

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, May 9, 2023

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Debley called the meeting to order at 5:00 P.M. In attendance, Vice President Bouchard, Director Brewer, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, Dennis McNulty, Office Manager, CJ Dillon, Operations Manager Jesus (Chuy) Navarro, Partner - CPA Richard Teaman, and Audit Manager Rick Gallo.

Director Lebow was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Vice President Bouchard made the motion to approve the Consent Calendar with a modification to the Agenda moving item D: Operations Report to after item E: Action Calendar. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

Note: Item D is after Item E per Consent Calendar modification

E. ACTION CALENDAR:

1. FY 2021 – 2022 ANNUAL AUDIT REPORT

Auditors Teaman and Gallo presented an overview of the FY 2021-2022 Annual Audit Report. The Finance Committee reported they had a meeting prior and reported they reviewed the 2021-2022 Annual Audit and recommended that the Board approve Staff's

recommendations. The Board asked questions. There was no public comment. Director Brewer moved to approve Staff's recommendation to approve Reserve and Allocations (transfers) for June 30, 2022. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

Director Brewer moved to approve the Staff's recommendation to approve the Channel Islands Beach Community Services District Annual Audit Report for Fiscal Year Ended June 30, 2022. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

Vice President Bouchard made the motion to authorize Staff to present a Final Audit Report. President Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

2. BID RESULTS AND OPTIONS FOR FUNDING NEW DISTRICT ADMINISTRATION AND OPERATIONS FACILITY (CI 401)

Using a PowerPoint presentation (see attached), General Manager Martinez presented the bid results and options for funding. The Board asked questions. There was no public comment. General Manager Martinez suggested an Ad Hoc Committee be formed to discuss financing options for the new administration building. Board discussion ensued. The Board asked that after the newly appointed Ad Hoc Committee meets that the Board have a Special Board Meeting to discuss the financing portion of the new administration building prior to the Regular Board Meeting where the bid will be awarded. Vice President Bouchard made the motion to appoint President Debley to the newly appointed Building Finance Review Ad Hoc Committee and Director Brewer seconded the motion. Director Brewer made the motion to appoint President Bouchard to the Finance Review Ad Hoc Committee and Director Nast seconded the motion. The motion passed unanimously.

VOICE VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

3. DRAFT FY 2023-2024 BUDGET

General Manager Martinez presented the Draft FY 2023-2024 Budget. The Board asked questions. Staff will bring the 2023-2024 Draft Budget back to the next Regular Board Meeting along with answers to Board's questions once they do the research.

4. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RESCINDING RESOLUTION 22-10 DECLARING A LEVEL 2 WATER SUPPLY SHORTAGE AND DECLARING A LEVEL 1 WATER SUPPLY SHORTAGE VIA RESOLUTION 23-04, EFFECTIVE MAY 10, 2023

General Manager Martinez explained that due to the recent rainfall and Governor Newsom removing restrictions the recommendation is to pass Resolution 23-04 moving to Stage 1 Water Supply Shortage. Level 1 Water Supply Shortage Restrictions allow watering 3 days a week (Monday, Wednesday, Saturday) during the months of April through October, and the obligation to fix leaks would be 72 hours rather than 48 hours. There was no public comment. Director Brewer moved to rescind Resolution 22-10 and adopt Resolution 23-04 declaring a Level 1 Water Supply Shortage pursuant to Ordinance No. 75. President Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Debley: YES, Bouchard: YES, Brewer: YES, Nast: YES 4 - Yes 0 - No

D. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro presented the Operations Report which included completion of the Hollywood Beach Pipeline Project, unclogging of a sewer line, and three water leak repairs.

F. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

President Debley and Vice President Bouchard attended PHWA long term liabilities discussion.

Director Brewer reported on the Gold Coast Recycling tour that she attended along with Director Nast and General Manager Martinez. Director Brewer said it was an informative and educational tour.

2. Update on CI 101 Water Pipeline Project

General Manager Martinez said he would present the CI 101 Water Pipeline Project Notice of Completion at the next Regular Board Meeting.

G. BOARD MEMBER COMMENTS:

Director Brewer said that vacation rental prices are decreasing in the area and decreasing in City of Ventura.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez said the County of Ventura will have the transfer to CLASS complete on May 16, 2023.

General Manager Martinez stated that the District water supply meets all state and federal requirements and has been tested for PFOA & PFAS indicating a non-detect result. The PFOA & PFAS sampling results can be found on the District website.

The Board Meeting adjourned at 6:47 P.M.

SEAN DEBLEY

Sean Debley, President