



Board of Directors:

BOB NAST, President  
SEAN DEBLEY, Vice President  
JARED BOUCHARD, Director  
KRISTINA BREWER, Director  
MARCIA MARCUS, Director

PETER MARTINEZ  
General Manager

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# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 6:00 P.M. on Tuesday, November 10, 2020. In accordance with the Governor's Executive Order N-29-20 and the Ventura County Stay Well at Home Order resulting from the novel Coronavirus the Meeting will be held virtually using the Microsoft Teams platform by calling **1- 213-282-9788 and entering Conference ID: 556 898 084#**. The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:**

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report – October 2020
3. Minutes:
  - a. October 13, 2020 Regular Board Meeting

**D. OPERATIONS AND MAINTENANCE REPORT:**

**E. ACTION CALENDAR:**

**1. AGREEMENT WITH COASTAL ARCHITECTS FOR FINAL DESIGN OF OFFICE AND YARD IMPROVEMENTS PROJECT (CI 402)**

Recommendation:

1) Board to consider and approve agreement with Coastal Architects for final design services of the District's Office and Yard Improvements Project (CI 402) in the amount of \$98,850.50.

**2. AGREEMENT WITH IRJ ENGINEERS INC**

Recommendation:

1) Board to consider and approve agreement with IRJ Engineers for electrical design services for the District's wastewater lift stations in the amount of \$43,900.

**3. AGREEMENT WITH MKN & ASSOCIATES FOR AMERICA'S WATER INFRASTRUCTURE ACT (AWIA) RISK AND RESILIENCE ASSESSMENT WITH MKN & ASSOCIATES**

Recommendation:

1) Board to consider and approve agreement with MKN & Associates to perform the Risk and Resilience Assessment (RRA) in the amount of \$13,271.

**4. THIRD AMENDMENT FOR WASTEWATER TRANSPORTATION AND TREATMENT SERVICES WITH THE CITY OF OXNARD**

Recommendation:

1) Board to consider and approve a Third Amendment to Agreement A-7864 with the City of Oxnard to extend the term from December 31, 2020, to December 31, 2022 for wastewater transportation and treatment services.

**5. 2021 HOLIDAY SCHEDULE AND BOARD MEETING DATES**

Recommendation:

1) Approve 2021 Holiday Schedule and Board Meeting Dates. Last year the Board voted to go dark in August 2020 but did not include future years. Would the Board like to add August as a dark month for Board Meetings every year going forward? Board Discretion.

**F. INFORMATION CALENDAR:**

1. Verbal update regarding District office and Yard Improvement Project Conditional Use Permit
2. Extension of March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak
3. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

**G. BOARD MEMBER COMMENTS:**

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

**AGENDA POSTING CERTIFICATION**

This agenda was posted Thursday, November 5, 2020 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at [www.cibcsd.com](http://www.cibcsd.com).

*Peter Martinez*  
Peter Martinez  
General Manager

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**