

Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

BOARD OF DIRECTORS SPECIAL BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Special Meeting beginning at 6:00 PM on Thursday, November 10, 2016. The Meeting will be held at the District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA. 93035. The Agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –October 2016
3. Operations & Maintenance Report –
 - a. October 2016
4. Minutes
 - a. September 6, 2016
 - b. September 12, 2016
 - c. September 20, 2016
 - d. October 13, 2016
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 06-06
Account # 00240-01 for \$751.47 and Account # 19670-01 for \$62.36.

D. ACTION CALENDAR

1. Board Study Session and report from District Engineer, KEH Engineering on ongoing District Water Strategic Planning development.
Recommendation: Receive the report and provide staff direction for continued planning efforts.

2. Strategic Planning discussion specific to the role of the District in non core functions related to community outreach and ancillary issues that may affect the beach communities.
Recommendation: Board Discretion- No Staff report on this item
3. Consider "FIRST AMENDMENT TO AGREEMENT FOR WASTEWATER TRANSPORTATION AND TREATMENT AGREEMENT" # 7864
Recommendation: Approve the amendment and authorize District Counsel and the General Manager to make non financial and minor non substantive changes as may be required.
4. Consider Resolution 16-06 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT TO ADOPT A POLICY REGARDING THE REDUCTION OF WATER CONSUMPTION AND WASTE WATER USAGE CHARGES UNDER CERTAIN SPECIFIC CIRCUMSTANCES
Recommendation: Approve and Adopt Resolution 16-06
5. Review of **Draft staff reports** for the Port Hueneme Water Agency Agenda Packet
Recommendation: Review Draft Staff Reports for the PHWA Board Packet
6. Consider \$200 donation to the Pat Forrest Scholarship Fund.
Recommendation: Authorize \$200 Donation to the Scholarship Fund
7. Consider casting ballot in Run Off Election for the LAFCO Special District Alternate Member.
Recommendation: Board Discretion
8. Consider waiver of specific application of Ordinance 85, Section 4.9 subsection C – iii for parcel number 209-0-146-340
Recommendation: Authorize the credit of connection fees paid on 12-28-88 in the amount of \$4390.50 and order that the credit be deducted from the now current connection fees charges due on the property for construction of a new single family dwelling.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

F. BOARD MEMBER COMMENTS

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

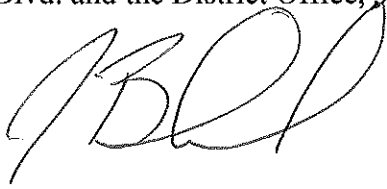
H. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation matter pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9; one case.

CIBCS D has received a claim for plumbing repair and replacement costs alleged to have been caused by District Operations.

AGENDA POSTING CERTIFICATION

This agenda was posted Friday, November 4, 2016 by 5:00 PM. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.

A handwritten signature in black ink, appearing to read 'J. Bouchard', written in a cursive style.

Jared Bouchard
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

11/4/2016 9:46 AM

Register: 1000 - First CA Bank - Checking

From 10/01/2016 through 10/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/04/2016	2856	ACWA/Joint Powers ...	2000 - Accounts Payable	pr. pd 7/1/16 to...	3,903.00			267,857.89
10/04/2016	2858	A to Z Law, LLP	2000 - Accounts Payable		1,504.38			266,353.51
10/04/2016	2859	ACWA/Joint Powers	2000 - Accounts Payable	Liability Insura...	25,553.37			240,800.14
10/04/2016	2860	ACWA/JPIA Health ...	2000 - Accounts Payable		1,095.58			239,704.56
10/04/2016	2861	Aflac	2000 - Accounts Payable		541.28			239,163.28
10/04/2016	2862	Alert Communications	2000 - Accounts Payable	A3134C	191.43			238,971.85
10/04/2016	2863	AWA	2000 - Accounts Payable	Luncheon for ...	140.00			238,831.85
10/04/2016	2864	Dial Security	2000 - Accounts Payable		210.00			238,621.85
10/04/2016	2865	Document Systems, I...	2000 - Accounts Payable	Ricoh 4000	105.06			238,516.79
10/04/2016	2866	Elecsys Corporation	2000 - Accounts Payable		223.50			238,293.29
10/04/2016	2867	Famecon Pipe and Su...	2000 - Accounts Payable		13,188.96			225,104.33
10/04/2016	2868	FedEX	2000 - Accounts Payable		75.71			225,028.62
10/04/2016	2869	FGL Environmental I...	2000 - Accounts Payable		356.00			224,672.62
10/04/2016	2870	Frontier	2000 - Accounts Payable		365.38			224,307.24
10/04/2016	2871	Lewis & Lewis, ENT.	2000 - Accounts Payable		220.38			224,086.86
10/04/2016	2872	Nationwide Retirement	2000 - Accounts Payable		3,100.46			220,986.40
10/04/2016	2873	Pacific Couriers	2000 - Accounts Payable		179.74			220,806.66
10/04/2016	2874	Philip's Janitorial Ser...	2000 - Accounts Payable		185.00			220,621.66
10/04/2016	2875	Proven Print Services	2000 - Accounts Payable	Special Flushin...	674.93			219,946.73
10/04/2016	2876	SEIU, Local 721	2000 - Accounts Payable	September Dues	167.50			219,779.23
10/04/2016	2877	Telepage communica...	2000 - Accounts Payable	Pager Yearly c...	147.00			219,632.23
10/04/2016	2878	VCSDA	2000 - Accounts Payable	Dinner Estomo	20.00			219,612.23
10/04/2016	2879	Arco	2000 - Accounts Payable		721.25			218,890.98
10/04/2016	2880	Cardmember Service	2000 - Accounts Payable		2,039.33			216,851.65
10/05/2016	2881	Jared L. Bouchard	2000 - Accounts Payable	Mileage Reimb...	68.04			216,783.61
10/05/2016	2882	United States Postal ...	2000 - Accounts Payable		1,000.00			215,783.61
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/3			7,610.23	223,393.84
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/5			333.84	223,727.68
10/07/2016	DEP	DEPOSIT	2050 - Customer Depo...	Dep 10/5			150.00	223,877.68
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/4			2,649.53	226,527.21
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/6			16,013.05	242,540.26
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/7			16,726.21	259,266.47
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/4			2,348.68	261,615.15
10/07/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/5			323.56	261,938.71
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/13			1,347.15	263,285.86
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/10			941.10	264,226.96
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/12			7,989.76	272,216.72
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/12			2,253.01	274,469.73
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	DEP 10/10			13,138.38	287,608.11
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	dep 10/19			7,731.38	295,339.49

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/12/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/11			728.90	296,068.39
10/12/2016	2883	ADAM GUILD	2000 - Accounts Payable	CUSTOMER ...	13.86			296,054.53
10/12/2016	2884	AWA	2000 - Accounts Payable	10/27/16 lunch...	50.00			296,004.53
10/12/2016	2885	BARBARA SCHEIB...	2000 - Accounts Payable	CUSTOMER ...	150.00			295,854.53
10/12/2016	2886	County of Ventura - ...	2000 - Accounts Payable		540.00			295,314.53
10/12/2016	2887	Document Systems, L...	2000 - Accounts Payable		159.25			295,155.28
10/12/2016	2888	Frontier	2000 - Accounts Payable		81.77			295,073.51
10/12/2016	2889	Frontier-Office	2000 - Accounts Payable		432.80			294,640.71
10/12/2016	2890	Jim Estomo	2000 - Accounts Payable	mileage reimbu...	92.88			294,547.83
10/12/2016	2891	KEH & Associates, L...	2000 - Accounts Payable	engineering ser...	5,812.50			288,735.33
10/12/2016	2892	MARY BETH HAR...	2000 - Accounts Payable	CUSTOMER ...	10.23			288,725.10
10/12/2016	2893	MIKE STUBBS	2000 - Accounts Payable	CUSTOMER ...	150.00			288,575.10
10/12/2016	2894	Mission Linen & Uni...	2000 - Accounts Payable		261.87			288,313.23
10/12/2016	2895	Nationwide Retirement	2000 - Accounts Payable	PR PD 9/24/16...	3,281.70			285,031.53
10/12/2016	2896	Pitney Bowes Inc.	2000 - Accounts Payable		144.16			284,887.37
10/12/2016	2897	Port Hueneme Marin...	2000 - Accounts Payable		215.62			284,671.75
10/12/2016	2898	Prime Masonry Mate...	2000 - Accounts Payable		226.59			284,445.16
10/12/2016	2899	Proven Print Services	2000 - Accounts Payable	New Stmts	1,521.13			282,924.03
10/12/2016	2900	RANDALL HOOD	2000 - Accounts Payable	CUSTOMER ...	47.33			282,876.70
10/12/2016	2901	REDSSON HOLDIN...	2000 - Accounts Payable	CUSTOMER ...	39.25			282,837.45
10/12/2016	2902	RICHARD HAMILL	2000 - Accounts Payable	CUSTOMER ...	10.75			282,826.70
10/12/2016	2903	Soares, Sandall, Bern...	2000 - Accounts Payable		2,400.00			280,426.70
10/12/2016	2904	SoCalGas	2000 - Accounts Payable		2.15			280,424.55
10/12/2016	2905	Spectrum	2000 - Accounts Payable	cable	36.44			280,388.11
10/12/2016	2906	Streamline	2000 - Accounts Payable		200.00			280,188.11
10/12/2016	2907	TC Experts, Inc.	2000 - Accounts Payable		995.62			279,192.49
10/12/2016	2908	TERI MEDINA	2000 - Accounts Payable	CUSTOMER ...	69.46			279,123.03
10/12/2016	2909	Underground Service...	2000 - Accounts Payable		7.50			279,115.53
10/12/2016	2910	Valvetek Utility Serv...	2000 - Accounts Payable	No Des Flushin...	18,436.00			260,679.53
10/12/2016	2911	Base Auto Parts	2000 - Accounts Payable		28.94			260,650.59
10/12/2016	2912	Mycol, Inc.	2000 - Accounts Payable		120.00			260,530.59
10/12/2016		QuickBooks Payroll ...	-split-	Created by Pay...	22,696.88			237,833.71
10/13/2016	To Print	Carol J Dillon	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	E.D. Brock	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Erika F Davis	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Jared Bouchard	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Jeff W Spieler	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Joseph C. Mathein	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Lupe C Lopez	-split-	Direct Deposit		X		237,833.71
10/13/2016	To Print	Mark A Espinosa	-split-	Direct Deposit		X		237,833.71

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10/14/2016	EDEP	DEPOSIT	1200 - Accounts Recei...	e-checks			32,445.36	270,279.07
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/17			6,145.27	276,424.34
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/18			8,852.49	285,276.83
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/19			318.92	285,595.75
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/18			1,035.24	286,630.99
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/13			23,100.31	309,731.30
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/14			16,042.33	325,773.63
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/14			4,452.46	330,226.09
10/19/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/19			17,446.87	347,672.96
10/21/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/21			10,033.78	357,706.74
10/21/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/20			5,171.67	362,878.41
10/21/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/21			874.00	363,752.41
10/21/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/21			120.00	363,872.41
10/21/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/19			4,592.71	368,465.12
10/25/2016		QuickBooks Payroll ...	-split-	Created by Pay...	21,206.10			347,259.02
10/26/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/25			7,014.91	354,273.93
10/26/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/26			1,612.59	355,886.52
10/26/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/24			7,154.94	363,041.46
10/26/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/24			390.00	363,431.46
10/26/2016	2913	AWA	2000 - Accounts Payable	Oct. 26, 2016 ...	175.00			363,256.46
10/26/2016	To Print	Carol J Dillon	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	E.D. Brock	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Erika F Davis	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Jared Bouchard	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Jeff W Spieler	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Joseph C. Mathein	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Lupe C Lopez	-split-	Direct Deposit		X		363,256.46
10/26/2016	To Print	Mark A Espinosa	-split-	Direct Deposit		X		363,256.46
10/28/2016	EDEP	DEPOSIT	1200 - Accounts Recei...	e-checks			60,604.30	423,860.76
10/28/2016	2914	A to Z Law, LLP	2000 - Accounts Payable		6,612.00			417,248.76
10/28/2016	2915	ACWA	2000 - Accounts Payable	2017 Dues	8,740.00			408,508.76
10/28/2016	2916	Aflac	2000 - Accounts Payable		581.04			407,927.72
10/28/2016	2917	Alert Communications	2000 - Accounts Payable	A3134C	316.37			407,611.35
10/28/2016	2918	AT & T	2000 - Accounts Payable		662.74			406,948.61
10/28/2016	2919	Bay Alarm Company	2000 - Accounts Payable	103152	209.25			406,739.36
10/28/2016	2920	CalPers	2000 - Accounts Payable		9,211.18			397,528.18
10/28/2016	2921	Central Coast Engine...	2000 - Accounts Payable	113 los Feliz	3,326.22			394,201.96
10/28/2016	2922	CWEA	2000 - Accounts Payable		166.00			394,035.96
10/28/2016	2923	Data West Corp.	2000 - Accounts Payable	rate conversion	5,670.00			388,365.96
10/28/2016	2924	Document Systems, I...	2000 - Accounts Payable		169.18			388,196.78

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Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
10/28/2016	2925	EJ Harrison & Sons, ...	2000 - Accounts Payable		39,634.35			348,562.43
10/28/2016	2926	FGL Environmental I...	2000 - Accounts Payable		957.00			347,605.43
10/28/2016	2927	Frontier	2000 - Accounts Payable		595.54			347,009.89
10/28/2016	2928	House Sanitary Supply	2000 - Accounts Payable		142.58			346,867.31
10/28/2016	2929	Office Depot	2000 - Accounts Payable		893.54			345,973.77
10/28/2016	2930	Oilfield Electric Motor	2000 - Accounts Payable		2,602.98			343,370.79
10/28/2016	2931	PHWA	2000 - Accounts Payable		61,939.67			281,431.12
10/28/2016	2932	SCE- Office	2000 - Accounts Payable		307.32			281,123.80
10/28/2016	2933	Shell's Petals	2000 - Accounts Payable	veterans day fl...	205.00			280,918.80
10/28/2016	2934	So. California Edison...	2000 - Accounts Payable		1,164.18			279,754.62
10/28/2016	2935	StoreRite	2000 - Accounts Payable	Clean-up Shred...	300.00			279,454.62
10/28/2016	2936	SWRCB	2000 - Accounts Payable	2017 Water Sy...	4,816.59			274,638.03
10/28/2016	2937	Time Warner Cable	2000 - Accounts Payable	Wifi	113.99			274,524.04
10/28/2016	2938	Valvetek Utility Serv...	2000 - Accounts Payable	District Valve ...	13,736.00			260,788.04
10/28/2016	2939	Venco Controls, Inc.	2000 - Accounts Payable		900.00			259,888.04
10/28/2016	2940	Websoft Developers, ...	2000 - Accounts Payable	GPS Software ...	12,000.00			247,888.04
10/28/2016	2941	Nationwide Retirement	2000 - Accounts Payable	pr pd 10/8/16 t...	3,284.34			244,603.70
10/28/2016	2942	SEIU, Local 721	2000 - Accounts Payable		167.50			244,436.20
10/31/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 10/27			2,155.70	246,591.90
10/31/2016	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 11/2			798.27	247,390.17

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING, September 6, 2016

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Marcus called the meeting to order at 10:00 AM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Koesterer, Director Moore, Director Spiegel, General Counsel, John Mathews, General Manager, Jared Bouchard, Office Manager, CJ Dillon.

Director Estomo was absent.

B. PUBLIC COMMENTS:

Office Tejada from the Highway Patrol told the Board he contacted the County of Ventura regarding the traffic signs on Hollywood Beach and asked for more. He was told the County felt the signs were adequate.

Resident, Bob Nast, asked for a response to his baseline water testing inquiry. General Manager Bouchard replied he had the response and it will be presented during the District's Regular Meeting next week.

C. CONSENT CALENDAR:

Director Moore moved to approve the Consent Calendar as presented. Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Moore, and Spiegel 4 - Yes 0 - No

D. ACTION CALENDAR

1. Consider Resolution 16-05 Adopting Resolution Authorizing the Issuance and Sale of Series 2016 Wastewater Revenue Refunding Bonds to Refinance Series 2005 Sewer Revenue Certificates of Participation and Authorizing Execution of All Related documents in Connection therewith.

Mr. Bouchard told the Board that this Resolution authorized the process for refunding the 2005 Sewer Bonds. The Resolution authorizes the General Manager to execute the documents for refinance, providing the parameters are acceptable and beneficial to the District.

The General Manager introduced the team that was assisting the District in the refinancing process. Cameron Weist of Weist Law, Todd Smith from Hilltop Securities and James Lee from Urban Futures. The team introduced themselves and explained their role in the Bond Refinancing.

There was a lengthy discussion regarding the content of the of Resolution 16-05, a question and answer session between residents, the Bond Team, the General Manager and the Board.

Director Moore moved to adopt Resolution 16-05, the subject resolution thereby providing the execution and delivery of the 2016 Bonds. Vice President Koesterer seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Moore and Spiegel 4 - Yes 0 - No

11:32 AM Vice President Koesterer left the meeting.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

None

F. BOARD MEMBER COMMENTS

President Marcus announced there was a deck issue between beach front residents and the County that will be discussed at the next meeting.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel, John Mathews, said that talks with the OPV group are continuing.

H. CLOSED SESSIONS –NONE

The Board Meeting adjourned at 12:00 PM.

Marcia Marcus, Board President

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, September 13, 2016

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Marcus called the meeting to order at 7:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Koesterer, Director Spiegel, Director Estomo, General Counsel, Robert Kwong, General Manager, Jared Bouchard, Office Manager, CJ Dillon.

Director Moore was absent.

B. PUBLIC COMMENTS:

None

C. CONSENT CALENDAR:

Director Spiegel moved to approve the Consent Calendar with amendments to the minutes. Vice President Koesterer seconded the motion and the motion passed 3 - 0 with 1 abstain.

Marcus, Koesterer, Spiegel, and Estomo 3 - Yes 0 - No 1 - Abstain

D. ACTION CALENDAR

1. Board review of response from United Water conservation District regarding the appropriateness of baseline water testing and the relative risk associated with hydraulic fracking within the Oxnard Plain.

General Manager Bouchard explained to the Board that he received a response from United Water regarding the well water testing from resident Bob Nast. (See response Attached). Mr. Bouchard summarized United's letter stating United Water doesn't see a necessity for baseline testing at this time for any of the County wells.

After a lengthy discussion, with the Board and Mr. Nast, Vice President Koesterer moved to receive and file the letter from United. Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

2. Consider 3 year contract (total of 5 years with and 2 year option after first 3 year term) with Websoft Developer Inc. for the development, maintenance and support of GIS District infrastructure mapping.

Mr. Bouchard told the Board the District's sewer and water lines are currently maintained on paper maps. Websoft is a GIS system that will add all the District's infrastructure into a computer mapping system that can be updated with repairs, materials used and maintenance. This format for updating underground systems helps entities through investigations and underground audits if they occur.

After a short discussion, Vice President moved to authorize the General Manager to negotiate and execute an agreement with Websoft. Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

3. Consider authorizing contract for FY 2017-2018 Water and Sewer Financial Plan Update and As-Needed Services for FY 2016-2017 with Raftelis Financial Consultants Inc.,

The General Manager asked the Board to authorized as needed services with Raftelis Financial Consultants to assist the District in various water projects the Board may consider as part of its Water Strategic Plan.

Vice President Koesterer moved to authorize the General Manager to execute the contract. Director Estomo seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

4. 2016 Local Agency Bi Annual Review of District Conflict of Interest Code.

The Political Reform Act requires government agencies to review their Conflict of Interest Code biannually. This District's code is still in compliance and requires no changes or amendments. Vice President Koesterer moved to approve the 2016 Local Agency Bi Annual Review of District Conflict of Interest Code. Director Estomo seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

5. Consider casting a vote for the Independent Special Districts, Alternate Member to the Ventura LAFCo- term to end January 1, 2017

The Board had a short discussion regarding the candidates. Director Estomo made a motion to nominate Mike Mishler for the Alternate Member. Vice President Koesterer seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

6. Approve and Adopt Board Resolution 10-06 Regarding Increase in General Manager's Compensation

After a lengthy discussion, Vice President Koesterer moved to approve Resolution 16-01, Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, and Estomo 4 - Yes 0 - No

7. Review of September 19, 2016 Port Hueneme Water Agency Agenda Packet.

This item was due to arrive on Monday, September 12, 2016, but still had not arrived before the Board Meeting. This Item was not reviewed.

E. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or Conference where compensation from the District for Attendance was received.

Director Estomo attended the CASA Conference in Monterey. He gave a report which included information on future plans for water purification.

F. BOARD MEMBER COMMENTS:

President Marcus asked if the Sewer Bond Refinance was moving along. The General Manager told her the process is on schedule.

President Marcus asked the meeting be closed in Pat Forrest's name. Mr. Forrest was long time Board Member and resident.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

Mr. Bouchard requested the Board attend a Special Meeting on September 20, 2016. This meeting will be a strategic planning workshop for water and sewer enterprise future needs.

H. CLOSED SESSIONS –

- a) **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation matter pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One Case**

CIBCSO has received a claim for plumbing repair and replacement costs alleged to have been caused by District Operations.

District Counsel, Robert Kwong, announced the Closed Session Item and the Board went into Closed Session at 8:42 PM .

8:51 PM, District Counsel, Robert Kwong, announced that there was no closed session announcement.

The Board Meeting adjourned in memory of Pat Forrest at 8:52 PM.

Marcia Marcus, Board President

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING, September 20, 2016

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Marcus called the meeting to order at 10:00 AM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Koesterer, Director Moore, Director Estomo, Director Spiegel, General Counsel, Andreas Booher, General Manager, Jared Bouchard.

B. PUBLIC COMMENTS:

None

C. CONSENT CALENDAR:

Director Moore moved to approve the Consent Calendar as presented. Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Moore, Estomo and Spiegel 5 - Yes 0 - No

D. ACTION CALENDAR

1. Consider transfer of Board Restricted Reserves to agree with 2016 Sewer Bond Refinance Requirements

General Manager Bouchard asked the Board to approve the redistribution of Sewer Reserves to agree with the amounts the Bond Refinance Team is requiring.

Director Estomo moved to authorize transfer from Board Restricted Sewer Rate Stabilization Fund of \$345,345.00 to the Sewer R&M Reserve. Director Moore seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Moore, Estomo and Spiegel 5 - Yes 0 - No

2. Strategic Planning Workshop, The Board will discuss the Districts goal and priorities related to water supply solutions and general visions for the Board and Staff.

Mr. Bouchard introduced Ryan Gallagher and Frank Dodge, District Engineers from KEH and Andreas Booher, Attorney, filling in as District Legal Counsel today. The General Manager explained how the Board is responsible for setting policy and deciding the direction the District works towards. He said the District's mission statement is very old and feels it needs to be updated with important plans and policies directed from the current Board.

Please see attached power point presentation.

The Board then received a report from the District Engineers and directed the General Manager to bring back a short list of projects to consider.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

None

F. BOARD MEMBER COMMENTS

Director Estomo said he talked to the Board at the PHWA about not getting the PHWA Board Packet to the District Board in time to discuss during District meetings. They said they will get the packets to the District, in time, in the future.

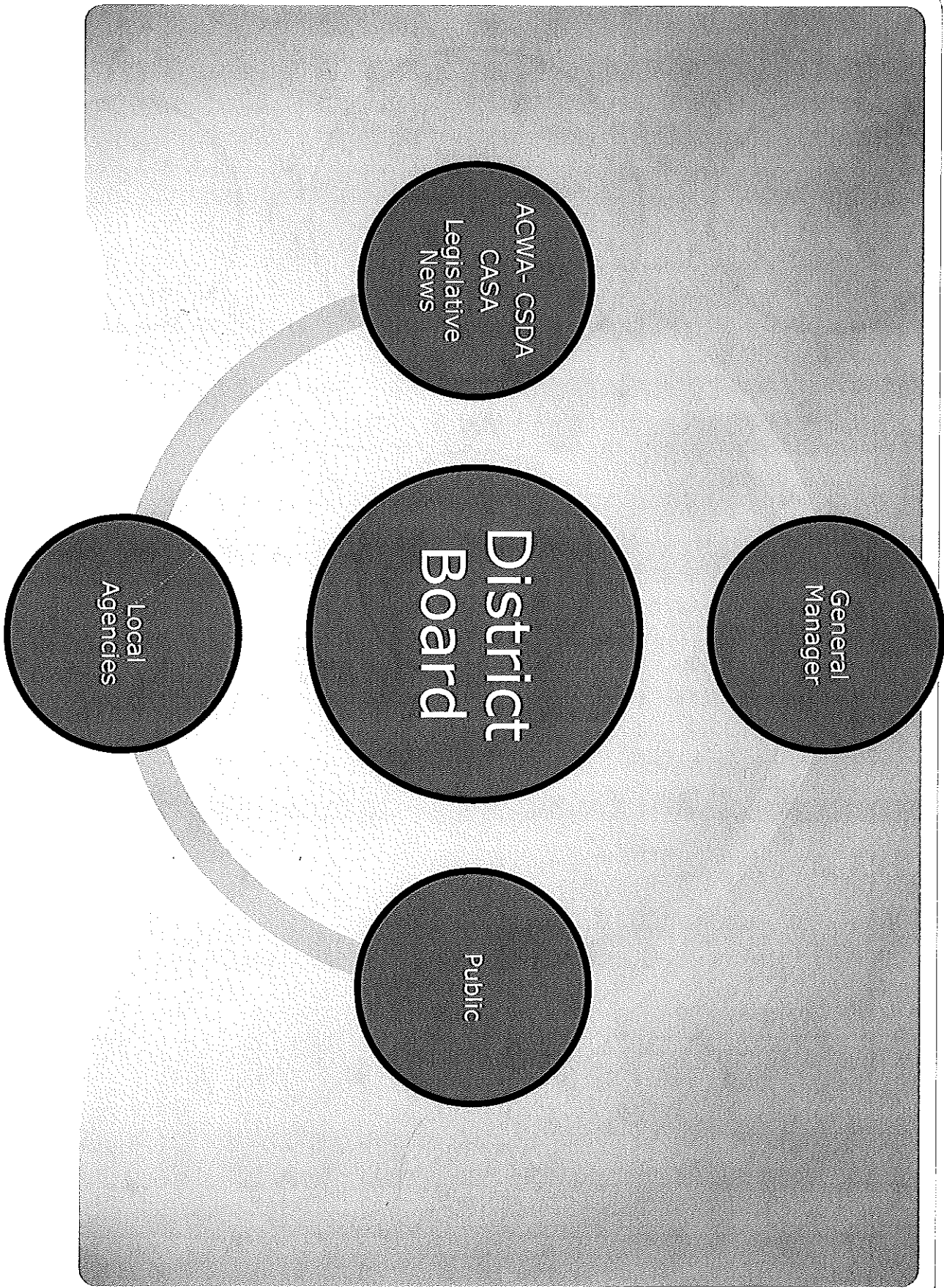
G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

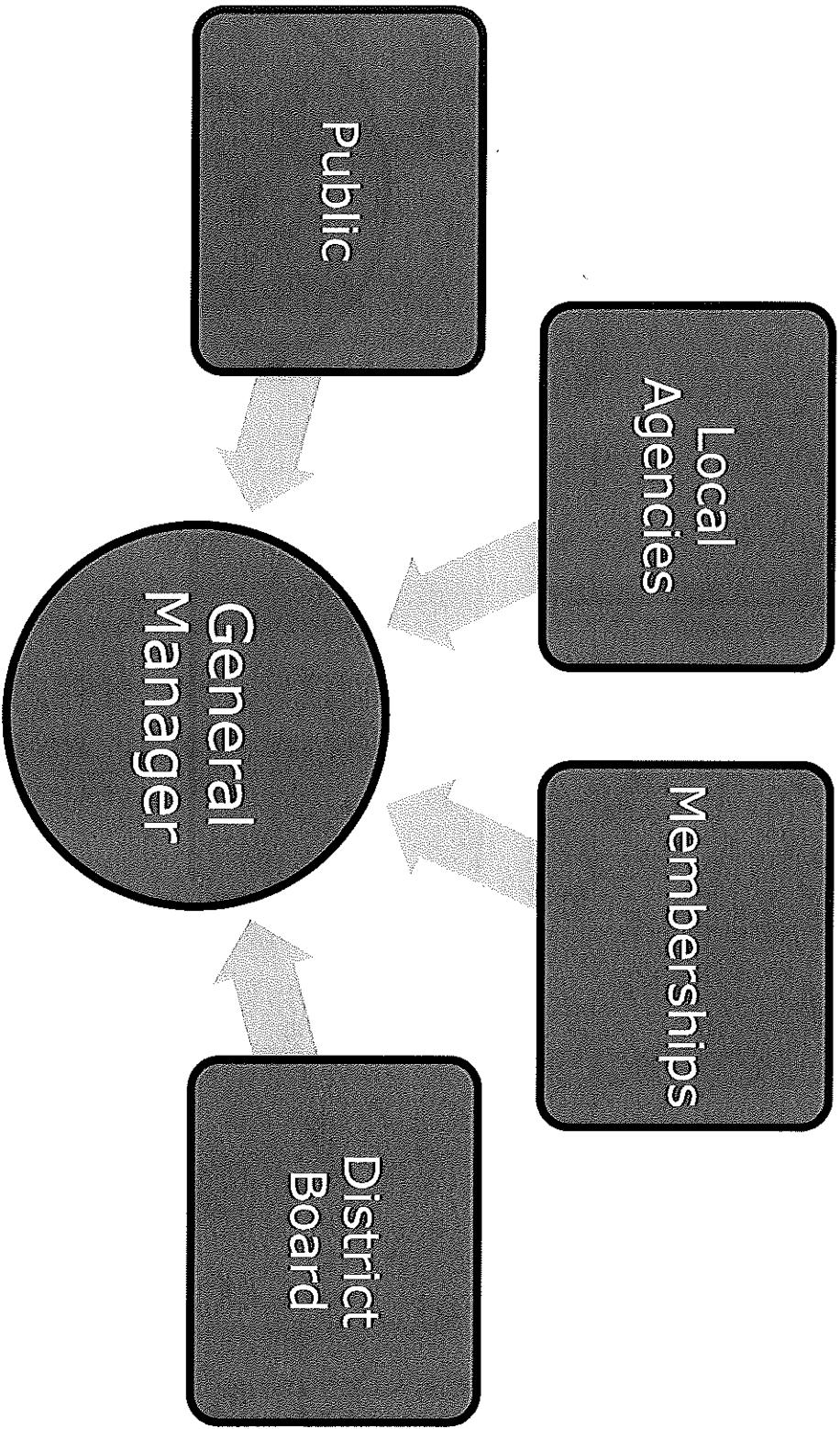
The General Manager reported the final analysis of the Sewer Bonds savings was not quite as favorable as hoped when reported at the September 6, 2016 meeting. The final savings to the District after the sale of the Bonds is approximately \$515,000.00. That represents a \$50,000.00 savings per year for the life of the Bond.

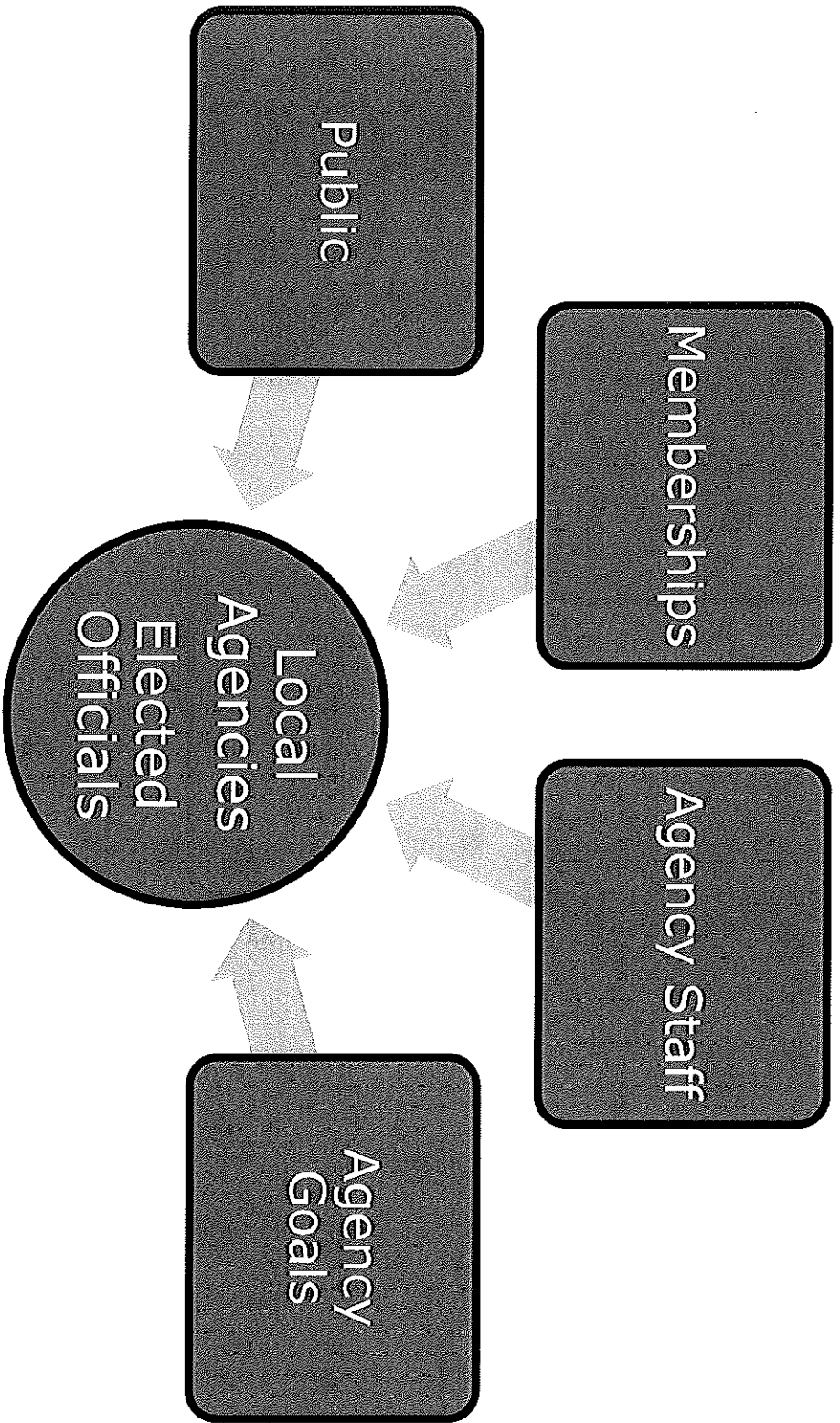
H. CLOSED SESSIONS –NONE

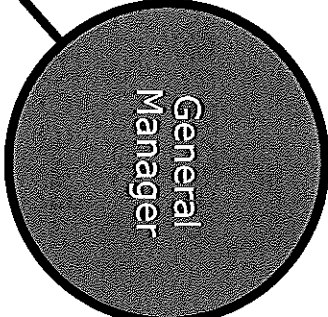
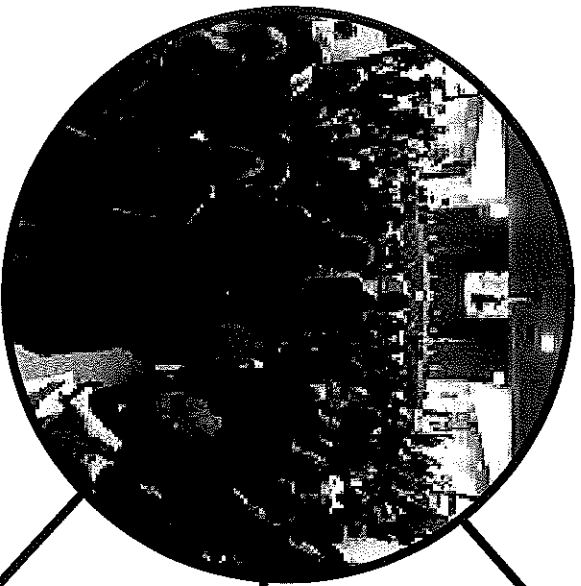
The Board Meeting adjourned at 12:00 PM.

Marcia Marcus, Board President

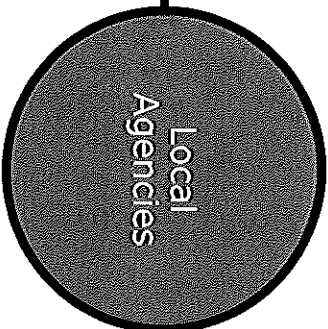




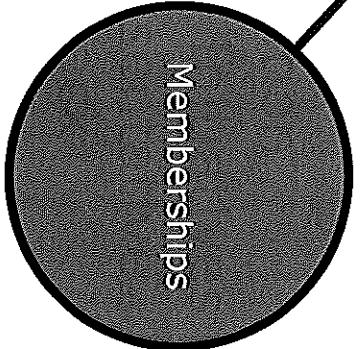




- Public
- Local Agencies
- Memberships
- District Board



- Public
- Individual Agency Needs



- Legislation
- Policy Initiatives
- Representative Feed back

Services

- Water
- Waste Water
- Solid Waste Collection
- Community Service Related
 - Information dissemination
 - Facilitating County & Public Dialogue on local issues when necessary

- A well crafted mission will include the Boards Goals and Priorities for the Agency & Define in general terms the vision for the Agency

Mission Statement???

Board Member Roles

Serving on a board of directors can be a rewarding experience for individuals who contribute their time and talents to governing a non-profit organization. It is a great opportunity to learn from other professionals and develop leadership skills that will be valuable for years to come, while at the same time giving something back to your community.

Tips for becoming a more effective board member.

- **Get to know the organization**
Familiarize yourself with organization before you join the board. This involves reviewing the organization's mission statement, operations, financial status, board structure and liability insurance. Documents that will help you include annual reports, the most recent audited financial statements, a list of current board members, brochures and articles about the organization, and a biography of the CEO or Executive Director. A board manual should be provided to you that will detail this information.
- **Know your responsibilities as a board member**
Boards are ultimately responsible for what happens in the organization. This should not deter you from becoming involved however, you should be aware of your legal responsibilities. A primary and quite possibly the most important role of the Board is fiduciary responsibility with public funds.
- **Avoid a conflict of interest**
A board member should always act in good faith and avoid any conflict of interest with the organization. If you have any vested interest in a contract with the organization, or a contract exists in which you stand to gain personally or professionally – that is a conflict of interest. You must disclose all information and abstain from the discussion or vote on the issue.
- **Support the board's final choices**
Support the board's final choice even if you voted 'no' on an issue. This does not mean you have to "pretend to agree," but you must support the authority of the process and the final decision. Once a decision is made, the board speaks with one voice.

- **Maintain confidentiality**
Keep sensitive information within the boardroom setting. Do not divulge sensitive information to anyone including family members, friends and colleagues.
- **Be open-minded**
Do not obsess on a single issue and be open minded about other opinions on an issue.
- **Learn how to read financial statements**
Take the opportunity to read the financial statements of the organization. You may not be an accountant but it is important to have some level of understanding of the financial statements that may be presented to you.
- **Be prepared to participate in board meetings**
This involves reading your board packets beforehand and reviewing minutes of the last meeting.
- **Take advantage of training and development opportunities**
Take advantage of education and training development opportunities offered by the organization. This will increase your skills and quality of service to the board which you represent.

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
SPECIAL MEETING, OCTOBER 13, 2016

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Marcus called the meeting to order at 10:00 AM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Koesterer, Director Spiegel, Director Estomo, Director Moore, General Counsel, John Mathews, General Manager, Jared Bouchard,

B. PUBLIC COMMENTS:

Kristine Brewer introduced herself to the Board as a candidate for Board Member in the November 8, 2016 election.

C. CONSENT CALENDAR:

Director Estomo moved to approve the Consent Calendar with removal of the minutes to be corrected and returned at the next Board Meeting. Vice President Koesterer seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Moore, Spiegel, and Estomo 5 - Yes 0 - No

President Marcus announced she was leaving at 11:00 AM and District Counsel was leaving at 11:30 AM.

D. ACTION CALENDAR

1. Strategic Planning discussion specific to the role of the District in non core functions related to community outreach and auxiliary issues that may affect the beach communities.

General Manager Bouchard deferred this item to the November 8, 2016 Board meeting.

2. Consider annual Investment Policy.

Mr. Bouchard told the Board this is the annual report that specifies where the District has it's savings and the interest earned for the year. This report has to be approved each year.

Director Moore moved to approve the annual investment policy. Director Spiegel seconded the motion and the motion passed unanimously.

Marcus, Koesterer, Spiegel, Moore, and Estomo 5 - Yes 0 - No

3. Review of DRAFT Staff Reports for the October 17, 2016 Port Hueneme Water Agency Agenda Packet.

The General Manager told the Board that in the past, the Board was reviewing final drafts from the PHWA, but in order to review anything before the PHWA, the Board will now be reviewing Draft Packets.

The Board had a lengthy discussion regarding the land lease agreement between the City of Oxnard and the City of Port Hueneme for the PHWA Brackish Water Facility. The City of Oxnard's new proposed agreement is for five years moving to a yearly contract after the first five years. It also includes a year notice to vacate.

City of Port Hueneme is requesting a five year notice to vacate in order to find other land and build a facility.

The Board agreed they would like our District Counsel and General Manager to see the final contract without the one year limit to vacate.

E. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or Conference where compensation from the District for Attendance was received.

Director Estomo attended a CSDA meeting where the topic was cyber security and the speaker was from the FBI. The FBI are sponsoring free classes to help increase awareness.

Director Estomo also attended the VCSDA meeting regarding the new District's they are forming.

Director Moore attended the AWA meeting where they discuss the low levels of water available and noted the drought shows no sign of getting better.

2. Update on Final Waste Water Refinancing Savings to the District.

The General Manager announced that the refinancing of the Waste Water Bonds saved the residents a total of \$952,000.00 over the term of the agreement.

F. BOARD MEMBER COMMENTS:

President Marcus discussed the 60 residents that received notices from the County to remove their decks on Hollywood Beach.

Director Moore said he had an inquiry from a resident regarding the flushing that he answered.

Director Estomo said he had been told that in the evening, at the La Janelle Parking lot, there are individuals selling drugs. He said he would contact the Sheriff to see if anything can be done to check the area often after dusk.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

None

H. CLOSED SESSIONS –

- a) **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation matter pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One Case

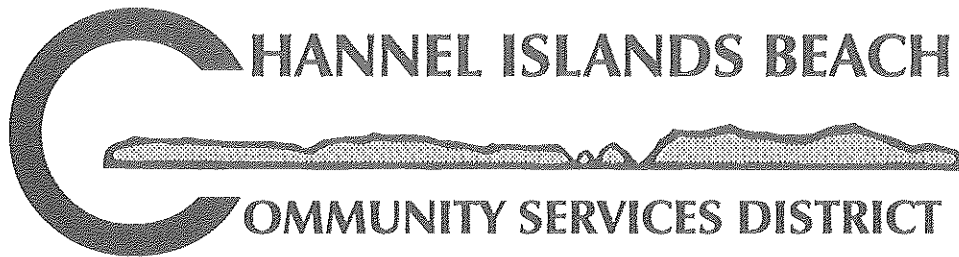
CIBCS D has received a claim for plumbing repair and replacement costs alleged to have been caused by District Operations.

District Counsel, John Mathews, announced the Board was going into Closed Session at 11:00 AM.

11:14 AM, District Counsel, John Mathews, announced that the Board discussed (1) potential litigation and recommends the Board authorize the General Manager to send a rejection letter to the claimant and to notify the District's insurance carrier of the claim.

The Board Meeting adjourned at 11:15 AM.

Marcia Marcus, Board President



Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting November 10, 2016

To: Board of Directors

From: Operations Manager

**Subject: October 2016 Operations Report,
Agenda Item C- 3**

Water System Repairs, Installations and Maintenance Tasks:

- a) District staff coordinated and directed NO DES crews performing a District wide flushing project. From October 4th to October 13th district staff and NO DES crews worked through the District in a directional cleaning of the District's potable water distribution system. The process used allowed the District to clean pipes and exercise valves without dumping water onto the ground. Almost a million gallons of water was pushed through the filters, cleaned and put back into the District's distribution system.
- b) District staff responded to two service line leaks and made the appropriate repairs.
- c) District staff replaced 2 meters and installed a 1" Fire meter at 4133 Ocean Dr.
- d) District staff opened 11 meter accounts and closed 19 meter accounts.
- e) SWRCB monthly reports were emailed October 17, 2016.
- f) Water Consumption October 2016:
 - o 32.36 Ac/Ft = 10544,000 gallons Oct 2016
 - o 389.44 Ac/Ft Calendar Year-to-date 2016
- g) Meter reading, maintenance, rereads, disconnects, and additional customer service activities are listed on the attached monthly stat sheet.
- h) The District continues to be in a Stage II water supply shortage. This is in compliance with the State Drought Emergency regulation.

Waste Water System Repairs, Installations and Maintenance Tasks:

- a) District Staff filed a No Spill report Nov. 3rd 2016.
- b) District staff replaced pump 1 at Hollywood station and returned the station to normal operations with both pumps functioning properly.
- c) Pump 1 at Panama station has continued to have problems while not to the extent of not operating it is creating nuisance alarms. The problem is being evaluated and a line power monitor has been installed to track potential problems from the power source. Further evaluations are being considered.
- d) Routine Preventive Maintenance and Inspections were performed throughout the month as well as minor troubleshooting and repairs.

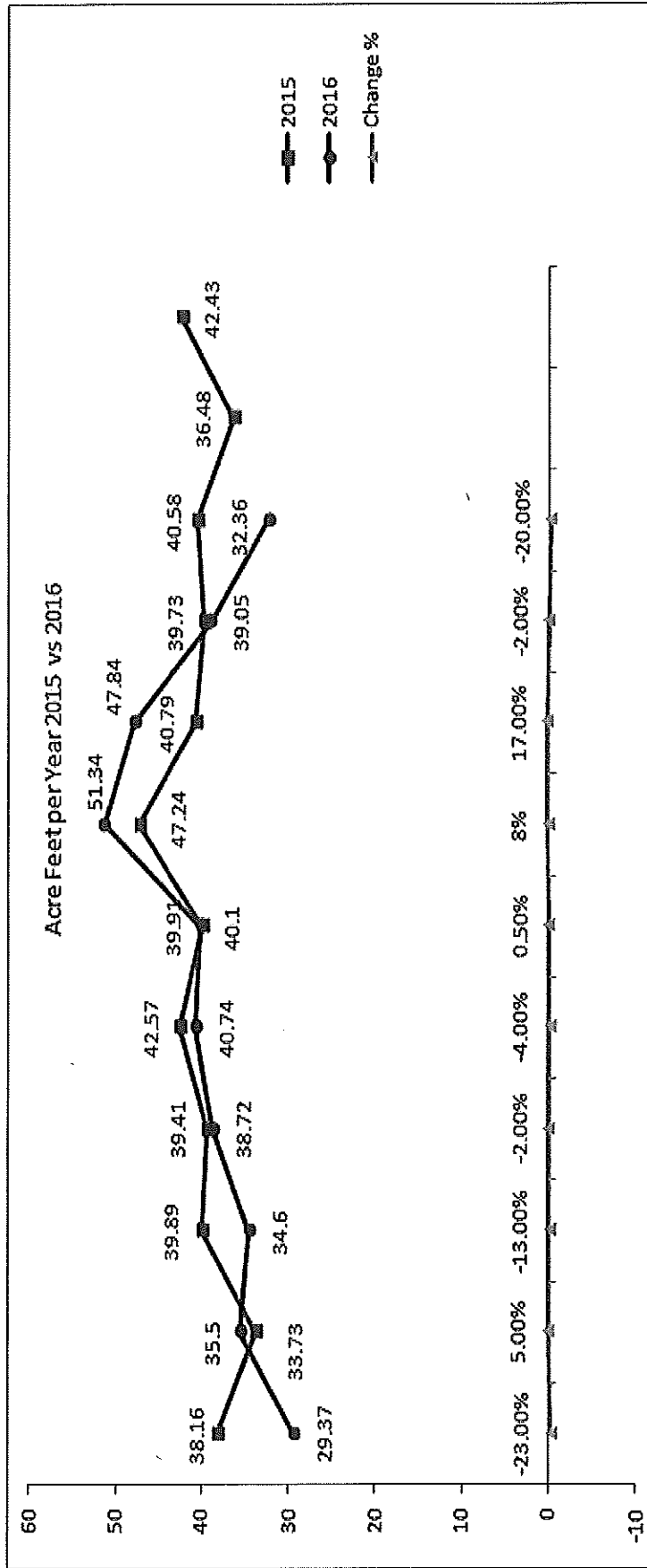
Miscellaneous Tasks in Support of District Operations:

- a) District staff continues encouraging District customers to use water wisely. Customers who are creating runoff from irrigation or washing down of hard surfaces are contacted and asked to eliminate any waste of water.

	2015	2016	
	AC/FT	AC/FT	% difference
Jan	38.16	29.37	-23.00%
Feb	33.73	35.5	5.00%
Mar	39.89	34.6	-13.00%
April	39.41	38.72	-2.00%
May	42.57	40.74	-4.00%
Jun	39.91	40.1	0.50%
July	47.24	51.34	8%
Aug	40.79	47.84	17.00%
Sept	39.73	39.05	-2.00%
Oct	40.58	32.36	-20.00%
Nov	36.48		
Dec	42.43		
Total	480.92	389.62	

	2013	2016	
	AC/FT	AC/FT	% difference
Jan	41.17	29.37	-29%
Feb	37.45	35.5	-5%
Mar	43.70	34.6	-21%
April	41.59	38.72	-7%
May	46.07	40.74	-11%
Jun	51.28	40.1	-23%
July	53.40	51.34	-4%
Aug	51.35	47.84	-7%
Sept	50.07	39.05	22%
Oct	45.31	32.36	-28%
Nov	40.21		
Dec	41.39		
total	542.97	389.62	

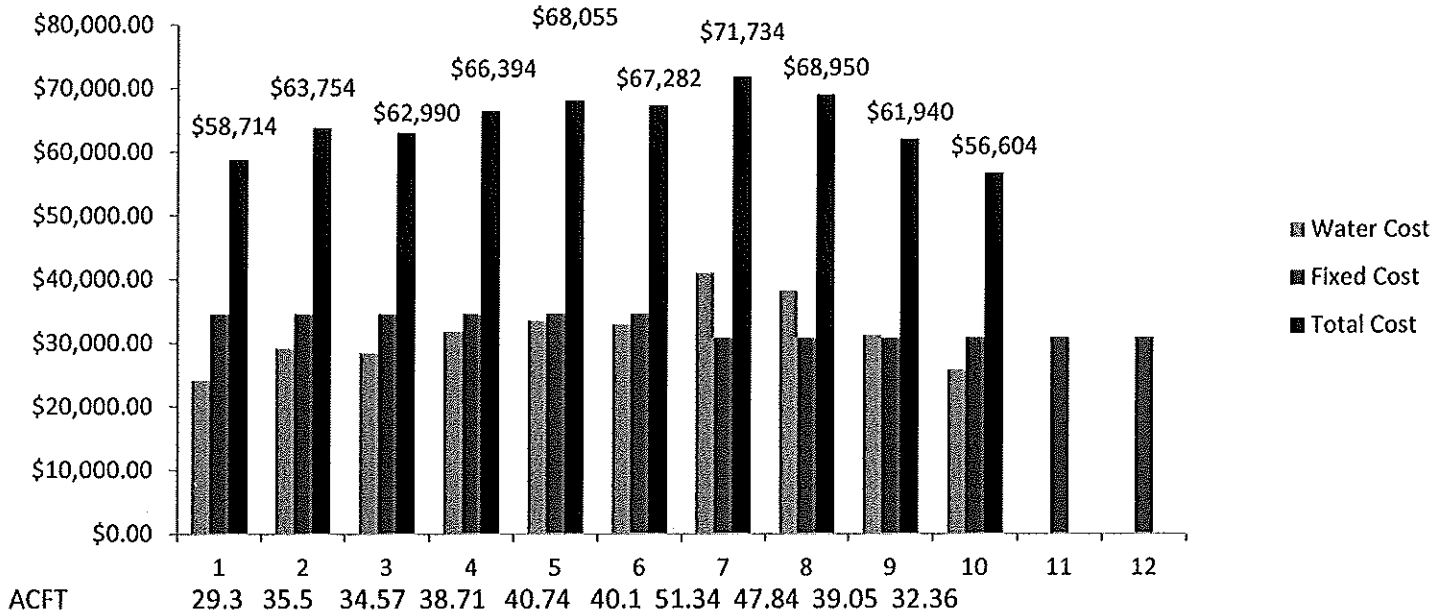
	2015		2016		Difference
	Gal/day/person		Gal/day/person		G/D/P
Jan	44.7		34.4		-10.3
Feb	39.5		41.6		2.1
Mar	46.7		40.5		-6.2
April	46.1		45.3		-0.8
May	49.8		47.7		-2.1
Jun	46.7		46.6		-0.1
July	55.3		60.1		4.8
Aug	47.8		56.0		8.2
Sept	46.5		45.8		0.7
Oct	47.5		37.9		-9.6
Nov	42.7				
Dec	49.7				



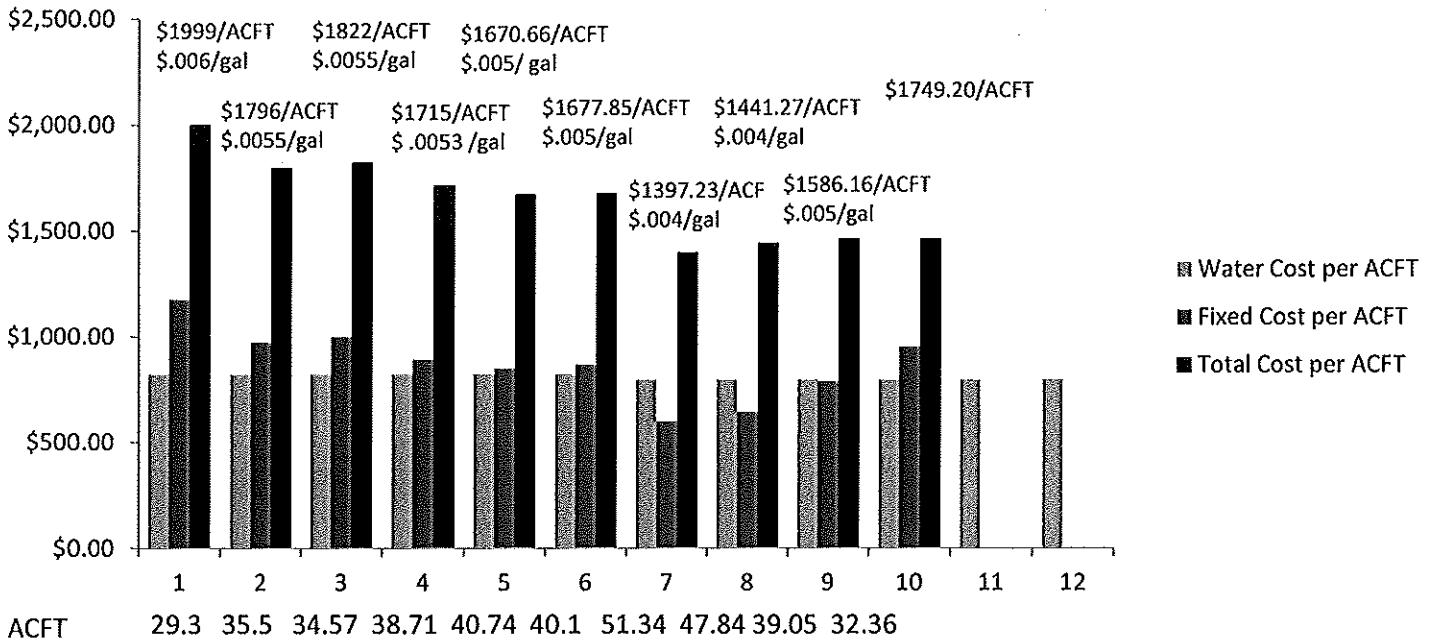
**Operations & Maintenance Monthly Statistics Totals
October 2016**

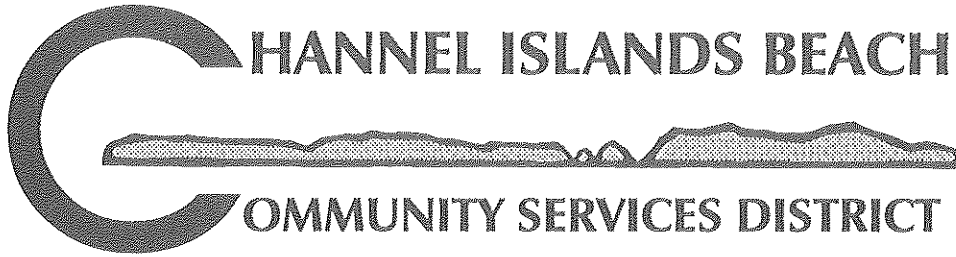
WATER: MAINTENANCE & REPAIRS	Quantity
Emergency Turn Offs	1
Fire Hydrant Service / Flushing	176
Main or Service Line Repairs/Installation	2
Meter Installation (new or construction)	0
Fire Meter / Manifold Installations	1
Meters Replaced	2
Meter Trims/Box/ Covers	0
Meter Relocate (service lines)	1
USA Markings	11
Sampling / Residuals	55
Valve Maintenance/ Exercising Program	87
WATER: CUSTOMER SERVICE	
Door Hangers	54
Re-Reads	38
Meter Reads	1890
Pressure Checks/WaterQuality	2
Disconnect Non-Payment	0
Meter Reconnects/Open	11
Closed Accounts/Final reads	19
Check Meter for Leaks/Repair	2
WASTEWATER: MAINTENANCE AND REPAIRS	
Inspections/Cleaning	7
Preventive Maintenance	14
Repairs/Improvements	1
RUBBISH RELATED TASKS	
Barrel Removals	0
Trash P/U/ Miscellaneous	0
Deliver Trash/Recycle Barrels	2
COMMUNITY SERVICE	
Hand Deliveries	5
Public Notice Postings	5
Miscellaneous	0

Total Monthly Water Costs 2016



Monthly Water Costs per ACFT 2016





Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting, November 10, 2016

TO: Board of Directors
FROM: General Manager
SUBJECT: Board Study Session and report and from District Engineer, KEH Engineering on ongoing District Water Strategic Planning development.

D-1

The Board will receive a presentation and conduct a study session addressing potential future water supply solutions that meet the goals and objectives identified in the Boards September 20, 2016 study session. The September 20 study session identified specific objectives such as independence, water quality implementation etc.. the Board would consider critical components of any project to be considered. Attached to this report is a technical memorandum that details those Board objectives and the process utilized to weight the various projects the Board will consider at this meeting.

Recommendation: Receive the report and provide staff direction for continued planning efforts.

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

Water Supply Alternatives Analysis

November 2016

Channel Islands Beach Community Services District - Water Supply Alternatives Analysis

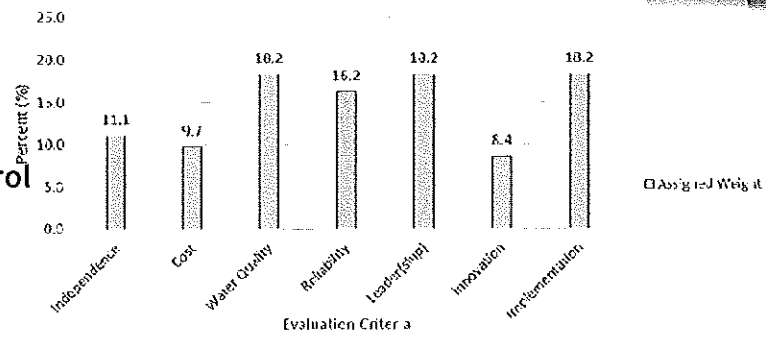
November 2016

What Has Been Done

- ▶ Water Workshop with Board Members (9-20-16)
 - ▶ Presented system background, issues, etc.
 - ▶ Administered 50+ question survey and inquired the importance of 7 evaluation criteria
 - ▶ Board meeting water presentation and board survey results incorporated into Alternatives Analysis Memo
- ▶ Developed Alternative Analysis and Ranking System
 - ▶ For each 7 criteria, determine weight (% of final alternative score based on surveyed values)
- ▶ Developed List of 29 Alternatives
- ▶ Analyzed Alternatives (10-4-16)
 - ▶ Assigned scores to alternatives in each evaluation criteria category
- ▶ Summed Scores and Ranked Alternatives
 - ▶ Memo "Water Supply Alternatives Analysis" dated 11-4-16
 - ▶ Developed high level cost estimates for top-ranked alternatives

Evaluation Criteria

1. Water Quality
2. Leader
3. Implementation
4. Reliability
5. Independence/Control
6. Cost
7. Innovation



Alternatives Analysis

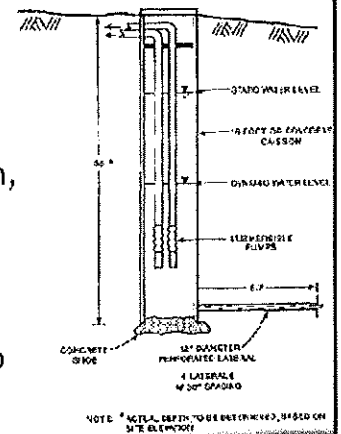
Alt #	Alternatives
1	Seawater Desalination, Independent Project
2	Seawater Desalination, Regional Solution w/ District Lead
3	Seawater Desalination, Regional Solution w/ District Buy-in
4	Brackish Water Desalination at District Yard
5	Brackish water Desal. at Oxnard BS#1 Desalter, increase recovery on existing units - independent
6	Brackish water Desal. at Oxnard BS#1 Desalter, increase recovery on existing units w/ PHWA partner
7	Brackish Water Desalination at Oxnard BS#1, relocate PHWA equipment
8	Brackish Water Desalination at Oxnard BS#1, expand system (as PHWA)
9	Join with the City of Oxnard
10	100% CMWD
11	Blend CMWD/UWCD @ Cross Base Pipeline, District only
12	Blend CMWD/UWCD @ Cross Base Pipeline, all PHWA
13	Recycled water for District Irrigation, reduce demand
14	Recycled water for Port Hueneme or Navy Base, transfer supply to District
15	Water Conservation program
16	DPR - Join Venture
17	DPR - join with Oxnard
18	DPR - District only
19	DPR - PHWA
20	DPR - PHWA, District lead
21	Innovative Technology/Approach - create water supply elsewhere, and transfer to District
22	Innovative Technology/Approach - Blue Dolphin
23	Innovative Technology/Approach - Navy Seawater Desal
24	Innovative Technology/Alternative - Zero Liquid Discharge @ PHWA
25	District optimizing PHWA at own cost
26	PHWA Optimization with Current Structure
27	Buy Ventura/Casitas SWP Allocation, deliver thru El Rio Spreading Grounds & pump out
28	Energy Production and Desal Combo System
29	Staying with PHWA

TOP 5

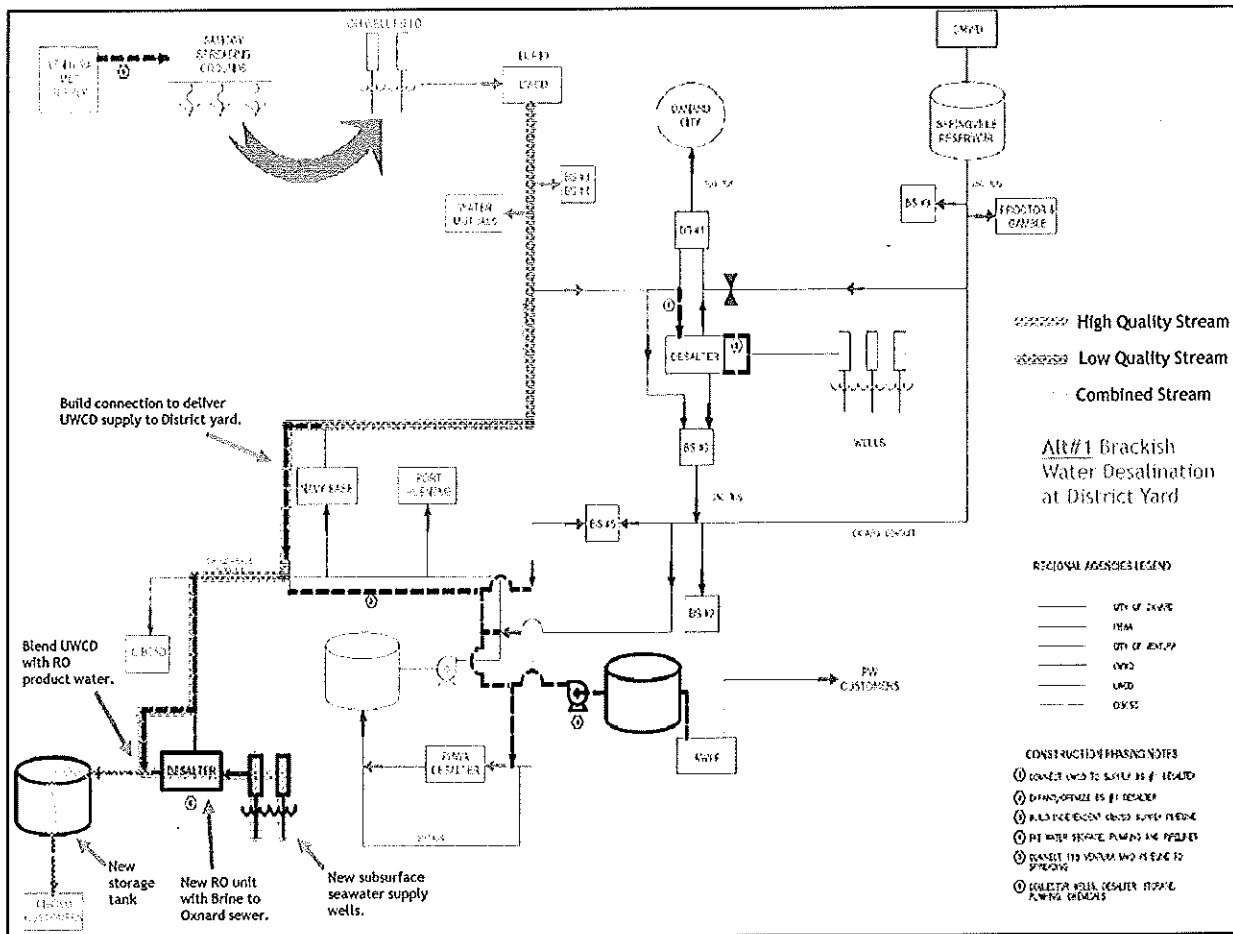
1. Brackish Water Desalination at District Yard
2. Direct Potable Reuse - PHWA, District Lead
3. Brackish Water Desalination at Oxnard BS#1 Desalter, increase recovery on existing units - District Independent Project
4. Buy Ventura/Casitas SWP Allocation, deliver through El Rio Spreading Grounds and pump out
5. Direct Potable Reuse - District Only

Alt#1 Brackish Water Desalination at District Yard

- ▶ Seawater will be drawn through subsurface wells. (Feasibility study for Saline GW Intake/Disposal System, Dec. 1992.)
- ▶ A new RO unit at the District yard will treat the water and store it in a new tank.
- ▶ A new pipeline will connect the existing OH pipeline to the District's Cross Base pipeline.
- ▶ The RO water will be blended with the groundwater and distributed to the District customers.



NOTE: *ACTUAL DEPTH TO BE DETERMINED, BASED ON SITE ELEVATION



Alt#1 Brackish Water Desalination at District Yard

DESCRIPTION	NOTES	COST
200,000 gallon storage	\$2/gallon	\$ 400,000
Collector Wells	2 wells at 0.3 MGD, piping, property, controls	\$ 2,500,000
RO Skid	two, packaged 0.2 MGD systems	\$ 900,000
Chemical Systems	placeholder	\$ 200,000
Structures	placeholder	\$ 200,000
OH Pipeline to Cross Base	4,000 feet at 12-inch, \$20/in-ft	\$ 960,000
Electrical and Instrumentation	10%	\$ 516,000
	Subtotal	\$ 5,676,000
	Contingency (50%)	\$ 2,838,000
	Construction Subtotal	\$ 8,514,000
	Plan and Env. (10%)	\$ 851,400
	Design (10%)	\$ 851,400
	Construction Management (5%)	\$ 425,700
	Engineering Services During Construction (5%)	\$ 425,700
	Total Project Cost	\$ 11,070,000
	Cost of PHWA Water for 600 AFY	\$ 1,140,000
	Cost of New Blended Supply for 600 AFY	\$ 410,000
	20 Year O&M Savings 600 AFY	\$ 14,600,000

NOTES:

Wells are sized for 50% recovery RO process

Ranney Well Cost - http://www.swrcb.ca.gov/rwqcb9/press_room/announcements/cartsbd_desalination/updates_3_13_09/item_12_a.pdf

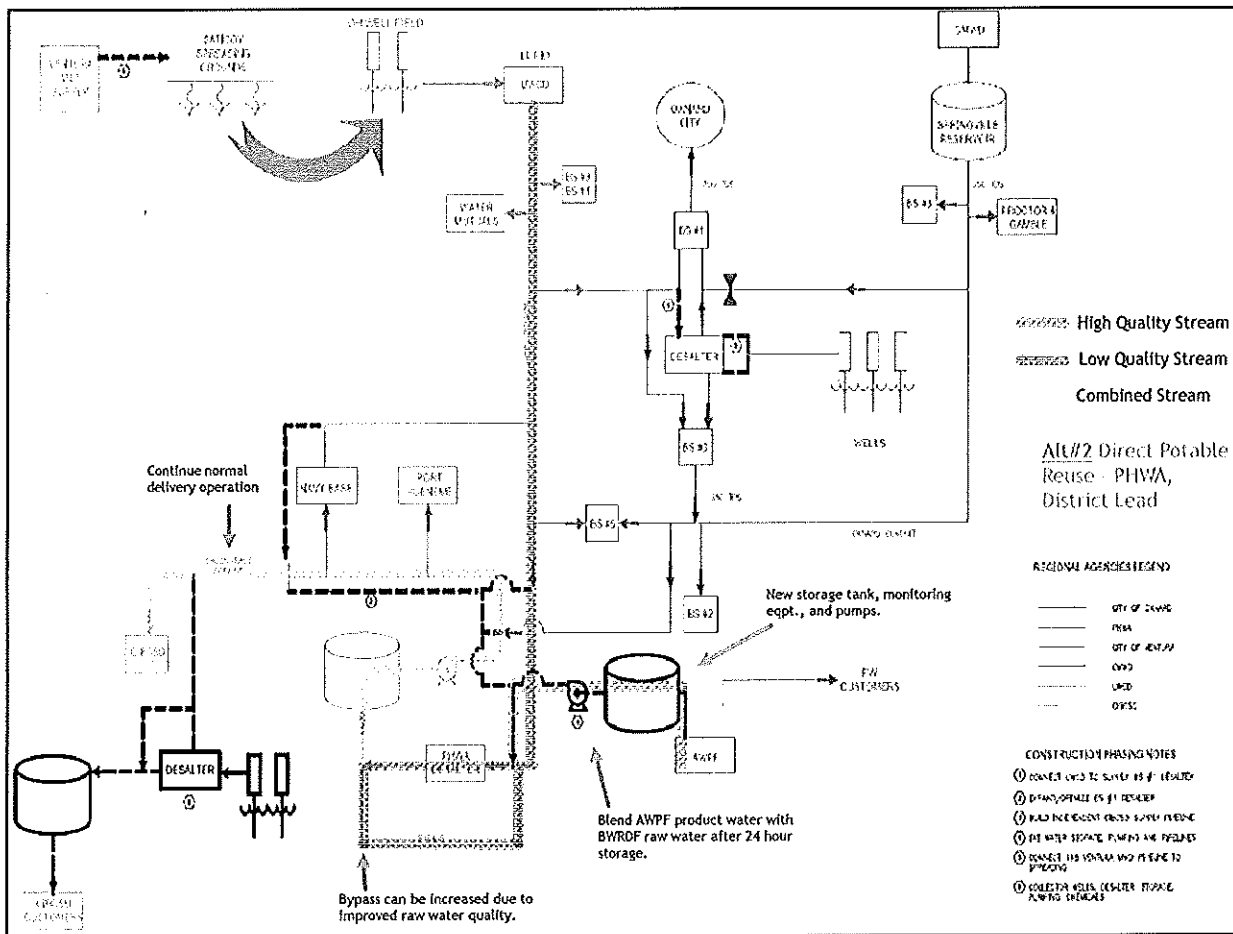
Cost of New Water - No pump fee, \$200/AF brine fees, \$750AF to treat, \$300AF new operator = \$1250/AF

Blended Water Cost - 400 AFY @ \$400 UWCD and 200 AFY @ \$1250/AF New Water Cost

Cost of PHWA Water - assume \$1,400/AF average cost + \$500/AF avg for Imported or GW overdraft penalty

Alt#2 Direct Potable Reuse - PHWA, District Lead

- ▶ A new 0.5 MG tank would receive advanced treated recycled water from the Oxnard AWPf.
 - ▶ The water would stay in the tank for 24 hours and then be tested.
 - ▶ Once quality is confirmed, it would be pumped into the influent of the PHWA BWRDF.
- ▶ The BWRDF would filter the blended water, as it currently does with influent UWCD.
 - ▶ The AWPf product water would increase the influent water quality and increase the amount of water that can bypass this system.
- ▶ No current regulation exists for permitting, although recent reports indicate 5 years based on recently released confirmation of technical feasibility.
- ▶ May require an air gap.



Alt#2 Direct Potable Reuse - PHWA, District Lead

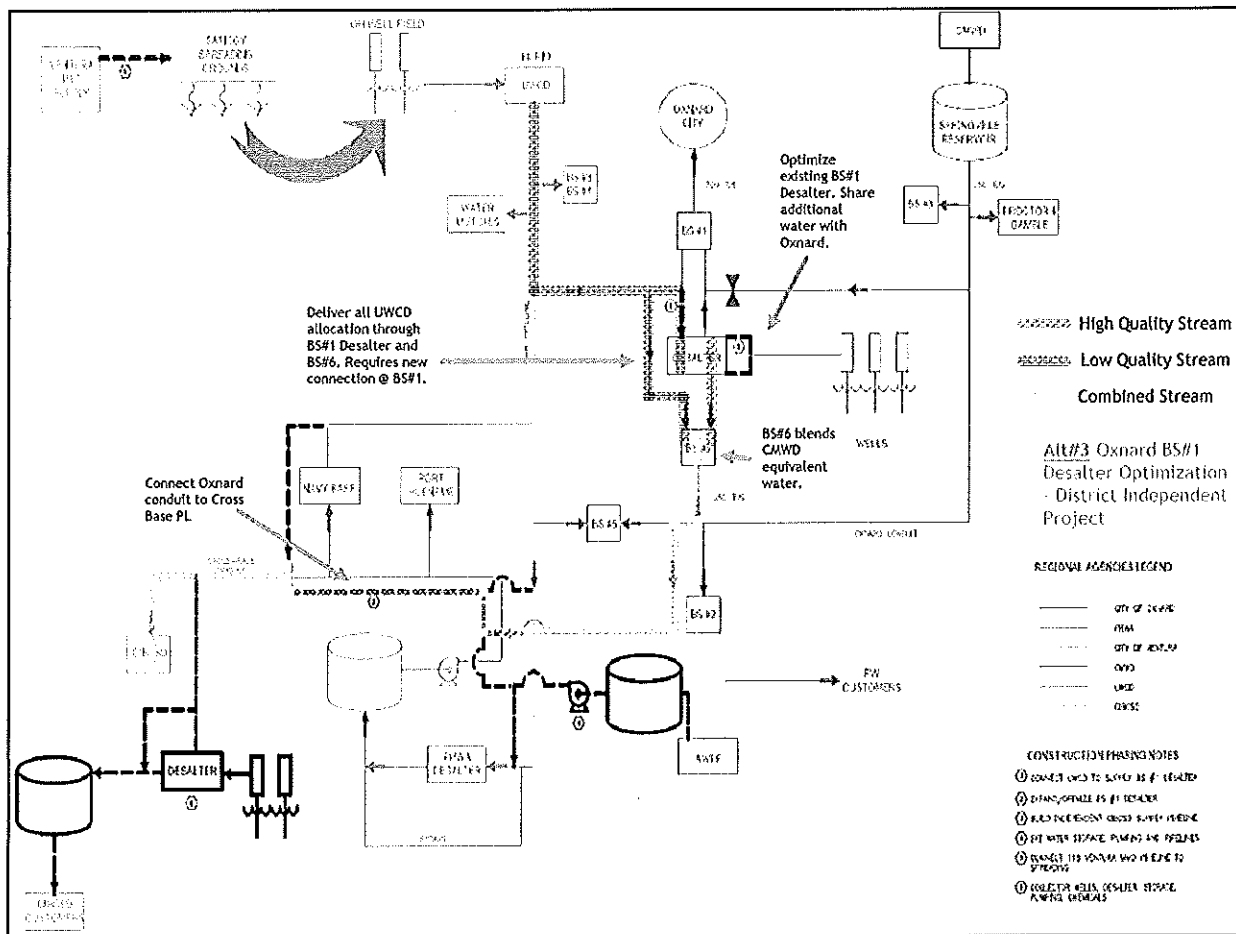
DESCRIPTION	NOTES	COST
Eng Storage - 0.5 MG	Assume bifercated with 0.25 MG/per side, \$2/gallon	\$ 1,000,000
Piping	2,000 feet of 8-Inch, \$20/in-ft (~125 gpm @ 24/7)	\$ 320,000
Pumps	3 pumps	\$ 150,000
Control valves and equipment	placeholder	\$ 200,000
Monitoring Equipment	placeholder	\$ 200,000
Electrical and Instrumentation	10%	\$ 187,000
	Subtotal	\$ 2,057,000
	Contingency (50%)	\$ 1,028,500
	Construction Subtotal	\$ 3,085,500
	SPECIAL STUDIES FOR DDW - PLACEHOLDER	\$ 750,000
	Plan and Env. (5%)	\$ 154,275
	Design (10%)	\$ 308,550
	Construction Management (5%)	\$ 154,275
	Engineering Services During Construction (5%)	\$ 154,275
	Total Project Cost	\$ 4,610,000
	Cost of PHWA Water for 600 AFY	\$ 1,140,000
	Cost of New Blended Supply for 600 AFY	\$ 720,000
	20 Year O&M Savings 600 AFY	\$ 8,400,000
NOTES:		
Increased Influent water quality may increase bypass and decrease costs		
Cost of PHWA Water - assume \$1,400/AF average cost + \$500/AF avg for imported or GW overdraft penalty		
600 AFY demand is presumed to be worst case; currently 500 AFY demand		
New Water Costs - 400 AF at \$1400 and 200 AF at \$500/AF Oxnard fee +\$300/AF treatment		
200 AFY equates to 0.18 MGD		

Channel Islands Beach Community Services District - Water Workshop

November 2016

Alt#3 Oxnard BS#1 Desalter Optimization - District Independent Project

- ▶ The District will pay for the addition of a third stage to the City of Oxnard's BS#1 Desalter.
 - ▶ The 2.5 MGD skid will produce an additional 140 AFY with the third stage.
 - ▶ Two of the three units will be upgraded for a total additional capacity of 240 AFY.
- ▶ The City will use BS#6 to produce a CMWD equivalent water and deliver to the District via the existing Oxnard Conduit, which is currently used to deliver CMWD supply to PHWA's BWRDF.
- ▶ A new pipeline will be constructed to deliver this CMWD equivalent water from the Oxnard Conduit to the Cross Base Pipeline.

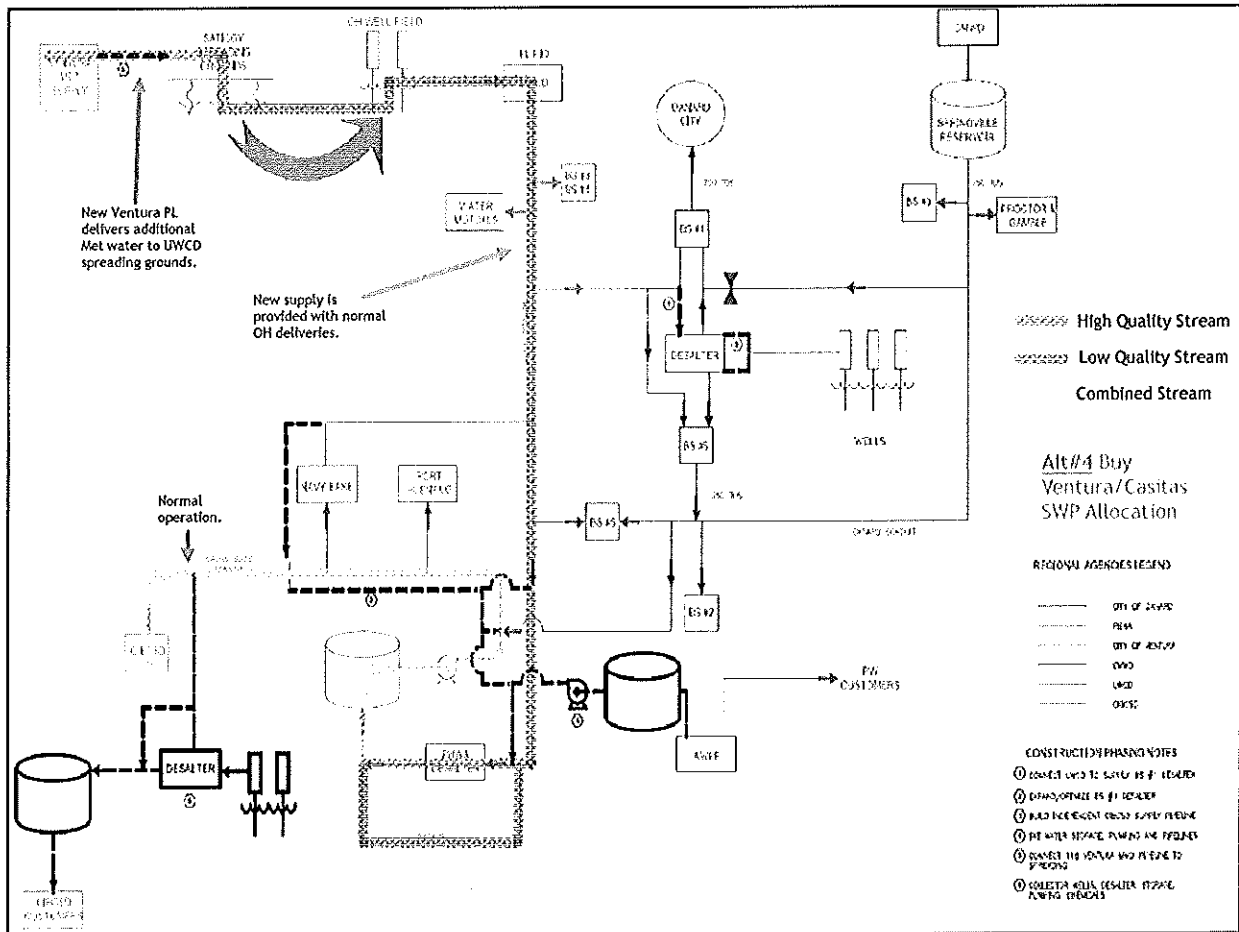


Alt#3 Oxnard BS#1 Desalter Optimization - District Independent Project

DESCRIPTION	NOTES	COST
Add 3rd Stage to BS#1	Assume two units for 140 AFY each (split new water with Oxnard)	\$ 2,000,000
UWCD Inlet modification at BS#1	placeholder	\$ 400,000
New Pump Station @ BSG	placeholder	\$ 400,000
Pipeline from Cross Base to BSHS	21,000 feet at 12-inch, \$20/in-ft	\$ 5,040,000
Electrical and Instrumentation	10%	\$ 784,000
	Subtotal	\$ 8,624,000
	Contingency (30%)	\$ 2,587,200
	Construction Subtotal	\$ 11,211,200
	Plan and Env. (5%)	\$ 560,560
	Design (10%)	\$ 1,121,120
	Construction Management (5%)	\$ 560,560
	Engineering Services During Construction (5%)	\$ 560,560
	Total Project Cost	\$ 14,010,000
	Cost of PHWA Water for 600 AFY	\$ 1,140,000
	Cost of New Blended Supply for 600 AFY	\$ 240,000
	20 Year O&M Savings 600 AFY	\$ 18,000,000
NOTES:		
New Water Supply Cost - 400 AFY UWCD@ \$400 and 200 AFY CMWD Equivalent @ \$400 for treatment		
Cost of PHWA Water - assume \$1,400/AF average cost + \$500/AF avg for Imported or GW overdraft penalty		
600 AFY demand is presumed to be worst case; currently 500 AFY demand		
Contingency lowered since capital costs can be more easily defined		

Alt#4 Buy Ventura/Casitas SWP
Allocation (deliver through El Rio
Spreading Grounds and pump out)

- ▶ Ventura is building a new connection to CMWD so that existing MWD allocation can be delivered to Ventura.
- ▶ The District will participate in the construction of this pipeline and pay for imported water to be delivered to UWCD's forebay for spreading and storage.
- ▶ UWCD will store the water, pump and deliver to PHWA via the OH pipeline.

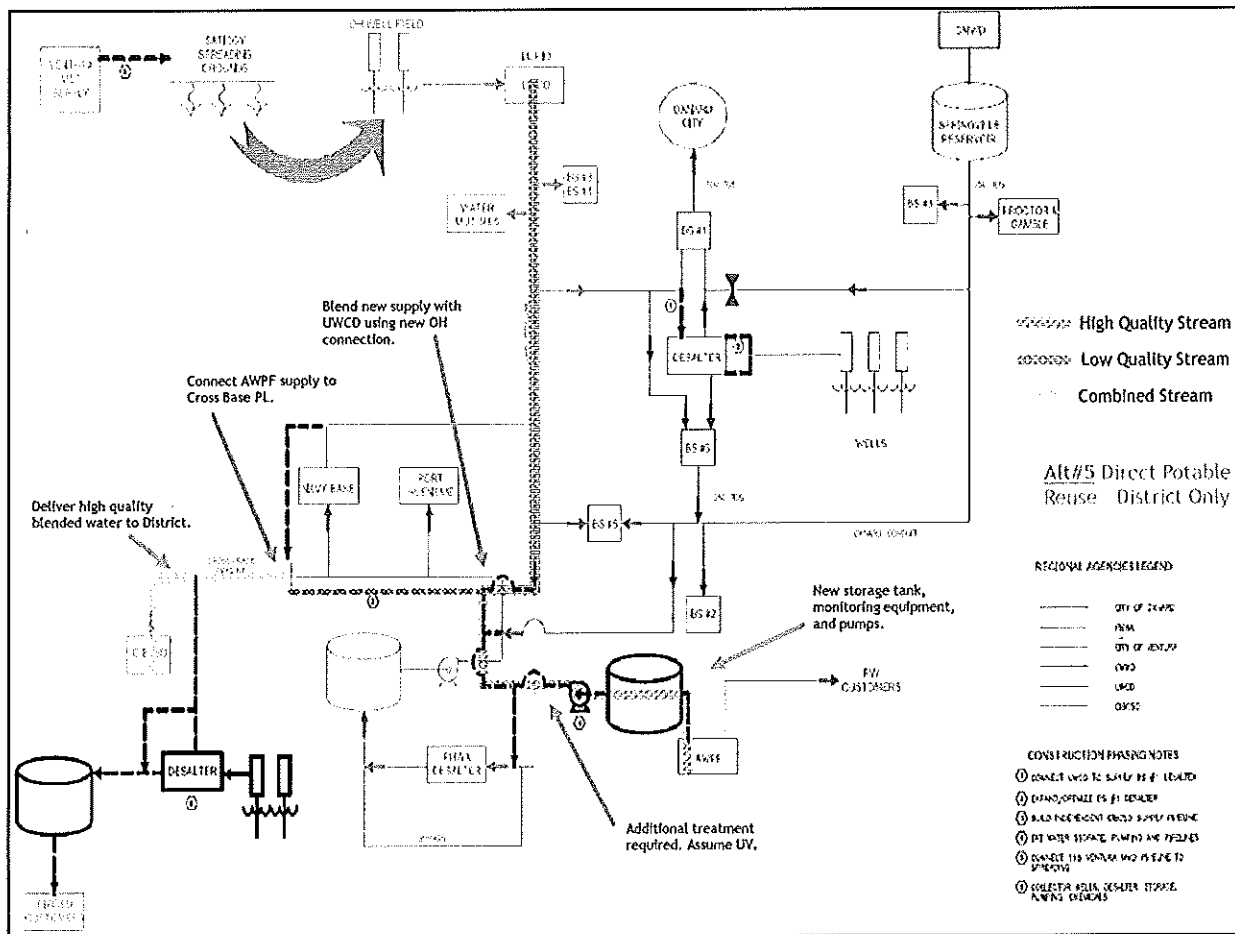


Alt#4 Buy Ventura/Casitas SWP Allocation

DESCRIPTION	NOTES	COST
Capital Participation	Placeholder	\$ 500,000
	Subtotal	\$ 500,000
	Contingency (50%)	\$ 250,000
	Construction Subtotal	\$ 750,000
	Plan and Env. (5%)	\$ 37,500
	Design (10%)	\$ 75,000
	Construction Management (5%)	\$ 37,500
	Engineering Services During Construction (5%)	\$ 37,500
	Total Project Cost	\$ 940,000
	Cost of PHWA Water for 600 AFY	\$ 1,140,000
	Cost of New Blended Supply for 600 AFY	\$ 1,080,000
	20 Year O&M Savings 600 AFY	\$ 1,200,000
NOTES:		
Cost of PHWA Water - assume \$1,400/AF average cost + \$500/AF avg for imported or GW overdraft penalty		
600 AFY demand is presumed to be worst case; currently 500 AFY demand		
Blended Water Costs - assume 400 AFY at \$1,400 (PHWA costs) and 200 AFY at \$2,600 (New Water)		
New Water Costs - \$1,200 Imported water costs + \$1,400 PHWA Costs		

Alt#5 Direct Potable Reuse - District Only

- ▶ A new 0.25 MG tank would receive advanced treated recycled water from the Oxnard AWPF.
 - ▶ The water would stay in the tank for 24 hours and then be tested.
 - ▶ Once quality is confirmed, it would be pumped into the influent of the PHWA BWRDF.
 - ▶ Additional treatment will be required.
- ▶ A new pipeline would be required to connect the new source and the Cross Base Pipeline.
- ▶ No current regulation exists for permitting although recent reports indicate 5 years based on recently released confirmation of technical feasibility.



Alt#5 Direct Potable Reuse - District Only

DESCRIPTION	NOTES	COST
Eng Storage - 0.25 MG	\$2/gallon	\$ 500,000
Additional Treatment	TBD - assume UV	\$ 250,000
Pipeline from Cross Base to AWWP	21,000 feet at 12-Inch, \$20/in-ft	\$ 5,040,000
UWCD Blending and PS	connect to OH	\$ 400,000
Control valves and equipment	placeholder	\$ 200,000
Monitoring Equipment	placeholder	\$ 200,000
Electrical and instrumentation	10% (not including pipeline)	\$ 155,000
	Subtotal	\$ 6,745,000
	Contingency (50%)	\$ 3,372,500
	Construction Subtotal	\$ 10,117,500
	SPECIAL STUDIES FOR DDW - PLACEHOLDER	\$ 750,000
	Plan and Env. (5%)	\$ 505,875
	Design (10%)	\$ 1,011,750
	Construction Management (5%)	\$ 505,875
	Engineering Services During Construction (5%)	\$ 505,875
	Total Project Cost	\$ 13,400,000
	Cost of PHWA Water for 600 AFY	\$ 1,140,000
	Cost of New Blended Supply for 600 AFY	\$ 265,000
	20 Year O&M Savings 600 AFY	\$ 17,500,000
NOTES:		
Cost of PHWA Water - assume \$1,400/AF average cost + \$500/AF avg for imported or GW overdraft penalty		
600 AFY demand is presumed to be worst case; currently 500 AFY demand		
Blended Water Costs - 500 AFY at \$400 (UWCD) and 100 AFY at \$650 AFY product water		
New Water Costs - \$500 AF to purchase product water + \$150 AF treatment and pumping		

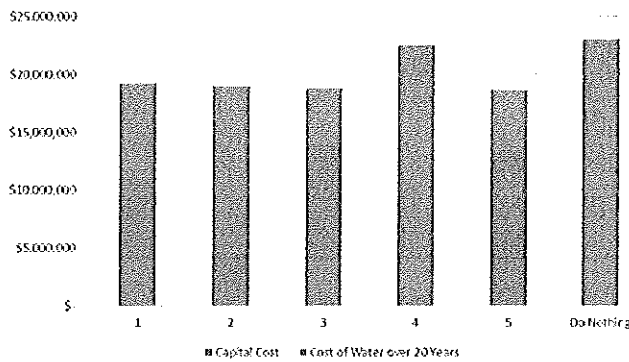
Channel Islands Beach Community Services District - Water Workshop

November 2016

Costs Comparison

Alternative	Capital Cost	Cost of Water over 20 Years	Total Cost of Water	Independence	Water Quality
1	\$ 11,070,000	\$ 8,200,000	\$ 19,270,000	Yes (#1)	Yes
2	\$ 4,610,000	\$ 14,400,000	\$ 19,010,000	No	Maybe
3	\$ 14,010,000	\$ 4,800,000	\$ 18,810,000	Yes (#3)	Maybe
4	\$ 940,000	\$ 21,600,000	\$ 22,540,000	No	Maybe
5	\$ 13,400,000	\$ 5,300,000	\$ 18,700,000	Yes (#2)	Yes
Do Nothing	\$ 250,000	\$ 22,800,000	\$ 23,050,000	No	Maybe

Total Cost of Water Supply Alternatives

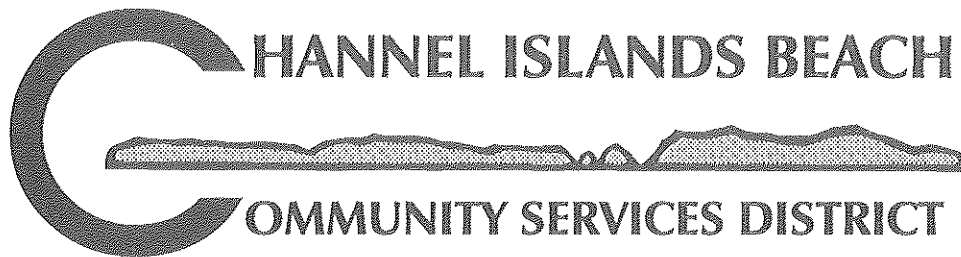


Channel Islands Beach Community Services District - Water Workshop

November 2016

Next Steps

- ▶ Step 1 - Q4 2016
 - ▶ Distill the discussion on Goals and Values into evaluation criteria (assign weights) *COMPLETE* 9/16
 - ▶ Apply the evaluation criteria to the Potential Solutions *COMPLETE* 10/16
- ▶ Step 2 - Q1 2017
 - ▶ Prepare presentation on Top 5 and overview of process *COMPLETE* 10/16
- ▶ Step 3 - Q2 2017
 - ▶ Shortlist to Top 3 during Workshop #2 (11-10-16)
 - ▶ Board to provide direction to further evaluation of Top 3



Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting, November 10, 2016

TO: Board of Directors

FROM: General Manager

SUBJECT: Consider "FIRST AMENDMENT TO AGREEMENT FOR WASTEWATER TRANSPORTATION AND TREATMENT AGREEMENT" # 7864

D-3

The attached amendment to the Waste Water Transportation and Treatment Agreement between the City of Oxnard and the District is a minor revision that extends the expiration date of the agreement through December 21, 2018.

When the current agreement was executed on May 17, 2016 it was anticipated the two parties would be actively negotiating a successor agreement. It was further anticipated that new agreement would be finalized by December 31, 2016, the effective end date of this current agreement. To date the parties have not met to begin negotiations of new agreement and therefore this amendment and the authorized extension is warranted to allow time for a new agreement to be negotiated and allow the parties to continue pay for and perform the respective obligations under the current agreement.

Recommendation: Approve the amendment and authorize District Counsel and the General Manager to make non financial and minor non sustentative changes as may be required.

**FIRST AMENDMENT TO AGREEMENT FOR WASTEWATER
TRANSPORTATION AND TREATMENT AGREEMENT**

This First Amendment (“First Amendment”) to the Agreement for Wastewater Transportation and Treatment (“Agreement”) is made and entered into in the County of Ventura, State of California, this ____ day of November, 2016, by and between the City of Oxnard, a municipal corporation (“Oxnard”), and the Channel Islands Beach Community Services District, a community services district formed pursuant to California Government Code section 61000 *et seq.* (“Channel Islands”). This First Amendment amends the Agreement entered into on May 17, 2016, by Oxnard and Channel Islands.

Oxnard and Channel Islands agree as follows:

1. Throughout the Agreement, the date “December 31, 2016,” is deleted and replaced with the date “December 31, 2018.”

2. Section 11 of the Agreement is amended to state:

“The Parties shall engage in good faith negotiations to finalize a new wastewater treatment and transportation agreement that will supersede this Agreement with the intent of executing that new agreement on or before December 31, 2018. The Parties shall develop a schedule for the time period between December 31, 2016, and December 31, 2018, for the purpose of engaging in such negotiations and finalizing the new agreement. The Parties shall attempt to adhere in good faith to that schedule.”

3. New section 12 is hereby added to the Agreement to state:

“This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement. A signed copy of this Agreement transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes.”

4. As so amended, the Agreement remains in full force and effect.

(Signatures on next page)

CITY OF OXNARD

CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

Greg Nyhoff, City Manager

Jared Bouchard, General Manager

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

John Mathews, General Counsel

APPROVED AS TO CONTENT:

APPROVED AS TO CONTENT:

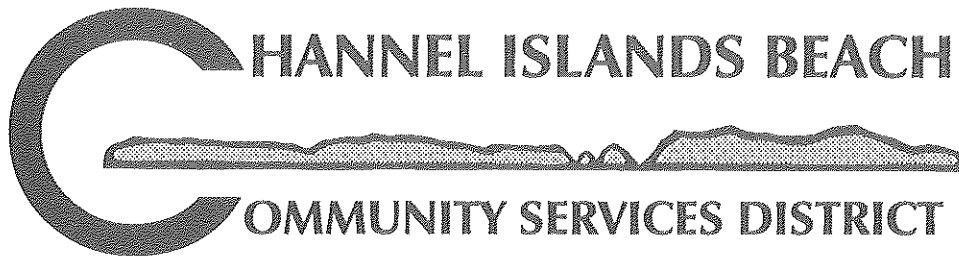
Thien Ng, Project Manager

Jared Bouchard, General Manager

Daniel Rydberg, P.E. Public Works Director

APPROVED AS TO INSURANCE:

James Throop, Risk Manager



Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting, November 10, 2016

TO: Board of Directors

FROM: General Manager

SUBJECT: Consider Resolution 16-06 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT TO ADOPT A POLICY REGARDING THE REDUCTION OF WATER CONSUMPTION AND WASTE WATER USAGE CHARGES UNDER CERTAIN SPECIFIC CIRCUMSTANCES

D-4

The attached Resolution 16-06 will replace Resolution 07-01. The need for modification of the Districts Leak relief resolution or policy is necessitated by the implementation of Waste Water Usage fees. It is practical for the District to consider offering a waiver of waste water fees in events of water leaks. In most cases, customers making request for relief from water charges have experienced a leak that are underground and in walls and therefore that water is not entering the waste water system and should not be charged.

The other modification to the policy will be to limit any authorized relief to 2 billing cycles. This will promote timely repair of leaks when noticed, but also offer the ability to process leak requests that may have been noticed at the end of a cycle and carried into the next. For example if you receive your bill for Sept. 15 to Oct. 15 service dates on November 1st and notice high usage and immediately repair the leak, the District will already be more than 50% of the way through the next billing cycle Oct. 15 to Nov. 15. The other benefit is it makes it clear that District will not grant relief for long term unattended to water leaks.

Recommendation: Approve and Adopt Resolution 16-06

RESOLUTION NO. 16-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
TO ADOPT A POLICY REGARDING THE REDUCTION OF WATER
CONSUMPTION AND WASTE WATER USAGE CHARGES UNDER CERTAIN
SPECIFIC CIRCUMSTANCES**

WHEREAS, the Channel Islands Beach Community Services District Board of Directors has determined that there may be occasions when fees for water consumption and waste water usage charges caused by private plumbing failure should be reduced after Board review and approval in order to foster goodwill and community support for the rules and policies of the District; and

WHEREAS, the Board of Directors of the Channel Islands Beach Community Services District wishes to set forth the conditions upon which a reduction in water consumption and waste water usage charges will be made;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Channel Islands Beach Community Services District as follows:

1. A customer or homeowner may make a written request seeking a reduction in their water consumption and waste water usage charge based upon the fact that the water consumption and waste water usage charge was the result of a private plumbing failure.
2. Upon receipt of the written request for reduction, the General Manager shall notice the request to be placed before the Board of Directors at the next regular Board of Directors meeting.
3. Upon satisfactory evidence that the water consumption and waste water usage charges were the direct result of a private plumbing failure, the Board of Directors, at its discretion, may offer a tier rate reduction equal to that of the first tier rate for the consumption charges above the average consumption and waive all waste water usage fees above the average usage for a specific customer.
4. Nothing in this Resolution or any action by the Board of Directors is intended to suggest liability on the District's part for private plumbing failures. It remains the obligation of customers and homeowners to maintain and repair non-District facilities.
5. The Board shall only grant relief for any one (1) property once in any one (1) 365-day period and the relief shall not be for more than 2 consecutive billing cycles.

PASSED and ADOPTED on this 8th day of November, 2016.

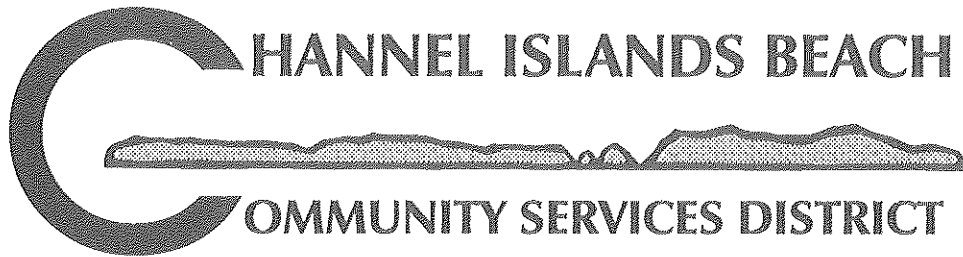
AYES:

NOES:

ABSENT:

CIBCSO BOARD PRESIDENT:

ATTEST:



Board of Directors

MARCIA MARCUS, President
SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting November 10, 2016

To: Board of Directors

From: General Manager

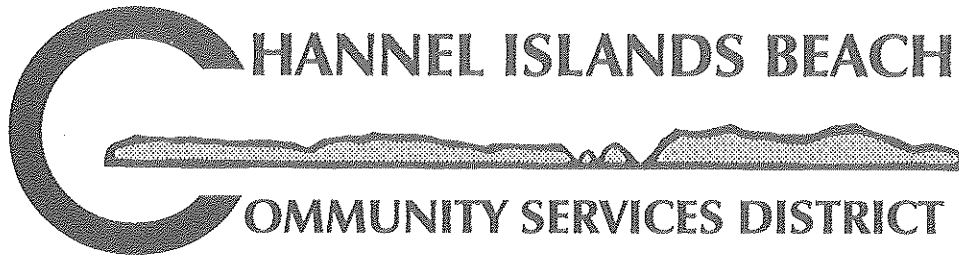
Subject: Consider \$200.00 Donation to the Patrick M. Forrest Scholarship Fund

Agenda Item D-6

Pat Forrest passed away in September 2016. He served as a Director on the District Board and the volunteer work he did through the years was a direct benefit to the beach residents. The District Board and Staff would like to remember Mr. Forrest for all his contributions with a \$200.00 donation to the scholarship established in his name.

Recommendation:

Approve the \$200.00 donation to the Patrick M. Forest Scholarship Fund.



Board of Directors

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SUSIE KOESTERER, Vice President
KEITH MOORE, Director
R.V. "Jim" ESTOMO, Director
ELLEN SPIEGEL, Director

JARED BOUCHARD
General Manager

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Special Board Meeting November 10, 2016

To: Board of Directors

From: General Manager

Subject: Considering casting a vote for the Run Off for Independent Special Districts,
Alternate Member to the Ventura LAFCO—term to end January 1, 2017

Agenda Item D-7

Attached is correspondence from the Ventura Local Agency Formation Commission containing the Official Ballot for the Run Off election of a special district alternate member to the Ventura LAFCO.

There are 3 candidates with statements attached. The District cast its first ballot on September 13, 2016 for Mike Mishler who is one of the run off candidates.

Recommendation: Board Discretion



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION
800 S. VICTORIA AVENUE • VENTURA, CA 93009-1850
TEL (805) 654-2576 • FAX (805) 477-7101
HTTP://WWW.VENTURA.LAFCO.CA.GOV

Received

OCT 24 2016

**RUNOFF ELECTION
SPECIAL DISTRICT ALTERNATE MEMBER**

October 21, 2016

Chair of the Board
Channel Islands Beach Community Services District
353 Santa Monica Drive
Channel Islands, CA 93035-4473

RE: RUNOFF ELECTION – Ventura LAFCo Independent Special District Alternate Member

Dear President/Chair of the Board:

As you may recall, the ballots to select a new LAFCo alternate special district member were due on October 14, 2016. A total of 18 ballots were received and, based on the votes cast among the five candidates, no candidate received a majority of the votes of the quorum. Pursuant to the Rules and Regulations of the Ventura County Independent Special District Selection Committee (ISDSC), "A candidate shall be deemed elected upon receiving a majority of the votes of a quorum of the ISDSC. Should no candidate receive a majority vote, the two candidates receiving the highest number of votes shall then be voted upon." In this case, there were three candidates who received the highest number of votes, with two being tied. Listed alphabetically, they are: Al Fox, Mike Mischler, and Andy Waters.

Enclosed please find your Official Runoff Ballot for the election of a special district alternate member to the Ventura LAFCo. This runoff election is being conducted by mail pursuant to California Government Code Section 56332(c) (or by email, if consent has been received by your District - see enclosed list of those districts which have consented to email), and is consistent with the Rules and Regulations of the Ventura County Independent Special Districts Selection Committee.

In the event that your governing board meeting schedule may not allow for completion of your district's ballot by the Friday, December 9, 2016, deadline for whatever reason, please note that LAFCo special district members are to be selected by the *Independent Special District Selection Committee*, which is defined by state law as the "presiding officer of the legislative body of each independent special district" (Government Code §56325 and §56332). Neither LAFCo law nor the Brown Act requires that the presiding officer of the legislative body of a special district make his or her selection under Government Code section 56332 at a public meeting or obtain the approval of the legislative body before making the selection. Therefore, unless your district's enabling statutes

or other laws or local rules and policies require it, you as the presiding officer may be able to cast your vote in the runoff election without first holding a public meeting. Thus, if you determine that this option is available to you, it would allow for a more expeditious way to cast your ballot.

INSTRUCTIONS

- Use the enclosed Official Runoff Ballot to vote for only one candidate.
- The Ballot must be signed by the district president/chair or presiding officer.
- All ballots being returned via US Mail must be returned via CERTIFIED MAIL to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct this election via email can email a copy of the signed ballot to: kai.luoma@ventura.org.
- **BALLOTS MUST BE RECEIVED BY 5:00 p.m. Friday December 9, 2016. (Ballots received after 5:00 p.m. Friday, December 9, 2016, will not be counted.)**

There are 30 independent special districts eligible to vote in this election and at least 16 districts must return completed Ballots to achieve a quorum.

The election results will be mailed to each district no later than Friday, December 16, 2016. Please let us know if you have questions.

Sincerely,



Kai Luoma
Executive Officer

Enclosures

c: General Manager

OFFICIAL RUNOFF BALLOT

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Alternate Special District Member to the Ventura LAFCo

Channel Islands Beach Community Services District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing **one** special district alternate member to the Ventura LAFCo. The runoff election consists of three candidates (listed below in alphabetical order) for special district alternate member of the Ventura LAFCo to fill the unexpired four-year term ending January 1, 2019.

VOTE FOR ONLY ONE CANDIDATE

A minimum of 16 qualified votes must be returned by the deadline to establish a quorum of the Independent Special Districts. In the event of a tie, the Rules and Regulations of the Ventura County Independent Special District Selection Committee (ISDSC) provide that a random drawing shall be conducted by the LAFCo Executive Officer and the Secretary/Recording Officer of the ISDSC or his/her designee to select the winning candidate.

PLEASE RETURN THIS SIGNED BALLOT, VIA CERTIFIED MAIL to the Ventura LAFCo, 800 S. Victoria Avenue, Ventura, CA 93009-1850, or if previous consent has been given to conduct this election via e-mail, send your signed ballot to kal.luoma@ventura.org. All Ballots **MUST** be signed by the district president/chair or presiding officer of the board and received by 5 P.M. Friday, December 9, 2016, to be considered.

As the District President, Chair or Presiding Officer, I duly certify that the Channel Islands Beach Community Services District does hereby cast its ballot as follows:

*(Please mark the box next to the name of **one** candidate to cast the District's vote)*

- | | | |
|--------------------------|--------------|--|
| <input type="checkbox"/> | Al Fox | Camrosa Water District |
| <input type="checkbox"/> | Mike Mishler | Pleasant Valley Recreation and Park District |
| <input type="checkbox"/> | Andy Waters | Calleguas Municipal Water District |

Board President/Chair/Presiding Officer (print name)

Board President/Chair/Presiding Officer (Signature)

Date

AL FOX

Served 21 years in the Navy, advancing through the ranks from Airman Recruit to Lieutenant.

Served aboard three aircraft carriers, all operating in the Gulf of Tonkin during the Vietnam War.

The last assignment was Aircraft Scheduling Officer for the Squadron that supported the National Science Foundation, including 17 countries in the Antarctica. In addition to that responsibility, I was a volunteer on the Navy's Parachute Rescue Team in the Antarctica.

Since retiring from the Navy in 1977, my wife Cindy and I have made our home in Camarillo.

I have four decades of experience as a Broker/Owner of a real estate company in Ventura County. While managing my multi-office operation, I also served on many of the Realtor Association's committees and served as President of the Camarillo Association of Realtors. I was voted as "Realtor of the Year" in 1984.

Elected as a Director on the Camrosa Water District in 1997, with continuous service to present, serving two terms as President.

I served on the Fox Canyon Groundwater Management Agency.

I am a former President of the Association of Water Agencies of Ventura County, and currently serving as Secretary of the Association. I was honored as "Director of the Year" for this association in 2014.

Former President of the Ventura County Special Districts Association.

As I have stated above, I am not only concerned about my District, but am concerned about Ventura County, therefore I am soliciting your Districts vote for the LAFCo position.

Al E. Fox



VENTURA LOCAL AGENCY FORMATION COMMISSION

COUNTY GOVERNMENT CENTER • HALL OF ADMINISTRATION

800 S. VICTORIA AVENUE • VENTURA, CA 93009-1850

TEL (805) 654-2576 • FAX (805) 477-7101

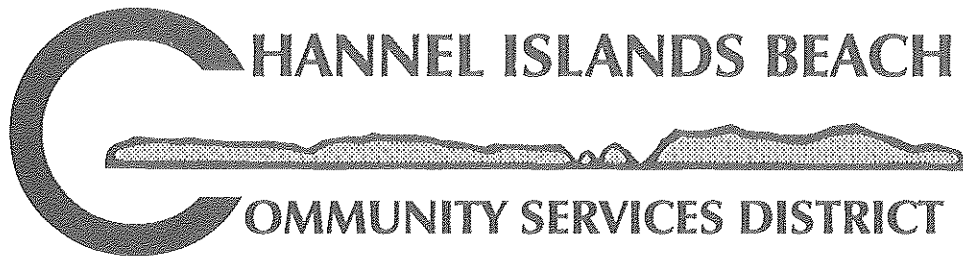
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INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of October 2016

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District*
3. Blanchard/Santa Paula Library District*
4. Calleguas Municipal Water District*
5. Camarillo Health Care District*
6. Camrosa Water District*
7. Casitas Municipal Water District*
8. Channel Islands Beach Community Services District
9. Conejo Recreation & Park District*
10. El Rancho Simi Public Cemetery District
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District*
15. Montalvo Community Services District*
16. Ojai Valley Sanitary District*
17. Ojai Water Conservation District*
18. Oxnard Drainage District No. 1
19. Oxnard Drainage District No. 2*
20. Oxnard Harbor District*
21. Piru Public Cemetery District
22. Pleasant Valley County Water District
23. Pleasant Valley Recreation & Park District*
24. Rancho Simi Recreation & Park District*
25. Saticoy Sanitary District*
26. Triunfo Sanitation District*
27. United Water Conservation District*
28. Ventura County Resource Conservation District*
29. Ventura Port District
30. Ventura River County Water District*

* Special Districts that have provided written consent to conduct the election via email.



Board of Directors

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Special Board Meeting November 10, 2016

To: Board of Directors

From: General Manager

Subject: Consider waiver of specific application of Ordinance 85, Section 4.9 subsection C – iii for parcel number 209-0-146-340

Agenda Item D-8

The District has received a request to consider authorizing credit of connection fees paid on a vacant parcel in December of 2008. The District's current Ordinance 85 Section 4.9 subsection C – iii states the following.

- (iii) *Structures Constructed More Than 10 Years After Paying Connection Charge.* Any structure proposed for residential, commercial, or industrial uses on a vacant and unconnected parcel within the District's service area on a parcel for which a Connection Charge has been paid more than 10 years from the date of the requested connection to the District's water system shall be subject to the payment of the applicable Connection Charge.

The request is not to forego paying any new connection fee but rather that, the District applies the \$4930.50 paid in 1988 against the now current connection fees. The applicable connection fees today are as follows.

Water Connection Fees:

¾" connection:	\$6,064.00	(based on equivalency factor: 1)
1" connection:	\$12,128.00	(based on equivalency factor: 2)

Waste Water Connection Fees:

4" or smaller later connection **\$8,656.00**

Recommendation: Authorize the credit of connection fees paid on 12-28-88 in the amount of

\$4390.50 and order that the credit be deducted from the now current connection fees charges due on the property for construction of a new single family dwelling.