

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, June 11, 2024

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 5:00 P.M. In attendance, Vice President Lebow, Director Debley, Director Nast, General Manager, Peter Martinez, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Bouchard was absent.

B. PUBLIC COMMENTS:

Ventura County Sheriff Captain Greg Gibson and Beat coordinator Senior Deputy Sheriff Cameron Simpkins cautioned residents to be aware that crimes of opportunity increase during the summertime months and with the 4th of July holiday it brings crowds. Sheriff Simpkins said that those allegedly responsible for the mail theft in the area are in custody. Both Sheriff Gibson and Sheriff Simpkins reminded residents to please call the Sheriffs Department if see suspicious activity. The non-emergency Sheriff's phone number is 805-654-9511 but if it is an emergency call 911.

California Highway Patrol Public Information Officer Ryan Ayala introduced himself and explained that the role and responsibility of the CHP in the District are issues related to parking, traffic and roads.

C. CONSENT CALENDAR:

Director Debley made the motion to approve the Consent Calendar with a modification to the agenda move item E1 to the beginning of the action calendar. President Brewer seconded the motion. The motion passed.

Brewer, Lebow, Debley, Nast 4 - Yes 0 -No

E. ACTION CALENDAR:

1. FY 2022-2023 ANNUAL AUDIT REPORT

Partner CPA Richard Teaman and Audit Manager Rick Gallo joined the meeting. CJ Dillon explained that the audit was presented at the Finance Committee Meeting.

Auditors Teaman and Gallo gave a brief overview. The report is that the audit came back with an unmodified opinion. The Finance Committee recommended approving the Staff's recommendations. There was no public comment. Director Debley made the motion to approve Staff's recommendation to approve allocations of reserves for June 30, 2023. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

Director Debley made the motion to approve the Channel Islands Beach Community Services District Annual Audit Report for Fiscal Year Ended June 30, 2023. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

Director Debley made the motion to authorize Staff to present the Final Audit Report. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

D. PUBLIC HEARINGS:

5:01 P.M.

1. FINAL PROPOSED FY 2024-2025 BUDGET

At 5:24 p.m. President Brewer opened and conducted the public hearing. The FY 2024-2025 Final Proposed Budget was presented for adoption. There were no oral or written communications received. There was no public testimony. President Brewer closed the public hearing. President Brewer made the motion to adopt the Final Proposed FY 2024-2025 Operating and Capital Budget. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION

SERVICES PURSUANT to PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIID). ORDINANCE 98 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES

At 5:38 p.m. President Brewer opened and conducted the public hearing. Ordinance 98 amends the regulations and fees in accordance with Proposition 218 notice. There was no oral or written communication received. There was no public testimony. President Brewer closed the public hearing. President Brewer made the motion to adopt Ordinance 98 effective July 1, 2024. Director Debley seconded the motion.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

E. ACTION CALENDAR:

2. ENGAGEMENT LETTER BETWEEN CHANNEL ISLANDS BEACH CSD AND BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDITING SERVICES

Staff recommended approving the engagement letter with Brown Armstrong for a 3-year term for financial auditing for an amount not to exceed \$75,000. President Brewer moved to approve Staff's recommendation. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Debley: YES, Nast: YES 4 - Yes 0 – No

3. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE

General Manager Martinez reported that the Administration and Operations Facility is 52% complete as of May 31, 2024. General Manager Martinez said that the project is still on schedule for completion as of September 30, 2024. General Manager Martinez said Director Debley has visited the job site frequently and thanked Director Debley for the helpful input. Through April the District has made 8 monthly progress payments for a total amount of \$1,719,927.86. To date there are two change orders. Board received and filed report.

F. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

Director Nast attended the Ventura Regional Sanitation District Board Meeting and reported that the Toland landfill will be closing. Director Nast also reported that the Ventura Regional Sanitation District is looking for new counsel.

G. BOARD MEMBER COMMENTS:

Director Debley suggested if EJ Harrison presents to the Board the proposed new rate increases that they also give the Board an update on SB 1383.

Director Debley said the Operations building change order came out well.

President Brewer said that the oceanfront decks are being removed.

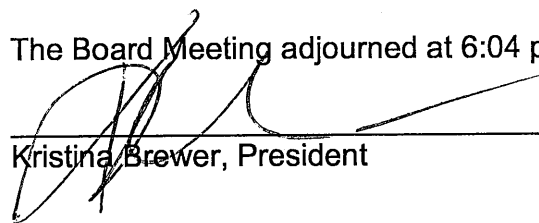
President Brewer stated the vacation rental business has slowed recently.

Vice President Lebow thanked Auditors Teaman and Gallo for their many years of service.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Martinez said that tonight at Hollywood Beach School at 6:30 p.m. the County of Ventura will be holding a presentation tonight regarding seal level rise.

The Board Meeting adjourned at 6:04 p.m.



Kristina Brewer, President