	51.28		
July	53.40		
Aug	51.35		
Sept	50.07		
Oct	45.31		
Nov	40.21		
Dec	41.39		
<b>total</b>	<b>542.97</b>	<b>100.66</b>	

2017		2016		Difference
Gal/day/person	Jan	Gal/day/person	Jan	G/D/IP
	27.3		34.4	-7.1
	26.6		41.6	-15
	33.5		40.5	-7
	33.6		45.3	-11.7
			47.7	
			46.6	
			60.1	
			56.0	
			45.8	
			37.9	
			31.9	
			37.1	



DRAFT

**LARGE WATER SYSTEM**  
**2016 ANNUAL REPORT TO THE DRINKING WATER PROGRAM**  
**FOR YEAR ENDING DECEMBER 31, 2016**  
*[Section 116530 Health & Safety Code]*

WATER SYSTEM INFORMATION	
Water System No.:	CA5610039
Water System Name:	CHANNEL ISLANDS BEACH CSD
Water System Ownership (See descriptions below):	Local Government ▼
Physical location: (address line 1, address line 2, city, zip) Note: <u>NO</u> P.O. Box	353 SANTA MONICA DRIVE CHANNEL ISLANDS BEACH 93035
General Office Phone: ② (with area code)	
Web site address:	www.channelislandsbeachcsd.com

## Water System Ownership Descriptions:

- Local Government: e.g., city, county, or special district, local school district, junior colleges, county or community parks, etc.
- State or Federal Government: e.g., state or national park, BLM, USFS and COE campgrounds and recreation facilities, state hospitals, State universities and colleges, California Veterans Home, County or District Fairs and Expositions, Caltrans rest stop, military base, other state or federal facility
- Privately owned, non-PUC-regulated (Community Water System): e.g., mobile home park, apartment or condominium
- Privately owned business (non-community): e.g., church, private school, restaurant, amusement park, RV park/campground, motel, ranch/farm, factory, other business establishment

REPORT SUBMITTED BY: ②	
Note: Your name and title, email address, and work phone number are disclosable report information that may be obtained through the Public Records Act.	
Name:	Joe Mathein
Title:	Operations Manager
Work phone:	805-985-6021
Cell phone:	805-207-2219
Email address:	jmathein@channelislandsbeachcsd.com

COMMENTS: ②

## 1. Public Water System Contacts ②

[Click here](#) to learn how to Modify, Add and Delete Contacts in the table below.

**IMPORTANT:** Each water system must have one and only one Administrative Contact AND one and only one Financial Contact. The same person may be both the Administrative and Financial Contacts.

Please provide an email address for the Administrative Contact as most email communication, particularly email blasts, from the Division of Drinking Water will be sent to the email address of the Administrative Contact.



PHONE TYPE: Home – if you use your home or personal phone number as your business number, use the HOME phone type instead and leave the BUSINESS phone type blank.

Only the BUSINESS phone type will appear in Drinking Water Watch (<https://sdwis.waterboards.ca.gov/PDWW/>), which can be viewed by the public, if the General Office phone number is not provided (see Water System Information section under the Intro tab).

NAME, TITLE & ADDRESS	PHONE TYPE	PHONE NO.	EMAIL	CONTACT TYPE (pick all that apply) ②	
BOUCHARD, JARED  GENERAL MANAGER  353 SANTA MONICA DRIVE  CHANNEL ISLAND BEACH CA 93035	Business	805-985-6021	JBOUCHARD@CHANNELISLANDSBEACHCSD.COM	<input type="checkbox"/> ** Delete Contact **	<input type="checkbox"/> Operator
	Home			<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Emergency
	Facsimile	805-985-7156		<input type="checkbox"/> Financial	<input type="checkbox"/> Designated Operator In Charge
	Mobile	805-207-1588		<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Water Quality
Emergency			<input type="checkbox"/> Funding	<input checked="" type="checkbox"/> Legal	
				<input type="checkbox"/> Contract Operator	
MATHEIN, JOE  OPERATIONS MANAGER  353 Santa Monica Drive  CHANNEL ISLANDS BEACH CA 93035	Business	805-985-6021	jmathein@channelislandsbeachcsd.com	<input type="checkbox"/> ** Delete Contact **	<input type="checkbox"/> Operator
	Home			<input type="checkbox"/> Administrative	<input checked="" type="checkbox"/> Emergency
	Facsimile	805-985-7156		<input type="checkbox"/> Financial	<input checked="" type="checkbox"/> Designated Operator In Charge
	Mobile	805-207-2219		<input checked="" type="checkbox"/> Water Quality	<input type="checkbox"/> Legal
Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Contract Operator	
				<input type="checkbox"/> Funding	
	Business			<input type="checkbox"/> ** Delete Contact **	<input type="checkbox"/> Operator
	Home			<input type="checkbox"/> Administrative	<input type="checkbox"/> Emergency
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Designated Operator In Charge
	Mobile			<input type="checkbox"/> Owner	<input type="checkbox"/> Water Quality
	Emergency			<input type="checkbox"/> Legal	<input type="checkbox"/> Contract Operator
				<input type="checkbox"/> Funding	
	Business			<input type="checkbox"/> ** Delete Contact **	<input type="checkbox"/> Operator
	Home			<input type="checkbox"/> Administrative	<input type="checkbox"/> Emergency
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Designated Operator In Charge
	Mobile			<input type="checkbox"/> Owner	<input type="checkbox"/> Water Quality
Emergency			<input type="checkbox"/> Legal	<input type="checkbox"/> Contract Operator	
				<input type="checkbox"/> Funding	

				Operator In Charge	Quality
	Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
				<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator
	Business Home			<input type="checkbox"/> ** Delete Contact ** <input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
	Mobile			<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
	Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
				<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator
	Business Home			<input type="checkbox"/> ** Delete Contact ** <input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
	Mobile			<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
	Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
				<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator
	Business Home			<input type="checkbox"/> ** Delete Contact ** <input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
	Mobile			<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
	Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
				<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator
	Business Home			<input type="checkbox"/> ** Delete Contact ** <input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
	Mobile			<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
	Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
				<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator
	Business Home			<input type="checkbox"/> ** Delete Contact ** <input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
	Facsimile			<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
	Mobile			<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality

Emergency			<input type="checkbox"/> Owner	<input type="checkbox"/> Legal	
			<input type="checkbox"/> Funding		
Add Additional Contact			(pick all that apply)		
<input type="checkbox"/> Contract Operator					
Carol Dillon	Business	805-985-6021	cdillon@cibcsd.com  XXXXXX@XXXXXX.XXX	<input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
Office Manager	Home			<input checked="" type="checkbox"/> Financial	<input type="checkbox"/> Emergency
353 Santa Monica Dr --Address Line 2--	Facsimile	805-985-7156		<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
Oxnard CA 93035	Mobile	805-415-2737		<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
			<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator	
Add Additional Contact			(pick all that apply)		
--Contact Name--	Business	(999) 999-9999	XXXXXX@XXXXXX.XXX  XXXXXX@XXXXXX.XXX	<input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
--Title--	Home	(999) 999-9999		<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
--Address Line 1-- --Address Line 2--	Facsimile	(999) 999-9999		<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
--City-- --ST-- 99999	Mobile	(999) 999-9999		<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
			<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator	
Add Additional Contact			(pick all that apply)		
--Contact Name--	Business	(999) 999-9999	XXXXXX@XXXXXX.XXX  XXXXXX@XXXXXX.XXX	<input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
--Title--	Home	(999) 999-9999		<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
--Address Line 1-- --Address Line 2--	Facsimile	(999) 999-9999		<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
--City-- --ST-- 99999	Mobile	(999) 999-9999		<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
			<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator	
Add Additional Contact			(pick all that apply)		
--Contact Name--	Business	(999) 999-9999	XXXXXX@XXXXXX.XXX  XXXXXX@XXXXXX.XXX	<input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
--Title--	Home	(999) 999-9999		<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
--Address Line 1-- --Address Line 2--	Facsimile	(999) 999-9999		<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
--City-- --ST-- 99999	Mobile	(999) 999-9999		<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
			<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator	
Add Additional Contact			(pick all that apply)		
--Contact Name--	Business	(999) 999-9999	XXXXXX@XXXXXX.XXX  XXXXXX@XXXXXX.XXX	<input type="checkbox"/> Administrative	<input type="checkbox"/> Operator
--Title--	Home	(999) 999-9999		<input type="checkbox"/> Financial	<input type="checkbox"/> Emergency
--Address Line 1-- --Address Line 2--	Facsimile	(999) 999-9999		<input type="checkbox"/> Designated Operator In Charge	<input type="checkbox"/> Water Quality
--City-- --ST-- 99999	Mobile	(999) 999-9999		<input type="checkbox"/> Owner	<input type="checkbox"/> Legal
			<input type="checkbox"/> Funding	<input type="checkbox"/> Contract Operator	

COMMENTS:

**2. POPULATION SERVED**


Permanent population or number of long-term residents*: Please follow this <a href="#">LINK</a> for instructions to determine population.	6493
--	------

\**Long-term resident* means someone who resides within the water system service area for more than half of the year.

Method used to determine population:	"Persons per residential connection" population method ▼
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If permanent population is based on "Other" , identify the methods or sources of how it was estimated::

Seasonal Maximum Population (If applicable):	9999
--	------

Provide season  :

Begin Date		End Date	
MM	DD	MM	DD
07	04	08	31

List the names of communities served by the system identifying both incorporated and unincorporated areas:
Silverstrand, Hollywood Beach, Hollywood by the Sea, Channel Islands Harbor

COMMENTS: 
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**3. NUMBER OF SERVICE CONNECTIONS**(as of December 31, 2016)

A. Active Service Connections:

Total Active Potable Water Connections currently in Division of Drinking Water database:	1898
--	------

The total number of Service Connections as of December 31, 2016 must be reported as either Unmetered or Metered for each Service Connection Type as appropriate.

TYPE	Potable Water			Recycled Water		
	Unmetered	Metered	Total*	Unmetered	Metered	Total*
Do NOT report fire sprinkler connections and fire hydrants. These connections are not counted toward "service connections" for compliance purposes.						
<u>Single-family Residential:</u> single family detached dwellings	0	1655	1655	0	0	0
<u>Multi-family Residential:</u> Apartments, condominiums, town houses, duplexes and trailer parks	0	386	386	0	0	0



<b>Commercial/Institutional:</b> Retail establishments, office buildings, laundries, schools, prisons, hospitals, dormitories, nursing homes, hotels	0	75	75	0	0	0
<b>Industrial:</b> All manufacturing	0	0	0	0	0	0
<b>Landscape Irrigation:</b> Parks, play fields, cemeteries, median strips, golf courses	0	31	31	0	0	0
<b>Agricultural Irrigation:</b> Irrigation of commercially-grown crops	0	0	0	0	00	0
<b>Total Active Connections*</b>	0	2147	2147	0	0	0

\*Calculated field

To update totals click here



TYPE	Potable Water			Recycled Water		
	Unmetered	Metered	Total*	Unmetered	Metered	Total*
<b>Other:</b> Fire suppression, street cleaning, line flushing, construction meters, temporary meters	0	0	0	0	0	0

<b>B. Number of Inactive Connections (all types)</b>	0
Include only service connections that have been physically disconnected (i.e., meter removed) from the water system. All other service connections should be considered as "Active."	

COMMENTS: ☺

**4. GROUNDWATER (GW) AND SURFACE WATER (SW) SOURCES**

Type	Total No. Approved (by permit)	Total No. New/ Added in 2016	Total No. Inactivated in 2016	Total No. Destroyed in 2016
Active Groundwater Intakes (Wells)	0	0	0	0
Active Surface Water Intakes (Raw)	0	0	0	0
Active Purchased Water (GW) Connections	1	0	0	0
Active Purchased Water (SW) Connections	1	0	0	0
Standby Sources <sup>1</sup> ☺	0	0	0	0
Emergency Interconnections	2	0	0	0
Inactive Sources <sup>2</sup>	2		0	0

Are your water sources metered? Yes ▾

<sup>1</sup>If a standby source ☺ was used in 2016, provide the following information.

Name of the Standby Source	No. of days the Standby	Were customers	Was the Division of Drinking Water	Describe the reason the Standby Source
----------------------------	-------------------------	----------------	------------------------------------	--

used in 2016:	Source was in operation:	notified? (Y/N)	notified? (Y/N)	was used:
NA				

<sup>2</sup>Inactive sources are not approved as sources of supply and must be physically disconnected or otherwise isolated so that only an intentional act by an operator can place the source in service.

COMMENTS:⊕

## 5. WATER PRODUCED, PURCHASED AND SOLD

The **Maximum Day** is the day during 2016 with the highest total water usage. Provide the *date* for that day in Column B, then complete Columns C, D and E, indicating how much of the water on that day was from each source.

Units of Measure for this table:  ▾

Volumes are based on:  ▾

A	B	C	D	E	F	G	H	I
	Potable Water						Non-potable (exclude recycled)	Recycled
	Date/ Month	Water Produced from Groundwater (Wells)	Water Produced from Surface Water <sup>2</sup>	Finished Water Purchased or Received from another PWS <sup>5</sup>	Total Amount of Potable Water <sup>3*</sup>	Water Sold to Another PWS <sup>5</sup>		
Maximum Day <sup>1</sup>					0			
January		0	0	29.37	29.37	0	0	0
February		0	0	35.5	35.5	0	0	0
March		0	0	34.6	34.6	0	0	0
April		0	0	38.72	38.72	0	0	0
May		0	0	40.74	40.74	0	0	0
June		0	0	40.1	40.1	0	0	0
July		0	0	51.34	51.34	0	0	0
August		0	0	47.84	47.84	0	0	0
September		0	0	39.05	39.05	0	0	0
October		0	0	32.36	32.36	0	0	0
November		0	0	29.3	29.3	0	0	0
December		0	0	31.7	31.7	0	0	0
Annual Total*		0	0	450.62	450.62	0	0	0
Percent Treated <sup>4</sup>								

PWS = Public Water System

\* Calculated field

Non-potable = water supplies, except recycled water, that do not enter the drinking water distribution system and are for non-potable uses only such as irrigation

Recycled = domestic wastewater which as a result of treatment is suitable for uses other than potable use such as irrigation or toilet flushing

<sup>1</sup>Only report Maximum Day if it is actually measured or determined from production records. It should not be the average day demand during the maximum month of production.

<sup>2</sup>Do not include raw water purchased; report only volume of water that was treated.

<sup>3</sup>(F) Total Amount of Potable Water = Sum of Columns (C), (D) and (E), automatically calculated. To update, click below

[To update totals click here](#)

<sup>4</sup>This is the percentage of the total annual volume for Groundwater produced that was provided treatment to meet drinking water standards other than precautionary disinfection and fluoridation.

<sup>5</sup>If water was Purchased from or Sold to another PWS, complete the table below:

Specify whether water was <i>Purchased</i> or <i>Sold</i>	Name of PWS
Purchased	Port Hueneme Water Agency
Purchased	City of Oxnard

If recycled water was *supplied to your customers*, complete the table below:


Specify the level of treatment (e.g., tertiary, disinfected secondary)	Name of Recycled Water supplier


COMMENTS: 

**6a. WATER RATES**

If you have questions about completing this section of the report, please contact [Kathy.Frevert@Waterboards.ca.gov](mailto:Kathy.Frevert@Waterboards.ca.gov) or call (916) 322-5274.



Indicate the type of residential water rate structure  used by your water system: Flat Base Rate + Variable Usage Rate ▼

What is your billing frequency?	monthly ▼	
If tiered, what is the number of tiers?	3 ▼	
<b>Tier Rate Structure</b> 	Upper level of water volume for each Tier in HCF (enter N/A if not applicable)	Cost per HCF
Tier Rate Structure level 1	5 hcf	3.34
Tier Rate Structure level 2	8 hcf	3.87
Tier Rate Structure level 3	8+ hcf	5.38
Tier Rate Structure level 4	NA	NA
Tier Rate Structure level 5	NA	NA
Tier Rate Structure level 6	NA	NA
Tier Rate Structure level 7	NA	NA
Comments:	NA	
Date of most recent update to the rate structure: MM/DD/YYYY	10-15-16	

Describe the changes that were made in the update:	rate adjustments based on cost of service modeling
What is your new connection fee?	0
<b>Residential service connections</b>	
For each meter size below (as applicable), what fee is charged to customers for a new service connection	
Size:	New Connection fee (in dollars)
3/4 inch	6064.00
5/8 inch	0
1 inch	12128.00
Comments:	we do not install 5/8" meters
Date of most recent update to the new connection fee: MM/DD/YYYY	10-15-16

Check items included in new residential connection fees:

<input checked="" type="checkbox"/>	Existing infrastructure buy-in (e.g., water treatment/ conveyance/sewage treatment )
<input type="checkbox"/>	Upgrades to infrastructure (seismic retrofits, pipe replacements, etc.)
<input type="checkbox"/>	Storm water management system
<input checked="" type="checkbox"/>	Debt service charge
<input checked="" type="checkbox"/>	Development of new water supplies
<input type="checkbox"/>	Other
Comment:	

Select the most common residential meter size:  ▼

Complete the table below providing specific water rates applied to your customers:

Connection Type	FLAT BASE RATE (FBR)	If FBR + UUR, what is the volume allowed before UUR applies	UNIFORM USAGE RATE (UUR)	VARIABLE BASE RATE (provide range) (VBR)		VARIABLE USAGE RATE (provide range) (VUR)	
	\$ (Base)	HCF Ⓢ	\$ per HCF	\$ Low	\$ High	\$ per HCF Low	\$ per HCF High
<b>RESIDENTIAL Ⓢ</b>							
Single-family Residential	32.11	0	0	0	0	3.34	5.38
Multi-family Residential	32.11	0	0	0	00	3.34	5.38
Do you provide lifeline/low income subsidies?			<input type="text" value="No"/> ▼				
If Yes, provide rates:	0	0	0	0	0	0	0
If yes, what percentage of residential customers receives this subsidy? (Example: X %)				0 %			
<b>NON-RESIDENTIAL Ⓢ</b>							
Commercial/Institutional	0	0	0	44.21	839.20	4.39	4.39
Industrial	0	0	0	0	0	0	0
Landscape Irrigation	0	0	0	32.11	584.99	3.34	5.38
Agricultural Irrigation	0	0	0	0	0	0	0
Other							
Do you have fire suppression surcharges?			<input type="text" value="Yes"/> ▼				
If Yes, provide rates:	0	0	0	15	100	0	0
Do you have other surcharges?			<input type="text" value="No"/> ▼				
What are the other surcharges?			NA				

If Yes, provide rates:	0	0	0	0	0	0	0
------------------------	---	---	---	---	---	---	---



For each of the three water volumes shown below, provide what would be the monthly water bill for a single-family residential customer. Include all fees and service charges associated with water services that this customer would pay when their household used the specified amount of water.

Amount of water delivered to customer: Bill amount (including all charges/fees associated with the amount of water used):



- a. 6 HCF 52.68 Dollars/month  
 b. 12 HCF 81.94 Dollars/month  
 c. 24 HCF 146.50 Dollars/month

NOTE: If this is not a "Community" Water System or if individual customers do not pay a separate bill for water enter "0". If bill amount would vary by season, use the month or time period with the highest water consumption.

HCF means "hundred cubic feet". There are 748 gallons in 100 cubic feet.

## 6b. WATER DELIVERIES

Units of Measure for this table: 100 cubic feet ▾

Provide monthly metered water deliveries in the table below.

A	B	C	D	E	F	G	H	I	J
	Single-family Residential	Multi-family Residential	Commercial/ Institutional	Industrial	Landscape Irrigation	Other	Total Urban Retail <sup>1</sup> *	Agricultural	Other PWS
Check if Recycled Water is included:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
January	7370	954	4660	0	427	0	13411	0	0
February	7901	1084	5200	0	281	0	14466	0	0
March	6543	920	4470	0	346	0	12279	0	0
April	7281	978	4846	0	349	0	13454	0	0
May	8158	1106	5586	0	1043	0	15893	0	0
June	7450	953	5450	0	1123	0	14976	0	0
July	8589	1094	6578	0	1120	0	17381	0	0
August	9794	1259	8086	0	1584	0	20723	0	0
September	8244	1168	6305	0	1730	0	17447	0	0
October	7504	2278	6180	0	1555	0	17517	0	0
November	8475	2281	6271	0	1314	0	18341	0	0
December	6992	1879	4417	0	415	0	13703	0	0
Total*	94301	15954	68049	0	11287	0	189591	0	0

PWS = Public Water System

\*Calculated field

<sup>1</sup>Total Urban Retail = Sum of Columns (B) thru (G), automatically calculated. To update, click below

To update totals click here



**6c. WATER EFFICIENCY INFORMATION**

What steps have your system taken, if any, to implement SB 407 (2009) = 'Property transfers: plumbing fixtures replacement'?<sup>Ⓜ</sup>  
 Describe:  
 NA

COMMENTS:<sup>Ⓜ</sup>

**7. WATER QUALITY**

**ANNUAL NITRATE SAMPLING**

Regulations require a minimum of annual sampling for nitrate. If any nitrate result is  $\geq 1/2$  the MCL (Maximum Contaminant Level) of 10 mg/l as nitrogen (i.e., a result of  $\geq 5$  mg/l as nitrogen) then quarterly monitoring must be initiated.

Did your system conduct monitoring for nitrate during 2016 from each source?	Not Applicable (i.e., 100% purchased water) ▼
--	---

**NOTE: If there were any sources that were not monitored because they were offline during 2016, you must contact your local regulatory agency to avoid an enforcement action for failure to monitor.**

**BACTERIOLOGICAL SAMPLE SITING PLAN**

The coliform monitoring regulations require that an updated sample-siting plan be submitted at least every 10 years, and at any time the plan no longer ensures representative monitoring of the system (Section 64422 of Title 22).

Date of current bacteriological sample siting plan:	10/01/2012
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**DIRECT ADDITIVES**

Pursuant to Section 64590, Title 22 of the California Code of Regulations, (effective January 1, 1994), all chemicals or products, including chlorine, added directly to the drinking water as part of a treatment process must meet the ANSI/NSF Standard 60. Please complete the following table for each chemical used by this water system. If you are not sure whether a chemical you are using meets this standard, contact the manufacturer or distributor of the chemical.

If you do not use any direct additives, put "NONE" in each column of the first row.

Name of Chemical	Name of Manufacturer	Purpose of using chemical	Chemical is ANSI/NSF Standard 60 certified <sup>Ⓜ</sup> (Y/N)	Use initiated in 2016 <sup>Ⓜ</sup> (Y/N)
none	none	none	none	none

**INDIRECT ADDITIVES**

As of March 9, 2008, a water system shall not use any chemical, material, lubricant, or product in the production, treatment or distribution of drinking water that comes in contact with the drinking water that does not have certification of meeting NSF/ANSI standard 61.

Does your water system have procedures to ensure all future equipment and materials meet this standard?	Yes ▼
---	-------

If you have any questions on the requirements related to indirect additives, you may contact your local regulatory agency.

COMMENTS: ?

### 8. CROSS-CONNECTION CONTROL ?

	Total Number in System	Number Installed in 2016	Number Tested in 2016	Number Failed in 2016	Number Repaired/ Replaced
Backflow Assemblies ? on the Service Connections or Meter (Reduced Pressure Principle and Double Check Valve assemblies)	153	2	138	0	9
Backflow Assemblies On- site but not on the Service Connections or Meter ? (Reduced Pressure Principle and Double Check Valve assemblies)	0	0	0	0	0
Air-gap Separation ?	0	0			

No. of *Inactive* Backflow Prevention Assemblies in water system in 2016 ?:

Date of last cross-connection control survey done on the system:

7-14-2005

Cross Connection Control Program Coordinator

Name:

Ron Ventura

Certification Number:

P100000245

Business Phone:

805-654-2436

Email Address:

ron.ventura@ventura.org

Certification or training received: USC - FCCCHR

Describe any cross-connection incidents ? that occurred during 2016:

NA

COMMENTS: ?

### 9. CONSUMER CONFIDENCE REPORT ? (does not apply to Transient Noncommunity water systems)

**THE 2016 CCR MUST BE DISTRIBUTED TO YOUR CUSTOMERS AND A COPY SUBMITTED TO YOUR LOCAL REGULATORY AGENCY BY JULY 1, 2017. IN ADDITION, PUBLIC WATER SYSTEMS THAT ARE ALSO REGULATED BY THE CALIFORNIA PUBLIC UTILITIES COMMISSION (PUC) MUST MAIL A COPY OF THEIR CCR TO THE PUC BY JULY 1, 2017.**

**CERTIFICATION MUST BE SUBMITTED TO YOUR LOCAL REGULATORY AGENCY BY OCTOBER 1, 2017, STATING THAT THE 2016 CCR HAS BEEN DISTRIBUTED TO CUSTOMERS AND THAT THE INFORMATION IS CORRECT.**

The CCR guidance, CCR template, and the certification form can be obtained from the Division of Drinking Water web site at: [http://www.waterboards.ca.gov/drinking\\_water/certlic/drinkingwater/CCR.shtml](http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/CCR.shtml)

Indicate the date your 2016 CCR was distributed or will be distributed to your customers:

06/30/2017 mm/dd/yyyy

**PUBLIC WATER SYSTEMS THAT SERVE 100,000 OR MORE PERSONS ARE REQUIRED TO POST THEIR CCR ON THE INTERNET.**

If your water system serves 100,000 or more persons, indicate the date the CCR was or will be posted to the Internet:

If applicable, please provide the URL link to the CCR posted on the Internet:

COMMENTS:②

## 10. OPERATOR CERTIFICATION

A. Please list the State certified Water Treatment Plant Operators employed by your water system that supervise and direct the operation of your water treatment plants, beginning with the chief operator(s) ②.

Your Highest Treatment System Classification is: There are no facilities subject to the Certified Treatment Plant Operator requirements

If you do not have a Certified Treatment Plant Operator, put "NONE" in each column of the first row.

Treatment Operator Name (First name Last name)	Grade of Treatment Operator (1, 2, 3, 4, or 5)	Chief or Shift <sup>1</sup> (C, S or X)	Treatment Operator Number (4 or 5 digits)	Treatment Certification Expiration Date (MM/DD/YYYY)
Joseph Mathein	3	X	16736	01/01/2019
Jared Bouchard	2	X	27065	09/01/2017

<sup>1</sup>Use "C" for Chief Operator and "S" for Shift Operator. If neither, put an "X". Do not leave blank.

Do your Chief and Shift Treatment Plant Operators have the minimum level required?

B. Please list the State certified Water Distribution System Operators employed by your water system that supervise and direct the operation of your distribution systems, beginning with the chief operator(s) ②.

Your Distribution System Classification is: D2

If you do not have a Certified Distribution System Operator, put "NONE" in each column of the first row.

Distribution Operator Name (First name Last name)	Grade of Distribution Operator (1, 2, 3, 4, or 5)	Chief or Shift <sup>1</sup> (C, S or X)	Distribution Operator Number (4 or 5 digits)	Distribution Certification Expiration Date (MM/DD/YYYY)
Joseph Mathein	4	X	6713	11/01/2017
Jared Bouchard	3	X	10267	04/01/2018
Earl D. Brock	2	X	18204	12/01/2017
Mark Espinosa	1	X	32618	12/01/2018

<sup>1</sup>Use "C" for Chief Operator and "S" for Shift Operator. If neither, put an "X". Do not leave blank.

Do your Chief and Shift Distribution System Operators have the minimum level required?

COMMENTS:②

## 11. WATER SYSTEM IMPROVEMENTS

The California Waterworks Standards (Section 64556) require an amended permit for any of the following improvements or modifications:

- Addition of a new distribution reservoir with a capacity of 100,000 gallons or more
- Modification or extension of the existing distribution system using an alternative to the requirements of the California Waterworks Standards (see Sections 64570 through 64578)
- Modification of the water supply by:
  - Adding a new source
  - Changing the status of an existing source (for example, active to standby) or



- Changing or altering a source, such that the quality or quantity of water supply could be affected
- Any addition or change in treatment, including
  - Design capacity
  - Process
- Expansion of the existing service area by 20 percent or more of the number of service connections specified in your current permit.

If your water system made any improvements or modifications during 2016 for which a permit was not obtained, please describe the improvements or modifications below.

NA

Indicate any planned improvements or modifications for 2017.

NA

COMMENTS:🗨️
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**12. COMPLAINTS REPORTED (WRITTEN OR VERBAL)**

Type of Complaint	No. of Complaints Reported by Customers	No. of Complaints Investigated	No. of Complaints reported to the Division of Drinking Water or Local County Staff	Brief Description of Cause and Corrective Action taken
Taste and Odor	0	0	0	
Color	16	16	16	high flows in distribution system, precautionary sampling
Turbidity	2	2	2	line cleaning activities, met with customers and advised only temporary due to line cleaning
Visible Organisms	0	0	0	
Pressure (High or Low)	3	3	0	contractor inquiries
Water Outages <sup>1</sup>	0	0	0	
Illnesses (Waterborne)	0	0	0	
Other (Specify)	0	0	0	
<b>Total No. of Complaints*</b>	<b>21</b>	<b>21</b>	<b>18</b>	

<sup>1</sup>These are customer complaints of a water outage and not necessarily the same as the water outages reported under "System Problems" in the Distribution Section of the EARDWP.

\*Calculated field

[To update totals click here](#)

COMMENTS:🗨️
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**13. RECYCLED WATER USE🗨️**

Do you have recycled water in your service area (provided by you or another utility)?	<input style="width: 80%;" type="text" value="No"/>
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Recycled Water (RW) Use Sites	Total No. of Approved Sites as of Dec. 31, 2016	No. of New Sites Approved in 2016	No. of Sites Proposed for 2017
Irrigation, Agriculture			
Irrigation, Landscape			
Industrial			
Dual-plumbed (In-building)			
Dual-plumbed (Single-family lot)			
Cooling Towers			
Other			
<b>Total*</b>	<b>0</b>	<b>0</b>	<b>0</b>

To update totals click here

Name of the recycled water coordinator:	
Business Phone:	
Email address:	
How many inspections of recycled water use sites were conducted in 2016?	
How many pressure/shutdown tests were performed in 2016?	
Do all of your recycled water uses sites have an on-site supervisor?	-Pick one-
How many recycled water uses sites do not have an on-site supervisor?	

COMMENTS:

**14. SYSTEM OPERATION - TREATMENT**

**A. GROUNDWATER TREATMENT** (respond only if groundwater treatment is provided)

Groundwater Treatment Plant Name	Treatment Plant Classification	Capacity (MGD)	Type of Treatment	Date of Operations Plan	Is Operations Plan Current? (Y/N)
NA					

Describe any plant problems, process failures, major shutdowns, etc., which occurred in 2016 and substantially affected the plant performance AND/OR any significant modifications or maintenance provided to the plant(s):



**B. SURFACE WATER TREATMENT** (respond only if surface water treatment is provided)

Surface water Treatment Plant Name	Treatment Plant Classification	Capacity (MGD)	Type of Treatment	Date of Operations Plan	Is Operations Plan Current? (Y/N)
NA					

Describe any plant problems, process failures, major shutdowns, etc., which occurred in 2016 and substantially affected the plant performance AND/OR any significant modifications or maintenance provided to the plant(s):

TD = Treatment or Distribution operator at any level

NR, N/A, NA = There are no facilities subject to the Certified Treatment Plant Operator requirements

Date of current Emergency Disinfection Plan (EDP)*:	
<i>*As required under Section 64660(c)(2). The EDP may be included in your water system's Emergency Response Plan or Operations Plan. If so, provide the Name and Date of those plans below:.</i>	
Name of Document that includes the Emergency Disinfection Plan:	
Date of document that includes the Emergency Disinfection Plan:	
Date of last watershed sanitary survey report  :	
Date planned to complete next watershed sanitary survey report*:	
<i>*As required under Section 64665, each watershed sanitary survey shall be updated at least every 5 years.</i>	
<b>COMMENTS:</b> 	


**15. SYSTEM OPERATION – DISTRIBUTION**

**A1. DEAD-END FLUSHING PROGRAM**

Total No. in System	No. with Blowoffs	No. Flushed in 2016	Frequency of Flushing
2	2	2	annual

**A2. ALL FLUSHING OPERATIONS**



Units of Measure for total volume reported below:	Gallons 
Total Volume in units of measure selected above; include all types of flushing, not just dead-end flushing:	500

SB-555 Urban retail water suppliers: water loss management (2015-2016) ⓘ

**B. VALVE EXERCISE PROGRAM**

Size Range of Valves	Total No. in System	No. Exercised in 2016	Frequency of Valve Exercising
4" - 12"	498	291	every 3 years

**C. STORAGE TANK/RESERVOIR INSPECTION/CLEANING PROGRAM**

(Do not include pressure tanks)

Tank name	Capacity (in million gallons, MG)	Year installed	Date of last inspection ⓘ	Date of last cleaning	Date re-lined or coated
NA					

**D. SYSTEM PROBLEMS**

Type of Problem	No. of Problems	No. of Problems Investigated	No. of Problems Reported to the Division of Drinking Water or Local County Staff	Brief Description of Cause and Corrective Action Taken
Service Connection Breaks/ Leaks	9	9	0	old plastic service lines - repaired or replaced
Main Breaks/Leaks	2	2	0	contractor activities - repaired
Water Outages ⓘ	0	0	0	
Boil Water Orders	0	0	0	
Total*	11	11	0	

To update totals click here

COMMENTS: ⓘ

**16. EMERGENCY PREPAREDNESS AND RESPONSE**

**A. EMERGENCY RESPONSE PLANS**

**PUBLIC WATER SYSTEMS WITH AT LEAST 3,300 OR MORE PERSONS ARE REQUIRED TO REVIEW AND REVISE THEIR EMERGENCY RESPONSE PLAN TO ENSURE THAT THE PLANS ARE SUFFICIENT TO ADDRESS POSSIBLE DISASTER SCENARIOS.**

Do you have an Emergency Response Plan (ERP) that addresses the procedures for the restoration of water service for your water system?	Yes ▼
Date of your current Emergency Response Plan:	07/11/2004

Date ERP was last exercised with a tabletop or other activity:	01/31/2009
--	------------

**B. AUXILIARY POWER SUPPLY**

Does your water system have backup power for:	
1. Sources:	Not Applicable ▼
2. Pumping Stations:	Not Applicable ▼
3. Water Treatment Plants:	Not Applicable ▼
If your system has backup power, how many times per year is it exercised?	
Can your system maintain system pressure either by backup power or by storage during power outages of 2 hours or less?	Yes ▼
Is your backup power system automatic or manual start?:	Not Applicable ▼

COMMENTS:Ⓞ
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**17. WATER CONSERVATION AND DROUGHT PREPAREDNESS**

Date of your revised Drought Preparedness Plan, if any:	07/01/2009
If you experienced water shortages in 2016, please estimate the amount of shortfall in millions of gallons:	0
Did drought conditions cause you to activate emergency standby wells in 2016?	No ▼
Do you project water shortages in the current calendar year?	No ▼
Did you implement NEW water conservation measures in 2016?	No ▼
If you implemented NEW water conservation measures in 2016, please estimate how much water was conserved in millions of gallons: 9.9 (MG) 6.4 % reduction in demand	
Do you anticipate having to go to mandatory rationing in the upcoming year?	No ▼
Do you routinely monitor the <i>static</i> water levels in your wells?	Not Applicable (no wells) ▼
Do you routinely monitor the <i>pumping</i> water levels in your wells?	Not Applicable (no wells) ▼
Are these levels recovering, declining or steady?:	Not Applicable (no wells) ▼

Please list any other long term actions you are considering or planning:

(Check as applicable)

Identify the method your water system uses to discourage excessive water use in support of SB 814 (2016) - Drought: excessive water use: urban retail water suppliers.:

- Rate structure (e.g., block tiers, water budgets, or rate surcharges above base rates for excessive water use)  
 Excessive water use ordinance, rule, or tariff condition  
 Not implementing  
 Not applicable: not an urban retail water supplierⓄ

COMMENTS REGARDING SB 814 :Ⓞ

COMMENTS:Ⓞ
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**Disclosure: Be advised that Sections 116725 and 116730 of the California Health and Safety Code states that any person who knowingly makes any false statement on any report or document submitted for the purposes of compliance may be liable for a civil penalty not to exceed five thousand dollars (\$5,000) for each separate violation for each day that the violation continues. In addition, the violators may be prosecuted in criminal court and upon conviction, be punished by a fine of not more than \$25,000 for each day of the violation, or be imprisoned in county jail not to exceed one year, or both the fine and imprisonment.**

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
SPECIAL BOARD MEETING, April 25, 2016

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Koesterer called the meeting to order at 6:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Spiegel Director Marcus, Director Brewer, Director Nast, General Counsel, John Mathews, General Manager, Jared Bouchard and Office Manager, CJ Dillon.

**B. PUBLIC COMMENTS:**

Stephanie and Fred Heinrich ask the Board if something could be done about the mess from the construction next door. They noted the workers didn't even have an Andy Gump for personal use. The General Manager told her to contact the County of Ventura and she could contact him during office hours for more contacts.

**C. CONSENT CALENDAR:**

Director Marcus moved to approve the Consent Calendar with a correction in the minutes. Vice President Spiegel seconded the motion. The motion passed unanimously.

Koesterer, Marcus, Spiegel, Brewer and Nast 5 - Yes 0 - No

**D. ACTION CALENDAR**

**1. Receive updated presentation on the District adopted Financial Plan**

Akbar Alikhan from Raftelis presented the Board with an update of the District's rate model that was adopted last year. He explained where the District stands financially by examining all the situations that effected the water and wastewater enterprises.

There was no action taken on this item.

**2. Budget Workshop Review 2017/2018 Proposed Budget and Proposed Rates**

The General Manager presented the Board with the Proposed 2017/2018 Budget and Proposed Rates for the second workshop.

The General Manager discussed new changes in the Waste Water Enterprise and there was a short discussion.

No action was taken during this workshop.

**3. Authorize minor amendment to the MOU with SEIU represented employees.**

Mr. Bouchard told the Board during the initial proposed budget meetings, Staff discovered wording in the cost of living paragraph that prohibited the staff from ever receiving the correct cost of living increases. Last year the employees lost and additional 1.1% due to this language. He requested the Board remove the word "average" and pay the employees the 1.1% retroactively.

After a short discussion, Director Nast moved to approve the amendment retroactively to July 1, 2016 with an additional 10% interest on the retroactive amount. Director Brewer seconded the motion and the motion passed unanimously.

Koesterer, Marcus, Spiegel, Brewer and Nast 5- Yes 0 - No

**E. INFORMATION CALENDAR:**

**1. Report from Board Member of any meeting or conference where compensation from the District for attendance was received.**

None

**F. BOARD MEMBER COMMENTS:**

Director Nast told the Board he looked at a surplus desalting unit at the naval base. He noted it would not work for our District.

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

Mr. Mathews reported on the ongoing scoping project for the Santa Felicia Dam. The dam is being reviewed for the effects of future earthquakes and the spillway for a 1000 year flood flow.

**H. CLOSED SESSION:**

**1. CONFERENCE WITH LEGAL COUNSEL - Regarding evaluation of performance or discipline or dismissal of public employees in accordance with Government Code Section 54957. 1 employee: District General Manager**

Mr. Mathews announced that the Board was going into Closed Session at 7:27 PM for a personnel matter.

The Board came out of Closed Session at 8:00 PM and Mr. Mathews announced that there was no action taken.

The Board Meeting adjourned at 8:03 PM.

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Marcia Marcus, President





Board of Directors:

SUSIE KOESTERER, President  
ELLEN SPIEGEL, Vice President  
MARCIA MARCUS, Director  
KRISTINA BREWER, Director  
BOB NAST, Director

JARED BOUCHARD  
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156  
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

## Regular Board Meeting, May 9, 2017

**To: Board of Directors**

**From: General Manager**

**Subject: Budget Workshop: Review 2017/18 Proposed Budget and Rates.**

### Agenda Item D-1

Attached for Board review are copies of the proposed budget. District expenditures for fiscal year 2017/18 are allocated by enterprise (*water, sewer and trash*) within the budget. Each utility is allocated its proportional share of general maintenance expenses, salaries and benefits and administrative expenses, detailed in line items 44 through 93. Direct costs associated with each enterprise are detailed within the respective utilities operating expenses line items.

The budgeted expenses, revenues and rates in the water and wastewater enterprises are commensurate with the revenues, expenditures and rates detailed in the Rate and Cost of Service Study that was first presented to the Board in March 2016 and adopted by the Board on August 09, 2016. The Solid Waste Enterprise revenues, expenditures and rates were not part of the rate study in large part due the fact this a contracted service and the contract service fees dictate the need for revenue and rate adjustments.

The necessary adjustments are summarized below and detailed in the attached charts and budget.

**Solid Waste** – 2.5% increase to residential solid waste services. Monthly base service rate will increase from \$28.93 to \$29.65 or \$.72 /month

Solid Waste service fee increases are necessary in part, to fund a 1.78% increase in fees paid to Harrison Industries. Additionally the fee increase is designed to ensure long term rate stability by continuing to subsidize the rates with the Board established rate stabilization fund. If the district were to not increase by the additional .72% over and above the passed through 1.78% increase to Harrison, the rate stabilization would be dissolved at an accelerated pace. In the current Fiscal Year 2016/17 we anticipate using \$14,816. This year FY 17/18 we are proposing to use \$4,674 of the rate stabilization fund. This will leave the rate stabilization fund with a balance of approximately \$264,750

**Waste Water-** The budget and rates as proposed will result in 6% increase in waste water revenues.

Increased Waste Water revenues and service fees are required in order to continue to fund capital replacement set asides and plan for increases in service rates from the City of Oxnard to the District for waste water treatment, capital reinvestment and conveyance.

The below chart shows a detailed breakdown of the proposed new rate and how customers will be impacted those increases. If approved the 6% increase will result in a \$2.88 increase in monthly waste water fees to customers.

**Proposed Sewer Fixed Rates**

	<b>July 15,2016</b>	<b>July 15,2017</b>	<b>July 15,2018</b>	<b>July 15,2019</b>	<b>July 15,2020</b>
Single Family Residential	\$22.17	\$23.50	24.91	26.40	\$27.99
Multi-family Residential	\$17.73	\$18.79	19.92	21.12	\$22.38
Sewer Service Only (MH and Condos)	\$17.73	\$18.79	19.92	21.12	\$22.38
School	\$130.99	\$138.85	147.18	156.01	\$165.37
Commercial I - Low (office. store)	\$20.86	\$22.11	23.44	24.84	\$26.34
Commercial III - High (Restaurant)	\$52.59	\$55.75	59.09	62.64	\$66.39

**Proposed Sewer Variable Rate Increases**

	<b>July 15,2016</b>	<b>July 15,2017</b>	<b>July 15,2018</b>	<b>July 15,2019</b>	<b>July 15,2020</b>
Single Family Residential	\$5.23	\$5.54	\$5.88	\$6.23	\$6.60
Multi-f amity Residential	\$5.23	\$5.54	\$5.88	\$6.23	\$6.60
Sewer Service Only (MH and Condos)	\$5.23	\$5.54	\$5.88	\$6.23	\$6.60
School	\$4.99	\$5.29	\$5.61	\$5.94	\$6.30
Commercial I -Low (office. store)	\$5.05	\$5.35	\$5.67	\$6.01	\$6.38
Commercial III -High (Restaurant)	\$6.27	\$6.65	\$7.04	\$7.47	\$7.92

**Water –** The water enterprise rates, revenues and expenses are predicated on a 8% revenue increase.

The need for the revenue 8% revenue adjustment is necessitated by increased cost of water purchased through the PHWA, reduced sales, capital replacement funding, reserve funding and appropriate set asides for potential new water supply projects and aquifer replenishment charges. If approved the average customer in the District will see a \$3.92 increase in monthly water charges.

The proposed fixed and variable rates are shown below:

**Non Harbor Fixed Meter Rates**

<b>Non-Harbor Meter Size</b>	<b>Current</b>	<b>July 15,2016</b>	<b>July 15,2017</b>	<b>July 15,2018</b>	<b>July 15,2019</b>	<b>July 15,2020</b>
3/4"	\$29.56	\$32.11	\$34.68	\$36.41	\$37.51	\$38.63
1"	\$58.66	\$50.54	\$54.58	\$57.31	\$59.03	\$60.80
1 1/2"	\$98.66	\$96.61	\$104.34	\$109.56	\$112.84	\$116.23
2"	\$161.87	\$151.90	\$164.05	\$172.25	\$177.42	\$182.74
3"	\$360.74	\$326.98	\$353.14	\$370.80	\$381.92	\$393.38
4"	\$721.48	\$584.99	\$631.79	\$663.38	\$683.28	\$703.78

**Harbor Fixed Meter Rates**

<b>Harbor Meter Size</b>	<b>Current</b>	<b>July 15,2016</b>	<b>July 15,2017</b>	<b>July 15,2018</b>	<b>July 15,2019</b>	<b>July 15,2020</b>
3/4"	\$29.56	\$44.21	\$47.75	\$50.13	\$51.64	\$53.19
1"	\$58.66	\$70.71	\$76.37	\$80.18	\$82.59	\$85.07
1 1/2"	\$98.66	\$136.96	\$147.91	\$155.31	\$159.97	\$164.77
2"	\$161.87	\$216.46	\$233.77	\$245.46	\$252.83	\$260.41
3"	\$360.74	\$468.20	\$505.66	\$530.94	\$546.87	\$563.28
4"	\$721.48	\$839.20	\$906.33	\$951.65	\$980.20	\$1,009.60

	<b>Current</b>	<b>New HCF</b>	<b>July 15,2016</b>	<b>July 15,2017</b>	<b>July 15,2018</b>	<b>July 15,2019</b>	<b>July 15,2020</b>
<b>Single Family Residential</b>							
Tier 1	0-5 HCF \$2.40	0-5 HCF	\$3.34	\$3.61	\$3.79	\$3.90	\$4.02
Tier 2	6-12 HCF \$3.44	6-8 HCF	\$3.87	\$4.18	\$4.39	\$4.52	\$4.66
Tier 3	13+ HCF \$4.44	9+ HCF	\$5.38	\$5.81	\$6.10	\$6.28	\$6.47
<b>Multi-family Residential per each dwelling unit</b>							

Tier 1	0-5 HCF \$2.40	0-4 HCF	\$3.34	\$3.61	\$3.79	\$3.90	\$4.02
Tier 2	6-12 HCF \$3.44	5-6 HCF	\$3.87	\$4.18	\$4.39	\$4.52	\$4.66
Tier 3	13+ HCF \$4.44	7+ HCF	\$5.38	\$5.81	\$6.10	\$6.28	\$6.47
Commercial	Per HCF \$4.11		\$3.76	\$4.06	\$4.26	\$4.39	\$4.52
Commercial Harbor	Per HCF \$4.11		\$4.39	\$4.74	\$4.98	\$5.13	\$5.28
Harbor Irrigation	Per HCF \$4.11		\$4.39	\$4.74	\$4.98	\$5.13	\$5.28

Below is a break down of charges for an average single family home and the associated water and sewer charges with the proposed increases. In total the rate increases would result in an additional \$7.52 to the monthly water sewer and trash bill of an average customer within the District.

### Water Service

#### Base Monthly Water Service

#### Charge

Base Monthly Charge for a 3/4" Meter	\$34.68
Base Monthly Charge for a 3/4" No Fire Line Meter	\$0.00

#### Metered Consumption Charges

Tier 1 Metered Consumption Charges - 5 hcf at \$3.61 per hcf	\$18.05
Tier 2 Metered Consumption Charges - 0 hcf at \$4.18 per hcf	\$0.00
Tier 3 Metered Consumption Charges - 0 hcf at \$5.82 per hcf	\$0.00
<b>Total Metered Consumption Charges</b>	<b>\$18.05</b>

**Total Water Service Charges \$52.73**

### Sewer Service

#### Monthly Base Charges

Monthly Base Charge for Single Family Residential	\$23.51
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#### Variable Charges

Total Water Used	5 hcf
SFR Return to Sewer Factor	93.0%
Sewage collected and treated (hcf)	4.65

Variable Sewer Charges - 4.65 hcf at \$5.55 per hcf \$25.81

**Total Sewer Service Charges \$49.32**

For demonstration purposes the following is a breakdown of per gallon of water or waste water cost for an average user in the District.

**Water Cost Per Gallon of Water Delivered**

5 HCF's = 748 gallons (1 HCF) x 5 = **3740** gallons of water used for the month  
\$3.61 per HCF = \$3.61 x 5 = **\$18.05** per month in water usage charges  
Fixed meter fee = **\$34.68** per month

$(\$34.68 + \$18.05) / 3740 \text{ gallons} =$ ***\$.014 per gallon of water or \$.004 if only divided by usage charges of \$18.05***

**Sewer Cost per gallon of Waste Water Collected, Conveyed and Treated**

5 HCF's = 748 gallons (1 HCF) x 5 = **3740** gallons of water used for the month  
3740 X 93 % RTS = **3478.2 or 4.65 HCF's** gallons of sewage collected and treated  
\$5.55 per HCF = \$5.55 x 4.65 HCF's = **\$25.81** per month in sewer usage charges  
Fixed meter fee = **\$23.51** per month

$(\$23.51 + \$25.81) / 3478.2 \text{ gallons} =$ ***\$.014 per gallon of sewage or \$.007 if only divided by usage charges of \$25.81***

**Recommendation:** Review the proposed budget and make modifications as appropriate

A	B	C	D	F	G	H	I	J	K	L	M	N	O	P	Q	R
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT																
Proposed Budget V-2 - Fiscal Year Ending June 30, 2018																
			YTD Actual & Projected 06/17	17/18 Proposed Budget		Water	%	Waste Water	%	Solid Waste Disposal	%	Community Service	%	Total		
	G/L Account	16/17 Budget														
8	<b>OPERATING REVENUES</b>															
10	Water Revenue	1,779,000	1,735,269	1,879,000	1,879,000	100%	100%	0	0	0	0	0	0	1,879,000		
11	Sewer Revenue	2,019,200	1,721,492	2,067,000	2,067,000	100%	100%	0	0	0	0	0	0	2,067,000		
12	Trash Revenue	684,300	691,061	690,000	690,000	100%	100%	0	0	690,000	100%	0	0	690,000		
13	<b>TOTAL OPERATING REVENUE</b>	<b>4,482,500</b>	<b>4,147,822</b>	<b>4,636,000</b>	<b>4,636,000</b>			<b>1,879,000</b>		<b>2,067,000</b>		<b>690,000</b>		<b>4,636,000</b>		
15																
16																
17	<b>OPERATING EXPENSES</b>															
19	Water System Expense	826,000	517,717	724,000	724,000	100%	100%	724,000	100%	0	0	0	0	724,000		
20	PHWA Water Contract	16,000	15,000	16,400	16,400	100%	100%	16,400	100%	0	0	0	0	16,400		
21	Water Samples	12,000	11,000	12,240	12,240	100%	100%	12,240	100%	0	0	0	0	12,240		
22	SDHS Annual Admin Fee	4,225	1,600	1,650	1,650	100%	100%	1,650	100%	0	0	0	0	1,650		
23	Annual Water Quality Report	4,230	1,700	1,700	1,700	100%	100%	1,700	100%	0	0	0	0	1,700		
24	Cross Connect Contract Chrg	4,235	100,000	103,000	103,000	100%	100%	103,000	100%	0	0	0	0	103,000		
25	R & M - Distribution	4,240	0	128,469	128,469	100%	100%	128,469	100%	0	0	0	0	128,469		
26	Capital Replacement Fund	4,245	0	0	0	0	0	0	0	0	0	0	0	0		
27	Well Rehabilitation		646,988	987,459	987,459			987,459		0	0	0	0	987,459		
28	<b>Total Water System Expense</b>	<b>957,300</b>	<b>646,988</b>	<b>987,459</b>	<b>987,459</b>			<b>987,459</b>		<b>0</b>		<b>0</b>		<b>987,459</b>		
29																
30	Sewer System Expense	668,100	607,718	823,000	823,000	100%	100%	823,000	100%	0	0	0	0	823,000		
31	Waste Water Transportation	4,265	121,000	121,000	121,000	100%	100%	121,000	100%	0	0	0	0	121,000		
32	Operations & Maintenance	4,270	19,000	20,000	20,000	100%	100%	20,000	100%	0	0	0	0	20,000		
33	Telemetry	4,275	17,000	18,000	18,000	100%	100%	18,000	100%	0	0	0	0	18,000		
34	Power	4,280	0	435,597	435,597	100%	100%	435,597	100%	0	0	0	0	435,597		
35	Capital Replacement Fund		764,718	1,417,597	1,417,597			1,417,597		0	0	0	0	1,417,597		
36	<b>Total Sewer System Expense</b>	<b>829,100</b>	<b>764,718</b>	<b>1,417,597</b>	<b>1,417,597</b>			<b>1,417,597</b>		<b>0</b>		<b>0</b>		<b>1,417,597</b>		
37																
38	Trash Expense	493,000	488,598	492,000	492,000	100%	100%	492,000	100%	0	0	0	0	492,000		
39	Trash Service															
40	<b>Total Trash Expense</b>	<b>493,000</b>	<b>488,598</b>	<b>492,000</b>	<b>492,000</b>			<b>492,000</b>		<b>0</b>		<b>0</b>		<b>492,000</b>		
41																
42	Maintenance Expenses	15,000	11,000	15,000	15,000	100%	100%	15,000	100%	0	0	0	0	15,000		
43	Gasoline	4,310	6,000	6,120	6,120	100%	100%	6,120	100%	0	0	0	0	6,120		
44	Vehicle Maintenance	4,330	860	860	860	100%	100%	860	100%	0	0	0	0	860		
45	Building Security	4,340	16,500	18,500	18,500	100%	100%	18,500	100%	0	0	0	0	18,500		
46	Building Maintenance	4,350	1,500	1,500	1,500	100%	100%	1,500	100%	0	0	0	0	1,500		
47	Signs & Banners	4,360	1,900	1,847	1,847	100%	100%	1,847	100%	0	0	0	0	1,847		
48	Public Landscape Project	4,370	4,000	4,000	4,000	100%	100%	4,000	100%	0	0	0	0	4,000		
49	Employee Workplace Safety	4,380	1,500	1,500	1,500	100%	100%	1,500	100%	0	0	0	0	1,500		
50	Emergency Preparedness		41,207	49,420	49,420			49,420		15,146		8,614		9,761		
51	<b>Total Maintenance Expenses</b>	<b>49,260</b>	<b>41,207</b>	<b>49,420</b>	<b>49,420</b>			<b>49,420</b>		<b>15,146</b>		<b>8,614</b>		<b>9,761</b>		



A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Channel Islands Beach Community Services District	Proposed Budget V-2 - Fiscal Year Ending June 30, 2018		YTD Actual & Projected 06/17	17/18 Proposed Budget	Water	%	Water	%	Water	%	Water	%	Water	%	Water	%	Total
94																	
95	<b>OTHER REVENUES</b>																
96	Interest	6100	17,087	25,000	8,750	35%	13,750	55%	2,500	10%							25,000
97	Secured/Unsecured Taxes	6320	37,109	60,000											60,000	100%	60,000
98	<b>TOTAL OTHER REVENUES</b>	68,000	54,196	85,000	8,750		13,750		2,500						60,000		85,000
99																	
100	<b>DEBT OBLIGATIONS</b>																
101	2005 Water Revenue Bonds	2805	311,687	312,834	312,834	100%			0						0		312,834
102	2005 Sewer Revenue Bonds	2855	234,242	0			186,991	100%			186,991						186,991
103	<b>TOTAL DEBT OBLIGATION</b>	545,928	311,687	499,825	312,834		186,991		0		186,991				0		499,825
104																	
105	<b>OTHER BUDGET ITEMS</b>																
106	Allocation of Community Service	N/A	0	48,867	(19,806)		(21,788)								48,867		0
107	Use of Rate Stabilization Reserve	N/A	49,634	4,002	0	0%	0	0%			4,002	100%					4,002
108	<b>TOTAL OTHER BUDGET ITEMS</b>	49,634	49,634	52,869	(19,806)		(21,788)		(3,271)						48,867		4,002
109																	
110	<b>NET CASH NEEDS</b>	475,356	765,657	48,868	0		0		0		0				0		1
111																	