

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, April 9, 2024

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 5:00 P.M. In attendance, Vice President Lebow, Director Bouchard, Director Debley, Director Nast, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Bouchard made the motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

Brewer, Lebow, Bouchard, Debley, Nast 5 - Yes 0 -No

D. ACTION CALENDAR:

1. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE

General Manager Martinez stated that the construction began October 2, 2023, and as of February 29, 2024, is at 28% completion. The projected completion date is the end of September 2024. As of February 2024, the District has made 5 payments for a total amount of \$914,148. To date there are 2 change orders. Change order #1 in the amount of \$52,148.08 and Change order #2 in the amount of \$42,399.83. General Manager Martinez noted that District Staff has self-performed various tasks onsite and will continue to self-perform necessary work to keep project costs down. The estimated savings to the District currently is about \$15,000- \$20,000. Board asked questions. There was no public comment. General Manager Martinez said per the request of the Facilities Committee Members District Administration and Operations Facility construction updates will be given at the Regular Board Meetings until the project is complete.

2. AMENDMENT TO AGREEMENT WITH COASTAL ARCHITECTS

General Manager said due to additional architectural services that needed to be performed he is asking the Board to approve an amendment to the agreement with Coastal Architects for an amount not to exceed \$33,436 bringing the revised total contract amount to \$81,211. There was no public comment. President Brewer made the motion to approve Staff's recommendation. Director Bouchard seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Bouchard: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

3. PROPOSED METROPOLITAN WATER DISTRICT RATE INCREASE

General Manager Martinez explained that the District's current water portfolio is comprised of approximately 80% groundwater that we receive from United Water Conservation District and 20% of imported water that we receive via Calleguas Mutual Water District. These two water sources are blended at the Port Hueneme Water Agency Facility then delivered to the District. Metropolitan Water District (MWD) anticipates a rate increase of 13.6% effective January 2025 followed by an additional increase of 8% January 2026 due to the need to replenish reserves to meet minimum requirements, historically low water sales, inflation, and pending large necessary capital investments to maintain reliability. These rate increases would then be passed through via Calleguas Mutual Water District. The final impact of these increases will not be determined until June 2024 pending the approval of Calleguas Mutual Water District's budget and rate-setting process. Due to the implications for our District and its ratepayers the District has taken proactive measures by submitting an opposition letter concerning the rate increases. There was no public comment. Board discussion took place. General Manager Martinez emphasized that the District is closely monitoring the situation and will provide further updates as developments unfold.

E. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

Vice President Lebow and Director Debley attended the Facilities Committee Meeting on March 28, 2024. Vice President Lebow reported that the Facilities Committee members ask that Staff continue to keep the Board informed with comprehensive building updates at Regular Board meetings until the project's completion.

F. BOARD MEMBER COMMENTS:

President Brewer asked that General Manager Martinez provide information to residents that were affected by recent flooding in the area regarding the County of Ventura's response to the situation.

President Brewer asked that updates regarding the adjudication be given to the Board when important developments occur.

Director Bouchard asked General Manager Martinez to reach out to the CHP liaison in the area and ask what measures can be taken to deter speeding in high volume pedestrian areas within the District.

Director Nast asked that General Manager Martinez contact City of Oxnard regarding SCADA system and sharing information with Ventura Regional Sanitation District.

Director Debley shared that there were discussions underway about possibly redirecting the discharge from the storm drainage system at Kiddie Beach down Ocean Drive near Bardsdale Avenue.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez announced that new hire Chaz Ryan started at the District Monday, April 1, 2024, and new hire Rick Rivera will start Monday, April 15, 2024.

General Manager Martinez said the RFP for auditing services will close on Wednesday, April 17, 2024, and he will be bringing it to the Board next meeting.

General Manager Martinez asked that the Board complete the Strategic Planning Survey.

The Board Meeting adjourned at 5:43 p.m.



Kristina Brewer, President