

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, July 10, 2018

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Spiegel called the meeting to order at 6:03 PM and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Brewer, Director Marcus, Director Koesterer, Director Nast, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Deputy General Manager/ Operations Manager Pete Martinez.

B. PUBLIC COMMENTS:

CHP Officer Kevin Denharder reported there were no press releases in our area.

C. CONSENT CALENDAR:

President Spiegel moved to approve the Consent Calendar and Vice President Brewer seconded the motion. The motion passed.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

D. OPERATIONS AND MAINTENANCE REPORT

Deputy General Manager/ Operations Manager Pete Martinez presented the Operations and Maintenance Report. Deputy General Manager/ Operations Manager Pete Martinez reported that the Water Main Cleaning Project was a success and there was a noticeable improvement in the water quality. Deputy General Manager/ Operations Manager Pete Martinez utilized a PowerPoint presentation to explain the service repairs in the area, sewer flow meter calibration at A Station and B Station, sewer system cleaning demonstration and training, and the vehicle and equipment maintenance that took place. There was a discussion about the upcoming installation of the XiO Scada System later this month

E. ACTION CALENDAR

1. Loan Agreement for Smart Meter Deployment (CI 401)

General Manager Alikhan explained the Loan Agreement with California Special District Association. There was discussion regarding the possible negotiation of small revisions to the agreement. Director Koesterer made the motion to approve the Loan Agreement with California Special Districts Association in the amount of \$700,000 and authorize the District Counsel and General Manager to negotiate revisions with California Special Districts Association where possible. Vice President Brewer seconded the motion. The motion passed all in favor

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

2. Smart Meter Reading and Leak Relief Policy Workshop

General Manager Alikhan said this drafted Policy was a starting point. The Board gave feedback such as including language allowing the General Manager the flexibility to waive the Eye on Water Requirements and continuing the Leak Relief program with modifications. It was agreed the revisions be made and brought back to the August 14th meeting.

No action taken.

3. Resolution NO. 18-03

Office Manager CJ Dillon explained that CalPers required a Resolution for the retirement deductions to be tax deferred. Director Marcus moved to approve Resolution 18-03. Vice President Brewer seconded the motion. The motion passed.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

4. Bad Debt Write-Off

Office Manager CJ Dillon explained that this year the District will be writing off \$1,524.89 in bad debt from FY 2016-2017. Following Board Policy adopted in the year 2000 the annual write off bad debt needs to be performed at the end of every fiscal year. Director Koesterer moved to approve the Bad Debt Write Off from FY 2016-2017 to be written off in FY 2017-2018. Vice President Brewer seconded the motion. The motion passed all in favor.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

5. Social Media Policy Discussion

General Manager Alikhan explained that one major take away from the CSDA conference he attended recently was the importance of Social Media in getting the correct information to the public. Discussion ensued. Board asked that the topic of Social Media be reintroduced and brought back up again at a future meeting.

No action taken.

6. Agreement for Auctioneering Services

General Manager Alikhan announced the Las Palmas property is being prepared for sale. It will be listed Friday, July 20, 2018 and the auction will take place Thursday, August 23, 2018. Director Marcus moved to approve the Agreement for Auctioneering Services and President Spiegel seconded the motion. The motion passed collectively.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 – No

7. Resolution for Reserve Policy

General Manager Alikhan said the Grand Jury Report stated that the District should codify the Reserve Policy and make it easily accessible. This Resolution along with posting it on the website would comply with the Grand Jury's conclusions. Director Marcus moved to approve the Resolution 18-04 for the Reserve policy and Vice President Brewer seconded. The motion passed all in favor

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

F. INFORMATION CALENDAR

1. Filing Deadlines for Board Candidates

General Manager Alikhan announced the nomination period for Board Candidates is July 16, 2018 through August 10, 2018. Director Koesterer explained that if incumbents don't file there is an extension period ending August 15, 2018.

2. PHWA Agenda Review

General Manager Alikhan stated that KEH will be doing a presentation and there will be discussion regarding the water supply mix.

3. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Nast referred to his prepared handout in the packet detailing the AWA Luncheon on June 27, 2018 regarding Asbestos Cement Pipe.

G. BOARD MEMBER COMMENTS

Director Nast explained Baseline Testing was done, now just trying to arrange for someone to explain how to read the testing results.

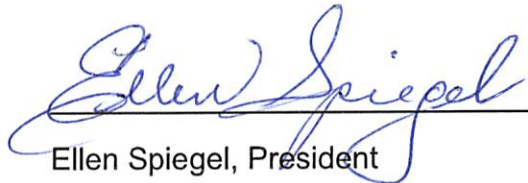
Director Marcus said there was both a new City Manager in Oxnard and a new Harbor Director in the Channel Islands Harbor and would like to set up a meet and greet if possible. She would also like to see a letter of encouragement sent from the board.

President Spiegel congratulated General Manager Alikhan on his new position at PHWA.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

General Manager Alikhan stated that the Temporary Rental Unit Ordinance will be going to the Ventura Coastal Commission first, then it will make its way on to the Coastal Commission Agenda in the future.

The Board Meeting adjourned at 8:04 PM.



Ellen Spiegel, President