

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, June 9, 2020

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Nast called the meeting to order at 6:01 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Debley, Director Bouchard, Director Brewer, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Bouchard moved to approve the Consent Calendar and Vice President Debley seconded the motion. The motion passed.

Nast, Debley, Bouchard, Brewer, Marcus 5 - Yes 0 -No

D. PUBLIC HEARINGS:

6:05 P.M.

1. FINAL PROPOSED FY 2020-2021 BUDGET

General Manager Martinez opened and conducted the public hearing. General Manager Martinez presented the FY 2020-2021 Final Proposed Budget for adoption. There was no public testimony and General Manager Martinez closed the public hearing. Director Marcus made the motion to adopt the Final Proposed FY 2020-2021 Operating and Capital Budget. Vice President Debley seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0 -No

2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION SERVICES PURSUANT TO PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIID). ORDINANCE 93 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES

DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES

General Manager Martinez opened and conducted the public hearing. General Manager Martinez explained that Ordinance 93 will be amending fees and regulations within the District in accordance with Proposition 218 Notice. Clerk of the Board stated there were no protest letters. There was no public testimony and General Manager Martinez closed the public hearing. Director Bouchard made the motion to adopt Ordinance 93 and Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0 -No

Office Manager CJ Dillon performed the second and final reading of Ordinance 93 in title only.

E. OPERATIONS AND MAINTENANCE REPORT:

Using a PowerPoint presentation, Operations Manager Navarro presented the Operations and Maintenance Report. Projects for the month included fire hydrant maintenance, replacement of fourteen sewer manhole covers, and a water service repair on Piru Avenue.

F: ACTION CALENDAR:

1. AUTHORIZATION TO PROCEED WITH LOT MERGER APPLICATION IN ORDER TO COMPLY WITH THE SUBDIVISION MAP ACT.

Kevin Kohan from Elevated Entitlements explained as part of the CUP submittal process the District is required to have the facility adhere to the Subdivision Map Act. The County is requiring that the District proceed with a Lot Merger Application in order to comply. Board asked questions. Director Bouchard moved to approve Staff's recommendation to authorize the General Manager to proceed with submitting a Lot Merger Application to the County of Ventura in order to comply with the Subdivision Map Act. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0 -No

2. SOLICIT BID REQUEST FOR SEWER REHABILITATION PROJECT (CI 201)

Using a PowerPoint presentation, General Manager Martinez gave an overview of the Sewer Rehabilitation Project. Board asked questions. Director Bouchard moved to approve Staff's recommendation to authorize General Manager to proceed with the advertisement of formal bid for the Sewer Rehabilitation Project (I & I Reduction CI 201). President Nast seconded the motion. The motion passed.

ROLL CALL VOTE

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5-Yes 0-No

G. INFORMATION CALENDAR:

1. Audit Engagement Letter

Office Manager Dillon explained this is an annual letter from the auditor stating their scope of work and they will be performing the 2019-2020 fiscal audit. They will be here in July.

2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

None.

H. BOARD MEMBER COMMENTS:

President Nast asked General Manager Martinez to draft and send a letter to the County regarding repairing the French drains on Los Feliz. President Nast asked to agenda discussion regarding this issue. In accordance with the Board Formation Policy adopted in February 2020 a vote to put the item on the future agenda was taken: Nast: YES, Debley: YES, Bouchard: NO, Brewer: YES, Marcus: YES 4-yes 1-No In accordance with the policy the item will be agenda'd at the next Regular Board meeting due to the majority vote.

Director Brewer stated that the Mandalay Shores HOA dissolved.

Director Marcus asked when the District would be opening to the Public.

Director Bouchard said that the Board may want to discuss the allocation from Fox Canyon and how it effects the District independently since this may be on the upcoming PHWA Agenda.


I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez said he is hoping to open to the Public in July but will monitor the COVID-19 cases and err on the side of caution.

General Manager Martinez said PHWA will be having their meeting and it concerns the allocation from Fox Canyon. General Manager Martinez scheduled a Special Meeting on Thursday, June 11, 2020 to give the Board information regarding this issue so they can make an informed decision.

The Board Meeting adjourned at 7:18 P.M.



Bob Nast, President