



Board of Directors:

ELLEN SPIEGEL, President
KRISTINA BREWER, Vice President
SUSIE KOESTERER, Director
MARCIA MARCUS, Director
BOB NAST, Director

AKBAR ALIKHAN
General Manager

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BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 6:00 PM on Tuesday, April 10, 2018. The Meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.** The Agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –March 2018
3. Minutes
 - a. March 13, 2018 Regular Board Meeting
 - b. March 13, 2018 Finance Committee Meeting
 - c. March 27, 2018 Facilities Committee Meeting

4. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	15420-04	-\$27.62	-\$87.59	-\$115.21
b.	18560-02	-\$107.80	-\$252.46	-\$360.26
c.	03890-01	-\$71.54	-\$175.17	-\$246.71
d.	18810-02	-\$169.40	-\$396.72	-\$566.12
e.	11011-03	-\$45.22	-\$139.11	-\$184.33
f.	07360-03	-\$335.62	-\$819.20	-\$1,154.82

D. OPERATIONS AND MAINTENANCE REPORT

E. ACTION CALENDAR

1. CalPERS Resolution Final Enrollment

Recommendation:

- 1) Approve Resolution of Final Enrollment in the California Public Employee Retirement System (CalPERS).

2. Flood Insurance Coverage

Recommendation:

- 1) Approve agreement for Earthquake and Flood Insurance Coverage

3. LAFCO Alternate Member Nomination

Recommendation:

- 1) Board discretion to nominate candidate - Member Representing Independent Special Districts

4. Records Management Project Update & Revisions to Retention Policy

Recommendation:

- 1) Consider and approve revisions to Records Retention Schedule

5. Review of Ventura County Proposed Temporary Rental Unit Ordinance

Recommendation:

- 1) Provide feedback to Staff on Proposed Temporary Rental Unit Ordinance.
- 2) At Board's discretion, direct General Manager to send comment letter to Ventura County Board of Supervisors, summarizing the District's position.

6. Policy and Procedure for the Sale of Surplus Real Property

Recommendation:

- 1) Consider and adopt District Policy and Procedure for the Sale of Surplus Real Property
- 2) Select one of the two surplus properties as available for sale and set a reserve price
- 3) Set date, time, and location for public auction of selected surplus property
- 4) Authorize General Manager to proceed with sale of selected surplus property pursuant to adopted District Policy

7. Sewer Lift Station Condition Assessment Results

Recommendation:

- 1) Receive and file report.

8. Declaration of Surplus Personal Property

Recommendation:

- 1) Authorize General Manager staff to dispose of surplus property (backhoe) pursuant to Resolution No. 92-5, Part IV, Section 601.

9. FY 2018 – 2019 Budget – Second Workshop

Recommendation:

- 1) Provide feedback to staff of any requested changes to draft FY 2018 – 2019 Budget, for inclusion in Final Proposed Budget.

F. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.
2. PHWA Agenda Review

G. BOARD MEMBER COMMENTS

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, April 5, 2018 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at www.cibcsd.com.



Akbar Alikhan
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.