

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, July 9, 2024

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

Vice President Lebow called the meeting to order at 5:00 P.M. In attendance, Director Bouchard, Director Debley, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager CJ Dillon, Operations Manager Jesus (Chuy) Navarro, Controller, EJ Harrison and Sons, Phil Campos and Contract Manager, EJ Harrison and Sons, Danny Harrison.

President Brewer and Director Nast were absent.

B. PUBLIC COMMENTS:

Resident, Shawn Thomas expressed his concerns for the illegal firework activity in the District during the fourth of July holiday and asked if citations were issued.

C. CONSENT CALENDAR:

Director Bouchard made the motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

Lebow, Bouchard, Debley 3 - Yes 0 -No

D. ACTION CALENDAR:

1. PROPOSED INCREASE FROM EJ HARRISON

General Manager Martinez explained that Staff offered three options for Board consideration regarding the proposed increase from EJ Harrison and Sons. EJ Harrison and Sons, Controller, Phil Campos and Contract Manager, Danny Harrison explained the reasons for the proposed rate increase of 5% on the residential rates and a 7.79% increase on the commercial rates above the CPI citing that the main reason was based on the increase in tipping fees paid by EJ Harrison at various facilities. The Board asked questions. There was no public comment. Director Bouchard made the motion to approve Staff's Option 3 recommendation to allow pass through from Harrison and not

increase residential and commercial rates for the remainder of the contract. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Lebow: YES, Bouchard: YES, Debley: YES 3 - Yes 0 – No

2. 2024 LOCAL AGENCY BIENNIAL REVIEW F DISTRICT OF CONFLICT OF INTEREST

Office Manager Dillon explained the Biennial Notice was required by the County of Ventura. Director Debley made the motion to approve the Biennial Conflict of Interest Code and direct Staff to file the required notice with the County of Ventura. Director Bouchard seconded the motion. The motion passed.

ROLL CALL VOTE:

Lebow: YES, Bouchard: YES, Debley: YES 3 - Yes 0 – No

3. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE

General Manager Martinez reported that the Facilities Committee met today at 4:00 pm to discuss change order # 4 in the amount of \$163,397.89. Facilities Committee Members reported that CEO, Principal Architect, Coastal Architects, Jeff Zook, President, CCE Design Associates, Randy Chapman, and Principal, Sean Leonard & Associates, Inc., Michael Iwuchukwu attended the Committee meeting, and a few different options were discussed. Time was a major factor on evaluating the recommendation. Board discussion ensued. There was no public comment. Director Bouchard made the motion to approve Change order #4 in the amount of \$163,397.89 subject to General Manager Martinez exhausting all administrative efforts to remove the storm drainage system mandate for the new administration and operations facility. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Lebow: YES, Bouchard: YES, Debley: YES 3 - Yes 0 – No

E. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

Vice President Lebow said he attended the June 17, 2024, Port Hueneme Water Agency meeting. Vice President Lebow said the meeting was primarily Closed Session, so the only reportable items were that the 5-year audit and budget were presented.

F. BOARD MEMBER COMMENTS:

Director Debley asked if the agency that is responsible for the landscaping at the Harbor Boulevard and Channel Islands Boulevard transition could be contacted regarding maintenance of the area.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Martinez said that he met with the Harbor Lessee Group and discussed their concerns with the Harbor water rates. They discussed laying out a plan to keep them engaged during the process of rate setting. They discussed holding a workshop in Spring.

General Manager Martinez stated that the Operations team is working diligently on service line inventory, identifying pipe material per a new state mandate.

The Board Meeting adjourned at 6:05 p.m.



Michael Lebow, Vice President