

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, June 14, 2022

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

President Bouchard called the virtual meeting to order at 5:00 P.M. In attendance, Vice President Marcus, Director Brewer, Director Debley, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Vice President Marcus made the motion to approve the Consent Calendar. Director Brewer seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

**D. PUBLIC HEARINGS:**

**5:05 P.M.**

**1. FINAL PROPOSED FY 2022-2023 BUDGET**

At 5:05 p.m. President Bouchard opened and conducted the public hearing. The FY 2022-2023 Final Proposed Budget was presented for adoption. Clerk of the Board stated that there were no written or oral communications received. There was no public testimony and President Bouchard closed the public hearing. Director Debley made the motion to adopt the Final Proposed FY 2022-2023 Operating and Capital Budget. Director Brewer seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

**2. PUBLIC HEARING ON WATER, SEWER, AND REFUSE COLLECTION SERVICES PURSUANT TO PROPOSITION 218 (CALIFORNIA CONSTITUTION, ARTICLE XIID). ORDINANCE 96 OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT RATES AND REGULATIONS FOR WATER, SEWER, AND REFUSE COLLECTION SERVICES**

At 5:23 p.m. President Bouchard opened and conducted the public hearing. Office Manager Dillon explained that Ordinance 96 will be amending regulations and fees in accordance with the Proposition 218 notice. Clerk of the board stated there was no written or oral communications received. There was no public testimony. President Bouchard closed the public hearing. Director Brewer made the motion to adopt Ordinance 96. Director Nast seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

Clerk of the Board performed the reading of Ordinance 96 in title only.

**E. OPERATIONS REPORT:**

Using a PowerPoint presentation, Operations Manager Navarro presented the month's projects which included valve exercising, valve replacements, and hot patching.

**F. ACTION CALENDAR:**

**1. CONSIDERATION OF RESOLUTION 22-11 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361**

This is a resolution required by law to continue teleconference meetings. There was no public comment. Vice President Marcus made the motion to adopt Resolution No. 22-11 Enabling continued use of remote teleconference meetings in accordance with Assembly Bill 361. Director Nast seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: NO, Nast: YES 4 - Yes 1 - No

**2. BAD DEBT**

Office Manager Dillon explained that this was the annual bad debt report. Director Brewer made the motion to approve the bad debt write off from 2020/2021 in the amount of \$4,472.48 to be written off in FY 2021/2022. Vice President Marcus seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

### **3. RESTATEMENT OF SOLID WASTE SERVICE AGREEMENT WITH EJ HARRISON AND SONS INC.**

General Manager Martinez used a PowerPoint presentation to explain the agreement with EJ Harrison and Sons, Inc., and the recommendation to renew and restate the agreement. Daniel Harrison, Contract Compliance Manager EJ Harrison and Sons, Inc. answered Board questions. There was no public comment. President Bouchard made the motion to approve the restated contract with EJ Harrison and Sons, Inc. and establish an informal committee to work with Staff and EJ Harrison and Sons, Inc. on the Ordinance language for compliance. Vice President Marcus seconded the motion. The motion passed.

#### **ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 – No

### **4. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-09 RECOGNIZING JIMMY HAMPTON (EJ HARRISON AND SONS)**

President Bouchard explained that this was approved at the last meeting. This was placed back on the agenda because 2 Board members were absent at the last meeting and would like to be included in the vote. President Bouchard said Jimi Hampton was an asset to EJ Harrison and Sons, Inc. making the contract with the Channel Islands Beach District successful. The Channel Islands Beach District Community knows who Jimi Hampton is and he is an extension of Channel Islands Beach District Staff. It should not go without recognition. Director Brewer said Jimi Hampton was the best. There was no public comment. President Bouchard made the motion to approve the Resolution No. 22-09. Director Brewer seconded the motion. The motion passed. Daniel Harrison said he would allow the opportunity for the CIBCSD Board President and General Manager to present the resolution to Jimmy Hampton at an EJ Harrison and Sons, Inc., Board Meeting to let EJ Harrison and Sons, Inc., know how much Mr. Hampton means to the organization and the contracts success. President Bouchard asked General Manager Martinez to coordinate the details of presenting at the EJ Harrison and Sons, Inc., Board Meeting.

#### **ROLL CALL VOTE:**

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 - No

### **G. INFORMATION CALENDAR:**

1. Report from Board Members for any meeting or conference where compensation for attendance was received.

None.

**H. BOARD MEMBER COMMENTS:**

Vice President Marcus said it was nice to see everyone and thanked the staff.

Director Nast thanked the staff.

**I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel said the EJ Harrison contract negotiations displayed how efficient it is when people cooperate to get things done. General Counsel expressed his appreciation to General Counsel Dennis McNulty for facilitating this process.

General Counsel said Office Manager Dillon worked with the bad debts and SB 998. General Counsel thanked Office Manager Dillon and General Counsel McNulty for figuring that out.

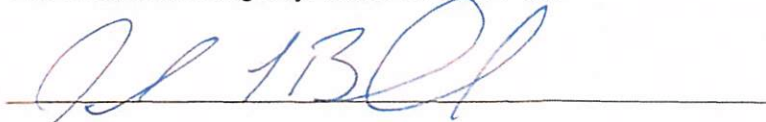
General Manager Martinez thanked staff for efforts to get bills paid.

General Manager Martinez thanked Office Manager Dillon for excellent work on the budget and ordinance.

General Manager Martinez said he will be attending a conference in San Diego and would be out of the office at the beginning of next week.

General Manager Martinez reminded the Board there will be a Regular Board Meeting in July, but August is dark.

The Board Meeting adjourned at 6:29 P.M.



Jared Bouchard, President