



Board of Directors:

BOB NAST, President  
SEAN DEBLEY, Vice President  
JARED BOUCHARD, Director  
KRISTINA BREWER, Director  
MARCIA MARCUS, Director

PETER MARTINEZ  
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156  
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCS.D.COM

# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

---

**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 6:00 P.M. on Tuesday, September 8, 2020. In accordance with the Governor's Executive Order N-29-20 and the Ventura County Stay Well at Home Order resulting from the novel Coronavirus the Meeting will be held virtually using the Microsoft Teams platform by calling **1- 213-282-9788 and entering Conference ID: 637 286 31#**. The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:**

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report – July 2020
  - b. Cash Disbursal & Receipt Report – August 2020
3. Conflict of Interest Code Review and Approval
4. Minutes:
  - a. July 28, 2020 Special Board Meeting

5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	<b>Account Number</b>	<b>Water Relief</b>	<b>Sewer Relief</b>	<b>Total Relief</b>
<b>a.</b>	05290-04	\$23.28	\$75.32	\$98.60
<b>b.</b>	04280-05	\$26.18	\$63.73	\$89.91
				\$188.51

**D. OPERATIONS AND MAINTENANCE REPORT:**

**E. ACTION CALENDAR:**

**1. AWARD CONTRACT TO RAFTELIS FINANCIAL CONSULTANTS, INC. FOR A WATER AND WASTEWATER RATE STUDY (MI 404)**

Recommendation:

- 1) Board to consider and approve a special budget appropriation in the amount of \$33,394 to be allocated to the FY 2020-21 Capital Improvement Budget for Water and Wastewater Rate Study (MI 404).
- 2) Board to consider and award contract to Raftelis Financial Consultants, Inc. for a Water and Wastewater Rate Study (MI 404) in the amount of \$68,394.

**2. NOMINATIONS FOR VENTURA LOCAL AGENCY FORMATION COMMISSION**

Recommendation:

- 1) Board discretion to nominate candidate

**F. INFORMATION CALENDAR:**

1. Extension of March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak
2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

**G. BOARD MEMBER COMMENTS:**

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

**AGENDA POSTING CERTIFICATION**

This agenda was posted Thursday, September 3, 2020 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at [www.cibcsd.com](http://www.cibcsd.com).

*Peter Martinez*  
Peter Martinez  
General Manager

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**