



Board of Directors:

SUSIE KOESTERER, President
 ELLEN SPIEGEL, Vice President
 KRISTINA BREWER, Director
 MARCIA MARCUS, Director
 BOB NAST, Director

AKBAR ALIKHAN
 General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
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BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 7:00 PM on Tuesday, September 12, 2017. The Meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.**

The Agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –August 2017
3. Operations & Maintenance Report –
 - a. Deferred
4. Minutes
 - a. August 8, 2017
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	Account # 06700-05	\$48.51	\$150.78	\$199.29
b.	Account # 12650-02	\$115.17	\$240.43	\$355.60

D. ACTION CALENDAR:

- 1. Review of Investment Report and Policy for fiscal year ending 6/30/17.**
Recommendation: Approve the annual investment policy as presented.
Staff Presentation: CJ Dillon

- 2. Review travel request from Directors Brewer and Nast to the CSDA Fall Conference, September 26 through 28, 2017.**
Recommendation: Approve travel as requested.
Staff Presentation: CJ Dillon

- 3. Increase of Capitalization Limit**
Recommendation: Approve and Adopt Resolution 17-02: A Resolution of the Board of Directors for the Channel Islands Beach Community Services District Establishing a Policy on the Capitalization Limit for Acquired District Properties.
Staff Presentation: CJ Dillon

- 4. Revisions to the Retention Schedule**
Recommendation: Amend and approve revisions to the current Records Retention Schedule, including digitization of current and future records.
Staff Presentation: Erika Davis

- 5. Extension of Consulting Agreement with J. Bouchard**
Recommendation: Authorize General Manager to extend consulting agreement with J. Bouchard through June 30, 2018 with a not-to-exceed amount of \$9,500.
Staff Presentation: Akbar Alikhan

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.
2. Update on California Water Fix
3. Discussion on Board Member travel to California Coastal Commission Meeting on September 14, 2017 in Cambria, CA

F. BOARD MEMBER COMMENTS

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, September 7, 2017 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at www.cibcsd.com.



Akbar Alikhan
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.