



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSO.COM

BOARD OF DIRECTORS SPECIAL BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Special Board Meeting beginning at 10:00 A.M. on Tuesday, July 26, 2022. In accordance with the Governor's Executive Order N-29-20 and the Ventura County Stay Well at Home Order resulting from the novel Coronavirus the Meeting will be held virtually using the Microsoft Teams platform.

Join on your computer or mobile app

[Click here to join the meeting](#)

Or join by entering a meeting ID

Meeting ID: 265 253 916 25

Passcode: nVdkAs

Or call in (audio only)

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Phone Conference ID: 643 280 213#

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report – June 2022

3. Conflict of Interest Code Review and Approval
4. Minutes:
 - a. June 14, 2022, Regular Board Meeting
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	17360-01	\$49.86	\$139.13	\$188.99
b.	20200-02	\$54.24	\$145.45	\$199.69
c.	595	\$7.02	\$56.92	\$63.94
d.	20400-01	\$20.16	\$50.59	\$70.75
e.	17721-02	\$21.48	\$63.24	\$84.72
f.	03440-08	\$26.64	\$94.86	\$121.50
g.	00000124	\$1.32	\$50.59	\$51.91
h.	15230-04	\$20.16	\$50.59	\$70.75
				\$852.25

D. ACTION CALENDAR:

1. CONSIDERATION OF RESOLUTION 22-12 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361

Recommendation:

1) It is recommended the Board adopt Resolution No. 22-12 authorizing remote teleconference meetings of the Legislative Bodies of the Channel Islands Beach Community Services District for an additional 30 days through August 25, 2022.

2) Provide staff direction on how the Board wishes to meet for upcoming Regular Board Meetings.

2. SOLICIT BID REQUEST FOR EASEMENT RISK MITIGATION PROJECT (CI 101)

Recommendation:

1) Authorize the General Manager to proceed with the advertisement of formal bid for the Easement Risk Mitigation Project CI 101.

3. CHANGE ORDER TO VALVE REPLACEMENT PROJECT (CI 105)

Recommendation:

1) Board to consider and approve Change Order # 2 with Elite General Engineering, Inc. for a not-to-exceed amount of \$132,874 for the Water Valve Replacement Project (CI 105).

E. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

F. BOARD MEMBER COMMENTS:

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, July 21, 2022, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at www.cibcsd.com.


Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

7/20/2022 3:52 PM

Register: 1002 · Checking Pacific Western

From 06/01/2022 through 06/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/01/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	503.60	753,608.10
06/01/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	2,017.70	755,625.80
06/01/2022		QuickBooks Payroll ...	-split-	Created by Pay...	24,547.89	X		731,077.91
06/01/2022	To Print	Carol J Dillon	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Casey D Johnson	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	E.D. Brock	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Erika F Davis	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Jesus Navarro	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Keila E Wilson	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Mark A Espinosa	-split-	Direct Deposit		X		731,077.91
06/01/2022	To Print	Peter A. Martinez	-split-	Direct Deposit		X		731,077.91
06/02/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	720.19	731,798.10
06/02/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	1,077.28	732,875.38
06/03/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/3		X	340.00	733,215.38
06/03/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/3		X	1,910.49	735,125.87
06/03/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,275.66	736,401.53
06/03/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	1,427.52	737,829.05
06/03/2022	ACH	ACWA/JPIA Health ...	5 - Salaries & Benefits:...	0687671	1,113.62	X		736,715.43
06/03/2022	ACH	Cardmember Service	8000 - Suspense	May 2022	1,935.98	X		734,779.45
06/03/2022	ACH	Arco	4 - Maintenance Expen...	6-3-22	1,490.37	X		733,289.08
06/03/2022	7489	CIBCS-D-Petty Cash	2000 - Accounts Payable		421.20	X		732,867.88
06/03/2022	7490	Coastline Equipment	2000 - Accounts Payable		4,917.40	X		727,950.48
06/03/2022	7491	Elevated Entitlements	2000 - Accounts Payable		225.00	X		727,725.48
06/03/2022	7492	Famcon Pipe and Su...	2000 - Accounts Payable		1,102.53	X		726,622.95
06/03/2022	7493	FGL Environmental I...	2000 - Accounts Payable		185.00	X		726,437.95
06/03/2022	7494	IVR Technology Gro...	2000 - Accounts Payable		101.47	X		726,336.48
06/03/2022	7495	Jarrold Lawrence	2000 - Accounts Payable		240.00	X		726,096.48
06/03/2022	7496	Miguel Zavalza	2000 - Accounts Payable		225.00	X		725,871.48
06/03/2022	7497	Mission Linen & Uni...	2000 - Accounts Payable		226.48	X		725,645.00
06/03/2022	7498	Underground Service...	2000 - Accounts Payable		54.55	X		725,590.45
06/03/2022	7499	United Rentals, Inc.	2000 - Accounts Payable		3,307.75	X		722,282.70
06/06/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	3,121.68	725,404.38
06/06/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	3,956.03	729,360.41
06/07/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,159.58	730,519.99
06/07/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	1,500.97	732,020.96
06/08/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	2,403.93	734,424.89
06/08/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	11,470.83	745,895.72
06/09/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	2,829.82	748,725.54
06/09/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	5,869.68	754,595.22
06/09/2022	7500	Elite General Engine...	2000 - Accounts Payable		150,463.10	X		604,132.12

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06/09/2022	7501	Famcon Pipe and Su...	2000 - Accounts Payable		654.23	X		603,477.89
06/09/2022	7502	PHWA	2000 - Accounts Payable		66,428.35	X		537,049.54
06/09/2022	7503	CUSI	2000 - Accounts Payable		102.46	X		536,947.08
06/09/2022	7504	Ventura County Star	2000 - Accounts Payable	Yearly subscrip...	595.20	X		536,351.88
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/6		X	8,681.82	545,033.70
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/8		X	286.42	545,320.12
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/6		X	7,213.14	552,533.26
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/8		X	7,202.28	559,735.54
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/10		X	15,238.82	574,974.36
06/10/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/6		X	1,301.95	576,276.31
06/10/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,863.16	578,139.47
06/10/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	3,518.69	581,658.16
06/10/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Everett	182.37	X		581,475.79
06/13/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,046.06	583,521.85
06/13/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	2,996.06	586,517.91
06/13/2022	ACH	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6-10-22	0.21	X		586,517.70
06/13/2022	7505	Karpet King	2000 - Accounts Payable	Annual Carpet ...	600.00	X		585,917.70
06/14/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	122.28	586,039.98
06/14/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,811.89	588,851.87
06/14/2022	7506	BRENDA RIDENO...	2000 - Accounts Payable	REFUND	50.60	X		588,801.27
06/14/2022	7507	BRIAN DIOR	2000 - Accounts Payable	REFUND	37.93	X		588,763.34
06/14/2022	7508	BURROWS REAL E...	2000 - Accounts Payable	REFUND FOR...	129.72	X		588,633.62
06/14/2022	7509	CAYTLYN MCCLO...	2000 - Accounts Payable	REFUND	57.40	X		588,576.22
06/14/2022	7510	CHRISTIAN MACL...	2000 - Accounts Payable	REFUND	61.01	X		588,515.21
06/14/2022	7511	CHRISTINE REYN...	2000 - Accounts Payable	REFUND	78.73			588,436.48
06/14/2022	7512	DEBORAH LIDDI ...	2000 - Accounts Payable	REFUNDS	114.55			588,321.93
06/14/2022	7513	ELAINE PAREDES	2000 - Accounts Payable	REFUND	150.00	X		588,171.93
06/14/2022	7514	ELIZABETH LEE	2000 - Accounts Payable	REFUND	150.00			588,021.93
06/14/2022	7515	GARY DEVINE	2000 - Accounts Payable	REFUND	44.60	X		587,977.33
06/14/2022	7516	GREGORY BASARA	2000 - Accounts Payable	REFUND	132.42	X		587,844.91
06/14/2022	7517	HEIDI MCKENNA	2000 - Accounts Payable	REFUND	150.00			587,694.91
06/14/2022	7518	JOHN VENTRESS	2000 - Accounts Payable	REFUND	31.75			587,663.16
06/14/2022	7519	KIMBERLY CASH	2000 - Accounts Payable	REFUND	3.15			587,660.01
06/14/2022	7520	LUCY STUTZ	2000 - Accounts Payable	REFUND	46.51	X		587,613.50
06/14/2022	7521	Pacific Couriers	2000 - Accounts Payable		276.69	X		587,336.81
06/14/2022	7522	STEVEN TURKO	2000 - Accounts Payable	REFUND	81.78	X		587,255.03
06/15/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Deposit		X	9,141.48	596,396.51
06/15/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/15		X	11,153.96	607,550.47
06/15/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	733.87	608,284.34
06/15/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,846.95	611,131.29

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7/20/2022 3:52 PM

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/15/2022	ACH	Vanco Chrg	6 - Administrative Exp...	6-1-22 00012...	93.10	X		611,038.19
06/15/2022	ACH	CalPers	-split-	pr pd 5-28-22 t...	3,938.93	X		607,099.26
06/15/2022	ACH	CalPers	-split-	Medical	11,214.73	X		595,884.53
06/15/2022	ACH	Pacific Western	6 - Administrative Exp...		165.11	X		595,719.42
06/15/2022	7523	Urban Futures, Inc.	2000 - Accounts Payable	EMMA reporti...	1,281.00			594,438.42
06/15/2022	7524	Nationwide Retirement	2000 - Accounts Payable	pr pd 5-28-22 t...	3,265.57	X		591,172.85
06/15/2022	7525	net2phone	2000 - Accounts Payable		330.77	X		590,842.08
06/15/2022		QuickBooks Payroll ...	-split-	Created by Pay...	25,839.98	X		565,002.10
06/15/2022	To Print	Carol J Dillon	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Casey D Johnson	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	E.D. Brock	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Erika F Davis	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Jesus Navarro	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Keila E Wilson	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Mark A Espinosa	-split-	Direct Deposit		X		565,002.10
06/15/2022	To Print	Peter A. Martinez	-split-	Direct Deposit		X		565,002.10
06/16/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	511.86	565,513.96
06/16/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,496.10	568,010.06
06/16/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Monthly Bank ...		X	93,993.11	662,003.17
06/17/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/17		X	167.40	662,170.57
06/17/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/17		X	143.21	662,313.78
06/17/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/16		X	10,687.09	673,000.87
06/17/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/17		X	34,299.37	707,300.24
06/17/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	330.25	707,630.49
06/17/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,034.63	709,665.12
06/17/2022	ACH	Frontier	6 - Administrative Exp...	6-22	163.69	X		709,501.43
06/17/2022	ACH	Aflac	*2020 - Payroll Liabilit...		235.70	X		709,265.73
06/17/2022	ACH	So. California Edison...	2 - Sewer System Expe...		573.86	X		708,691.87
06/17/2022	ACH	So. California Edison...	2 - Sewer System Expe...		772.18	X		707,919.69
06/17/2022	ACH	So. California Edison...	2 - Sewer System Expe...		916.37	X		707,003.32
06/17/2022	ACH	Tampa Hardware 2	2 - Sewer System Expe...	June 2022	122.67	X		706,880.65
06/17/2022	7605	A to Z Law, LLP	6 - Administrative Exp...		2,460.00	X		704,420.65
06/17/2022	7606	Pete Martinez	6 - Administrative Exp...		437.94	X		703,982.71
06/17/2022	7607	Teaman, Ramirez & ...	6 - Administrative Exp...		18,600.00	X		685,382.71
06/21/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,495.69	687,878.40
06/21/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	23,642.69	711,521.09
06/21/2022	ACH	CalPers	5 - Salaries & Benefits:...	Employer 1959	154.80	X		711,366.29
06/21/2022	RETCK	QB:Returned Item	1200 - Accounts Recei...	Lipka	143.21	X		711,223.08
06/21/2022	7526	Base Auto Parts and ...	-split-		715.01	X		710,508.07
06/21/2022	7527	FGL Environmental I...	2000 - Accounts Payable		161.00	X		710,347.07

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From 06/01/2022 through 06/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/21/2022	7528	Sam Hill & Sons, Inc.	2000 - Accounts Payable	2901 & 3101 P...	6,639.78	X		703,707.29
06/21/2022	7529	Grainger	2000 - Accounts Payable		427.02	X		703,280.27
06/22/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/17		X	2,343.30	705,623.57
06/22/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/17		X	7,727.37	713,350.94
06/22/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/20		X	21,908.79	735,259.73
06/22/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	613.26	735,872.99
06/22/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,572.50	738,445.49
06/22/2022	ACH	CalPers	5 - Salaries & Benefits:...	Unpaid Liabilit...	464.40	X		737,981.09
06/22/2022	7530	Christian SULICK	2050 - Customer Depo...	Refund	506.75			737,474.34
06/22/2022	7531	Port Hueneme Marin...	-split-	025283/1	743.37	X		736,730.97
06/22/2022	7532	EJ Harrison & Sons, ...	2000 - Accounts Payable	pr pd 5-1-22 to ...	49,206.58			687,524.39
06/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,468.63	688,993.02
06/23/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,609.02	691,602.04
06/24/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	639.81	692,241.85
06/24/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	2,826.00	695,067.85
06/27/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,092.02	696,159.87
06/27/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	4,229.60	700,389.47
06/27/2022	7533	Coastal Architects	2000 - Accounts Payable		6,907.75			693,481.72
06/28/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	241.15	693,722.87
06/28/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	502.50	694,225.37
06/28/2022	ACH	SCE- Office	-split-	2274 6-21-22	276.71	X		693,948.66
06/28/2022	ACH	So. California Edison...	2 - Sewer System Expe...	6-17-22 7350	343.98	X		693,604.68
06/28/2022	ACH	Spectrum	6 - Administrative Exp...	6-16-22 cable	62.51	X		693,542.17
06/28/2022	ACH	Spectrum	6 - Administrative Exp...	6-18-22 Internet	229.98	X		693,312.19
06/28/2022	ACH	Cardmember Service	8000 - Suspense	June 2022	5,164.73	X		688,147.46
06/28/2022	ACH	SEIU, Local 721	*2020 - Payroll Liabilit...	June Dues	167.50	X		687,979.96
06/28/2022	7538	CUSI	2000 - Accounts Payable		25.50			687,954.46
06/28/2022	7539	Ventura County Star	2000 - Accounts Payable	5245749 Notic...	149.16			687,805.30
06/28/2022	7540	ImageSource	2000 - Accounts Payable	Annual Contra...	320.49			687,484.81
06/28/2022	7541	Proven Print Services	2000 - Accounts Payable	Annual CCR p...	1,353.81			686,131.00
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/24		X	1,732.00	687,863.00
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/27		X	6,951.56	694,814.56
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/24		X	7,488.01	702,302.57
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/27		X	551.00	702,853.57
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/22		X	14,796.54	717,650.11
06/29/2022	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 6/28		X	6,998.00	724,648.11
06/29/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco		X	244.55	724,892.66
06/29/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	1,639.23	726,531.89
06/29/2022		QuickBooks Payroll ...	-split-	Created by Pay...	34,719.69	X		691,812.20
06/29/2022	7534	Kristina N Brewer	-split-		273.46			691,538.74

Channel Islands Beach 2013

7/20/2022 3:52 PM

Register: 1002 · Checking Pacific Western

From 06/01/2022 through 06/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/29/2022	7535	Marcia L Marcus	-split-		643.87			690,894.87
06/29/2022	7536	Robert T Nast	-split-		643.87			690,251.00
06/29/2022	7537	Sean Debley	-split-		546.90			689,704.10
06/29/2022	To Print	Carol J Dillon	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Casey D Johnson	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	E.D. Brock	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Erika F Davis	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Jared Bouchard	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Keila E Wilson	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Mark A Espinosa	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Peter A. Martinez	-split-	Direct Deposit		X		689,704.10
06/29/2022	To Print	Jesus Navarro	-split-	Direct Deposit		X		689,704.10
06/30/2022	DEP	QB:DEPOSIT	1 - Water System Expe...	Trenchplate Re...			420.00	690,124.10
06/30/2022	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI		X	2,565.89	692,689.99
06/30/2022	ACH	Tampa Hardware 2	-split-	6-30-22	287.63			692,402.36
06/30/2022	ACH	Arco	4 - Maintenance Expen...	6-30-22	1,366.88			691,035.48
06/30/2022	ACH	CalPers	-split-	pr pd 6-11-22 t...	3,938.93			687,096.55
06/30/2022	7542	Famcon Pipe and Su...	2000 - Accounts Payable		3,244.69			683,851.86
06/30/2022	7543	RICHARD RASAK	2000 - Accounts Payable	CUSTOMER ...	150.00			683,701.86
06/30/2022	7544	ShredRite Inc.	2000 - Accounts Payable		60.00			683,641.86
06/30/2022	7545	Amazon Capital Serv...	2000 - Accounts Payable		323.38			683,318.48
06/30/2022	7546	Badger Meter	2000 - Accounts Payable		1,731.94			681,586.54
06/30/2022	7547	Elevated Entitlements	2000 - Accounts Payable		75.00			681,511.54
06/30/2022	7548	FGL Environmental I...	2000 - Accounts Payable		427.00			681,084.54
06/30/2022	7549	Golden State Copier	2000 - Accounts Payable	Repair Laserjet...	175.00			680,909.54
06/30/2022	7550	Mission Linen & Uni...	2000 - Accounts Payable		290.05			680,619.49
06/30/2022	7551	Nationwide Retirement	2000 - Accounts Payable	pr pd 6-11-22 t...	3,583.84			677,035.65
06/30/2022	7552	Staples	2000 - Accounts Payable		359.26			676,676.39
06/30/2022	7553	Underground Service...	2000 - Accounts Payable		23.20			676,653.19
06/30/2022	SSBP 07-...		66901 · *Reconciliatio...	Balance Adjust...		X	0.28	676,653.47



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Special Board Meeting, July 26, 2022

To: Board of Directors
From: CJ Dillon, Office Manager
Subject: 2022 Local Agency Biennial Review of District Conflict of Interest
Item No. Code Consent Calendar

RECOMMENDATION:

1. Approve Biennial Conflict of Interest Code and direct staff to file required notice with the County of Ventura

FINANCIAL IMPACT: No Financial Impact

BACKGROUND:

The Political Reform Act requires government agencies to review their "Conflict of Interest Code" every two years. The District performed the last review in September 2020.

DISCUSSION/ANALYSIS

The District Code is still in compliance as is, and no amendment is needed this year.

2022 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
**Mail to: Clerk of the Board of Supervisors
800 S. Victoria Avenue, L# 1920
Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

FPPC Advice: www.fppc.ca.gov (866.275.3772)
advice@fppc.ca.gov

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, June 14, 2022

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the virtual meeting to order at 5:00 P.M. In attendance, Vice President Marcus, Director Brewer, Director Debley, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Vice President Marcus made the motion to approve the Consent Calendar. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

D. PUBLIC HEARINGS:

5:05 P.M.

1. FINAL PROPOSED FY 2022-2023 BUDGET

At 5:05 p.m. President Bouchard opened and conducted the public hearing. The FY 2022-2023 Final Proposed Budget was presented for adoption. Clerk of the Board stated that there were no written or oral communications received. There was no public testimony and President Bouchard closed the public hearing. Director Debley made the motion to adopt the Final Proposed FY 2022-2023 Operating and Capital Budget. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION SERVICES PURSUANT TO PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIIIID). ORDINANCE 96 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES

At 5:23 p.m. President Bouchard opened and conducted the public hearing. Office Manager Dillon explained that Ordinance 96 will be amending regulations and fees in accordance with the Proposition 218 notice. Clerk of the board stated there was no written or oral communications received. There was no public testimony. President Bouchard closed the public hearing. Director Brewer made the motion to adopt Ordinance 96. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

Clerk of the Board performed the reading of Ordinance 96 in title only.

E. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro presented the month's projects which included valve exercising, valve replacements, and hot patching.

F. ACTION CALENDAR:

1. CONSIDERATION OF RESOLUTION 22-11 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361

This is a resolution required by law to continue teleconference meetings. There was no public comment. Vice President Marcus made the motion to adopt Resolution No. 22-11 Enabling continued use of remote teleconference meetings in accordance with Assembly Bill 361. Director Nast seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: NO, Nast: YES 4 - Yes 1 - No

2. BAD DEBT

Office Manager Dillon explained that this was the annual bad debt report. Director Brewer made the motion to approve the bad debt write off from 2020/2021 in the amount of \$4,472.48 to be written off in FY 2021/2022. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

3. RESTATEMENT OF SOLID WASTE SERVICE AGREEMENT WITH EJ HARRISON AND SONS INC.

General Manager Martinez used a PowerPoint presentation to explain the agreement with EJ Harrison and Sons, Inc., and the recommendation to renew and restate the agreement. Daniel Harrison, Contract Compliance Manager EJ Harrison and Sons, Inc. answered Board questions. There was no public comment. President Bouchard made the motion to approve the restated contract with EJ Harrison and Sons, Inc. and establish an informal committee to work with Staff and EJ Harrison and Sons, Inc. on the Ordinance language for compliance. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 – No

4. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-09 RECOGNIZING JIMMY HAMPTON (EJ HARRISON AND SONS)

President Bouchard explained that this was approved at the last meeting. This was placed back on the agenda because 2 Board members were absent at the last meeting and would like to be included in the vote. President Bouchard said Jimi Hampton was an asset to EJ Harrison and Sons, Inc. making the contract with the Channel Islands Beach District successful. The Channel Islands Beach District Community knows who Jimi Hampton is and he is an extension of Channel Islands Beach District Staff. It should not go without recognition. Director Brewer said Jimi Hampton was the best. There was no public comment. President Bouchard made the motion to approve the Resolution No. 22-09. Director Brewer seconded the motion. The motion passed. Daniel Harrison said he would allow the opportunity for the CIBCSD Board President and General Manager to present the resolution to Jimmy Hampton at an EJ Harrison and Sons, Inc., Board Meeting to let EJ Harrison and Sons, Inc., know how much Mr. Hampton means to the organization and the contracts success. President Bouchard asked General Manager Martinez to coordinate the details of presenting at the EJ Harrison and Sons, Inc., Board Meeting.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 - No

G. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

None.

H. BOARD MEMBER COMMENTS:

Vice President Marcus said it was nice to see everyone and thanked the staff.

Director Nast thanked the staff.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel said the EJ Harrison contract negotiations displayed how efficient it is when people cooperate to get things done. General Counsel expressed his appreciation to General Counsel Dennis McNulty for facilitating this process.

General Counsel said Office Manager Dillon worked with the bad debts and SB 998. General Counsel thanked Office Manager Dillon and General Counsel McNulty for figuring that out.

General Manager Martinez thanked staff for efforts to get bills paid.

General Manager Martinez thanked Office Manager Dillon for excellent work on the budget and ordinance.

General Manager Martinez said he will be attending a conference in San Diego and would be out of the office at the beginning of next week.

General Manager Martinez reminded the Board there will be a Regular Board Meeting in July, but August is dark.

The Board Meeting adjourned at 6:29 P.M.

Jared Bouchard, Vice President



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Regular Board Meeting, July 26, 2022

To: Board of Directors

From: Peter Martinez, *General Manager*

**Subject: CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-12
ENABLING CONTINUED USE OF REMOTE TELECONFERENCE
MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361**

Item No. D-1

RECOMMENDATION:

1. It is recommended the Board adopt Resolution No. 22-12 authorizing remote teleconference meetings of the Legislative Bodies of the Channel Islands Beach Community Services District for an additional 30 days through August 25, 2022.
2. Provide staff direction on how the Board wishes to meet for upcoming Regular Board Meetings.

BACKGROUND/DISCUSSION:

In March 2020, amid concern surrounding the spread of the COVID-19 virus throughout communities in the state, California Governor Gavin Newsom issued a series of Executive Orders aimed at containing the novel coronavirus. These Orders modified or waived meeting requirements in the Brown Act Open Meetings Law for local agency public meetings so that the public health and safety of all attendees would be protected through teleconferenced or remote meetings.

On September 16, 2021, the Governor signed Assembly Bill 361 requiring an approved Resolution justifying the need to continue virtual meetings due to imminent risks to the health and safety of attendees. If approved, the attached Resolution 22-12 would become effective July 26, 2022, through August 25, 2022.

ATTACHMENTS:

1. Resolution No. 22-12



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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RESOLUTION NO. 22-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-29-20 ON MARCH 17, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT FOR 30 ADDITIONAL DAYS UNTIL AUGUST 25, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Channel Islands Beach Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Channel Islands Beach Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, ON MARCH 4, 2020 THE GOVERNOR'S OFFICE ISSUED A STATE OF EMERGENCY ORDER RELATED TO THE COVID-19 PANDEMIC AND THAT ORDER REMAINS EFFECTIVE AT THE TIME OF ADOPTION OF THIS RESOLUTION; and

WHEREAS, ON SEPTEMBER 17, 2021, ORDER OF THE VENTURA COUNTY HEALTH OFFICER EXTENDING THE AUGUST 20, 2021 ORDER REQUIRING ALL INDIVIDUALS IN THE COUNTY TO WEAR FACE COVERINGS IN ALL INDOOR PUBLIC SETTINGS AND BUSINESSES TO MINIMIZE THE SPREAD OF COVID-19; and

WHEREAS, the Board of Directors does hereby find that the continued risk of COVID-19 infection remains significantly higher than stated public health goals, and the Channel Islands Beach Community Services District Board Room is not sufficient in size to allow for appropriate social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Channel Islands Beach Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meetings will be conducted to ensure the ability for the public to continue to participate through publication of meeting agendas containing the meeting ID link and call in phone number of all remote meetings, which allow the public to listen and provide comment on any and all business being conducted before the legislative body.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of Channel Islands Beach Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and

public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of August 25, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Channel Islands Beach Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Channel Islands Beach Community Services District this 26th day of July 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

JARED BOUCHARD, BOARD PRESIDENT

ATTEST:

PETER MARTINEZ
GENERAL MANAGER

APPROVED AS TO FORM:

JOHN MATHEWS
GENERAL COUNSEL



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Special Board Meeting, July 26, 2022

To: Board of Directors
From: Jesus Navarro (Chuy), *Operations Manager*
Subject: Solicit Bid Request for Easement Risk Mitigation Project (CI 101)
Item No. D-2

RECOMMENDATION:

Authorize the General Manager to proceed with the advertisement of formal bid for the Easement Risk Mitigation Project CI 101.

BACKGROUND/DISCUSSION:

As part of our Capital Improvement Program (CIP) and distribution system improvements, the District is looking to abandon roughly 663ft of Asbestos-Cement Pipe (ACP) located on private property in between homes from Santa Ana Ave going south to Harbor Blvd in the Hollywood Beach neighborhood.

By completing this project, the District would remove any property damage liability in the event of a water main failure. Based on staff recommendations, it would be costly to repair this water line where it is difficult to use equipment to expedite the digging process causing residents a service interruption for an extended period-of-time. Upon the abandonment of this waterline, the District will add four connection points to loop the distribution system. Benefits of this project: reduce the risk to District, cost savings for future repairs, removal of hazard to homeowner's property, and the reduction in service interruptions.

In addition to abandoning the easement pipeline, the District will construct and install approximately 650 ft of 6-inch and 100 ft of 8-inch water pipelines to deliver water to the homes that were previously served via the easement pipeline. Project details can be found on the District website at <https://www.cibcsd.com/capital-projects>. This project has been reviewed and approved by the District engineer.

If approved, bids will be advertised July 29, 2022, respondents will have 4 weeks to submit a bid, and the District would propose awarding the project in September.

NEXT STEPS:

If approved, staff would immediately advertise the bid document for the Easement Risk Mitigation Project. The table below details a basic list of events towards project completion.

Event	Date
Advertise bid	July 29
Questions due	August 24
Submittals Due	August 29
Project award	September 13
Project commencement	October 10
Project completion	November 25

FISCAL IMPACT:

No fiscal impact to the District for advertising the Easement Risk Mitigation Project.

Easement Risk Mitigation Project Bid Document can be found on the District website at <https://www.cibcsd.com/capital-projects>



Board of Directors:

JARED BOUCHARD, President
MARCIA MARCUS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
BOB NAST, Director

PETER MARTINEZ
General Manager

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Special Board Meeting, July 26, 2022

To: Board of Directors
From: Peter Martinez, *General Manager*
Subject: Change Order to Valve Replacement Project – CI 105
Item No. D-3

RECOMMENDATION:

Board to consider and approve Change Order # 2 with Elite General Engineering, Inc. for a not-to-exceed amount of \$132,874 for the Water Valve Replacement Project (CI 105).

FINANCIAL IMPACT: The funding has been allocated and approved as part of the FY 2022-23 Capital Improvement Budget.

BACKGROUND/DISCUSSION:

On March 8, 2022, the Board authorized the General Manager to proceed with the advertisement of the Water Valve Replacement Project (CI 105). On March 18, 2022, the District formally advertised a Request for Bid for this project over a four-week duration. A mandatory pre-bid meeting was held on March 30, 2022, to provide an overview of the project and to answer any questions from the prospective bidders prior to the bid opening. On April 18, 2022, at 5:00 p.m. the bids were opened for review by the District and the lowest responsible bid was from Elite General Engineering, Inc. in the amount of \$142,163.10. On April 26th, the Board awarded the contract to Elite General Engineering.

The original contract included the replacement of 18 valves located in the Silver Strand and Hollywood by the Sea neighborhoods. This work was successfully completed by the contractor (Elite) in June of the previous fiscal year. With the timing of the new fiscal year beginning in July, staff feels that it makes fiscal sense to continue with the replacement of the additional 17 valves via change order.

As part of the District's water system maintenance program, we must replace defective gate and butterfly valves to ensure proper operation of the distribution system. Replacing inoperable and broken valves enhances our ability to respond to emergency shutdowns in a timely manner and minimizes the inconvenience to District customers during that time.

This Change Order will include the replacement of 17 additional valves located in the Hollywood Beach neighborhood. There are approximately 535 valves in the District's water distribution system. The goal is to replace all inoperable valves across the District's water distribution system over the next two years. After the 17 valves are replaced, the District will have replaced/added 37 new valves to the distribution system this calendar year.

NEXT STEPS

If approved, the contractor will begin replacing the aforementioned valves in August with all work to be completed by the end of September.

The Water Valve Replacement Project (CI 105) Conformed Contract Document is available at <https://www.cibcsd.com/bids-and-contracts>

ATTACHMENTS:

1. Change Order #2

**CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
CONTRACT CHANGE ORDER**

PROJECT TITLE: Valve Replacement Project

CHANGE ORDER NO. 2

PROJECT NO. 22-01

DATE 07/21/2022

This change order provides for: Installation of 17 owner-furnished valves, consisting of six (6) 4-inch valves, two (2) 6-inch valves, eight (8) 8-inch valves and one (1) 10-inch valve. The change order also includes the cost of mobilization, concrete replacement, and dewatering. The construction costs associated with these additional efforts are consistent with the unit prices included in the original contract.

ADDITIVE CHANGES

NO.	DESCRIPTION	COST
1	Six (6) 4-inch valves @ \$5,680/valve (unit cost per Bid Item No. 2)	\$34,080.00
2	Two (2) 6-inch valves @ \$6,200/valve (unit cost per Bid Item No. 3)	\$12,400.00
3	Eight (8) 8-inch valves @ \$7,200/valve (unit cost per Bid Item No. 4)	\$57,600.00
4	One (1) 10-inch valve @ \$8,200/valve	\$8,200.00
5	Mobilization (unit cost per Bid Item No. 1)	\$5,500.00
6	Concrete Panel Replacement	\$7,593.60
7	Dewatering (T&M upon District Approval)	\$7,500.00
	TOTAL ADDITIVE CHANGES	\$132,873.60

DEDUCTIVE CHANGES

N/A		\$ 0
	TOTAL DEDUCTIVE CHANGES	\$ 0

Cost of Change:

In accordance with Section 5.3 CHANGE ORDERS of the General Provisions, this Change Order compensates (contractor) as follows:

Cost: Increase X Decrease No Change

Contract Time Adjustment:

By reason of this order the time of completion will be adjusted as follows: 25 Working Days.

Contract Summary:

Initial Contract Amount	\$	142,163.10
Previously Approved Change Orders	\$	8,300.00
Change Order No. 2	\$	132,873.60
Revised Contract Amount	\$	283,336.70

Recommended by: _____

**Pete Martinez
General Manager
CIBCSD**

Approved by: _____

Elite General Engineering