

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING, July 26, 2022**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the virtual meeting to order at 10:00 A.M. In attendance, Vice President Marcus, Director Brewer, Director Debley, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Nast was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Debley made the motion to approve the Consent Calendar. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES Marcus: YES, Brewer: YES, Debley: YES 4 - Yes 0 -No

D. ACTION CALENDAR:

1. CONSIDERATION OF RESOLUTION 22-12 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361

This is a resolution required by law to continue teleconference meetings in accordance with Assembly Bill 361. General Counsel explained the different options for holding meetings. Board asked questions. There was no public comment. Vice President Marcus made the motion to adopt Resolution No. 22-12 Enabling continued use of remote teleconference meetings in accordance with Assembly Bill 361. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES Marcus: YES, Brewer: YES, Debley: YES 4 - Yes 0 -No

2. SOLICIT BID REQUEST FOR EASEMENT RISK MITIGATION PROJECT (CI 101)

Using a PowerPoint presentation, General Manager Martinez explained that the project would help reduce liability to the District and minimize service interruptions. Board discussion ensued. There was no public comment. Vice President Marcus made the motion to authorize the General Manager to proceed with the advertisement of formal bid for the Easement Risk Mitigation Project CI 101 including a name title change that is more aligned with the project and with a modified construction schedule not to proceed until January 2023. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES Marcus: YES, Brewer: YES, Debley: YES 4 - Yes 0 -No

3. CHANGE ORDER TO VALVE REPLACEMENT PROJECT (CI 105)

General Manager Martinez explained the change order #2 with Elite General Engineering Inc. not to exceed amount of \$132,874 for the Water Valve Replacement project would address the valves at Hollywood Beach, Channel Islands Boulevard and Peninsula Road. Director Brewer made the motion to approve Change Order #2 with Elite General Engineering Inc for a not to exceed amount of \$132,874 for the Water Valve Replacement Project CI 105. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES Marcus: YES, Brewer: YES, Debley: YES 4 - Yes 0 -No

E. INFORMATION CALENDAR:

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

Director Debley reported that at the PHWA meeting the tolling agreement with the City of Oxnard was extended for 1 year. Water consumption was significantly less from year to year showing residents are conserving. President Bouchard mentioned the rest of the PHWA meeting was in closed session.

F. BOARD MEMBER COMMENTS:

Vice President Marcus said she was concerned about water waste she has witnessed from the temporary rental units.

Director Debley suggested that water conservation messaging could be handed out by property owners and managers to help with outreach.

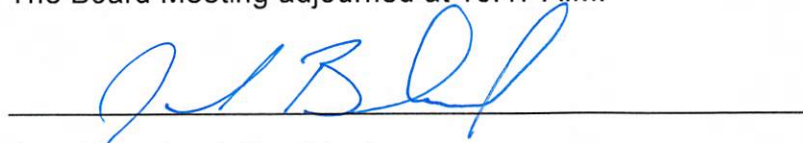
Director Brewer will meet with General Manager to work on water conservation outreach efforts to the temporary rental units.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager said plans are in final plan check at the County of Ventura. By September it may be ready to come back to the Board requesting authorization to go out to bid. District Staff plans on staying in the current building while the new two-story building is being constructed.

The Board Meeting adjourned at 10.47 A.M.



Jared Bouchard, President